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1979 ANNUAL REPORT

TOWN OF ARLINGTON MASSACHUSETTS

Town Statistics

Population: 50,223, according to the 1979 Annual Town Census.

Arlington, which is noted for its active citizen participation in community affairs, has a Representative Town Meeting/Town Manager form of government.

The Town Manager, appointed by the Board of Selectmen, is the chief administrative official of the Town and is responsible for the day-to-day operation of all town services and departments except the schools.

The Board of Selectmen consists of five members elected for overlapping three year terms and is the executive branch of the Town's government.

Arlington was originally called Menotomy when settled by colonists in the 1630s. In 1807 the Town, along with part of what is now the Town of Belmont, was set off from Cambridge and incorporated as the Town of West Cambridge. Its name was changed to Arlington in 1867, in honor of those who had died in the Civil War.

Arlington is in Middlesex County, the oldest county in the United States. It is located six miles northwest of Boston, at latitude 42 degrees, 25 minutes north; longitude 71 degrees, 09 minutes west; at an elevation above mean tide of from 4 to 377 feet:

Massachusetts Avenue at the Cambridge line, elevation 10 feet.

Massachusetts Avenue at Pleasant Street, elevation 48 feet.

Massachusetts Avenue at Park Avenue, elevation 155 feet.

Crescent Hill Avenue at Park Place, elevation 281 feet.

Park Circle at Eastern Avenue (base of standpipe), elevation 377 feet.

Total area of Town: 3517.5 acres (5.5 square miles).

Area covered by water: 286.2 acres.

Parks: Town, 158.27 acres; Metropolitan, 52.25 acres.

Total cemetery areas: 51.20 acres.

Public streets and town ways: 94.34 miles total, including: macadam, 11.13 miles; oiled gravel, 12.25 miles; bituminous concrete, 70.95 miles.

State highways and parkways: 6.11 miles.

Private streets open for travel: 24.86 miles.

Paper street: 3.66 miles.

Permanent sidewalks: bituminous concrete, 37.49 miles; brick, 1.27 miles; cement, 63.51 miles.

Edgestones, 84.59 miles; sewer system, 116.41 miles; water system, 129.23 miles; storm drain system, 75.47 miles; catch basins, 3181.

TOWN OF ARLINGTON MASSACHUSETTS



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ANNUAL REPORT 1979

BOARD OF SELECTMEN

Robert A. Havern, III, Chairman
Ann Mahon Powers
Robert B. Walsh
William J. Grannan
Robert H. Murray

TOWN MANAGER

Donald R. Marquis

FOREWORD: DOING MORE WITH LESS

The 1979 Arlington Annual Report is a record of the Town's attempt to meet the challenges that municipalities large and small are now facing.

Inflation, especially in the area of energy, has been the severest test of Arlington's resources and resourcefulness. Rising costs have made it more and more difficult to maintain the quality of town services without a significant increase in taxes. At the same time, town officials and townspeople alike are not content to see Arlington just hold its own. Better services, better education, and a better quality of life in general for residents are still the Town's goals.

The reports assembled in this book show how far ingenu-

ity and hard work can go in providing outstanding, innovative service in the face of the limitations and difficulties that burden local governments. The Town has in fact been able to do more with less. But the story the Annual Report tells is not one of unqualified success. Economic and social problems do have an effect on the Town; it is not possible to reduce budgets and absorb higher cost indefinitely without making sacrifices.

Nevertheless, Arlington's officials, employees, and committee members have performed outstandingly well in 1979. Their impressive work has helped keep the Town healthy through a challenging year and offers hope that Arlington will successfully meet the challenges of future years.

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EXECUTIVE SERVICES

BOARD OF SELECTMEN



Chairman Robert Havern, III

The year 1979 was a year of challenges, opportunities and high inflation. The high inflation was brought on to a degree by substantial increases in energy costs that had an indirect and direct effect on every level of town operations. This situation has created an increased climate of awareness on the part of the Board and various department heads as it relates to re-evaluating the cost of various services and programs provided by the Town.

Management systems and operational activities have been improved to provide the best possible delivery of municipal services while holding the line on cost. A major component of improved management systems was the implementation of a more sophisticated data processing program which provided improved budgetary and cash flow information. As a result of Town Meeting approval, the data processing plan to utilize the high school computer will result in a substantial long term savings as outside service bureau work is brought in-house. With the advent of state legislation imposing the so-called Tax Cap, these systems will expedite the Town's ability to comply with state reporting re-

quirements on a timely basis. In addition, information will be available to department heads for closer monitoring of department operations.

A major effort was made in the area of energy conservation. The Board approved funding an energy study of all buildings in the amount of \$35,000 provided through Community Development Block Grant Funds. Through the efforts of Frank P. Wright, Director of Properties and Natural Resources, and the members of his Department, major improvements have been made to various town buildings that have resulted in substantial savings to the Town. With the price of oil up 100 percent since the beginning of the year and electricity and natural gas up 28 percent, the need for energy conservation became a top priority. Diligent efforts on the part of the Property Division resulted in a reduction of oil consumption in the amount of 200,000 gallons. This helped to offset the impact of increases in energy costs. When the energy study is completed, we will be making application to the federal government for a 50 percent matching grant to make further energy conservation capital improvements and savings.

At the Town Election in March, Mr. William J. Grannan was elected to a three year term on the Board of Selectmen.



William Grannan

After a recount, Mr. Robert H. Murray was declared the winner by three votes over Mrs. Margaret H. Spengler, who previously had been declared the winner by a margin of 13 votes.

Due to the fact that certain ballots in the recount were objected to, the matter was taken to court and the judge in the case declared a tie. As a result of this decision, at a Special Election called by the Selectmen, and held in September, Mr. Robert H. Murray received the highest number of votes and was elected.

At the Board's organizational meeting, Mr. Robert A. Havern, III, was elected Chairman and Mrs. Ann Mahon Powers was elected Vice-Chairman.

The Board of Selectmen have made a major effort in the area of stimulating improvements in the business community. Through the disbursement of Community Development Block Grant funds, the up-grading of the business districts and the Model Block program have continued. Also, traffic consultants are reviewing traffic flow and directional patterns with the intent of providing improved safety for pedestrians and servicing business vehicle requirements.

With the support and assistance of the Arlington Chamber of Commerce through its Executive Director, Gretchen George, and all the Chamber Officers, surveys of the East Arlington and Arlington Center merchants were conducted relative to their interest in removing the numerous parking



Robert B. Walsh



Ann Mahon Powers

meters from the town. Based on the results of the survey, the Board voted to remove all parking meters on public ways and further install a Central Parking Control Meter Device in the Municipal Parking Lot in Arlington Center. This has met with wide citizen acceptance and made shopping in Arlington much more convenient.

The Selectmen have served as strong advocates in encouraging development in the Town. With the anticipated closing of the Locke School and the Cutter School, the Board is hopeful that the Locke School site will be developed in a manner that will increase the commercial business tax base and services in the Heights. Because the Cutter site lends itself more to a residential re-use, the Board is most concerned about establishing residential development at the Cutter site, while providing playground and recreational areas at both locations. The Selectmen plan to address these issues through a policy position in early 1980.

In July, with funds approved by the Board of Selectmen, Mr. Robert Monahan was hired as Economic Development Coordinator. He will be working locally with businessmen, and state-wide and nationally on an outreach basis, encouraging and assisting interested developers and businesses in locating in the Town.

The Selectmen plan to continue to work with the Redevelopment Board and Planning Department to improve and strengthen the business community, and encourage development and redevelopment.

The Selectmen act as the local licensing authority and, in this capacity, this year voted to issue the first All Alcoholic Beverage License to the Towne House Restaurant. This action, we hope, will contribute to making Arlington more competitive with adjacent communities that have alcoholic beverages served with meals, thereby keeping and encouraging more expendable income to be spent in the Town. It provides the type of competitive edge needed in these days to encourage local residents to shop and eat in the local business district.

In conclusion, we wish to thank our staff, the Town Manager and all the employees and volunteers who serve on Boards, Committees and Commissions. We are most fortunate to have a high degree of interest, concern and support from these individuals. Together we are working to improve the quality of life in the Town and provide the best possible level of services and municipal government.



Robert H. Murray



HONOR AWARD RECIPIENTS: (l. to r.) Elva Bolton (Dallin Award), Phyllis Spence (Dallin Award), Robert McLaughlin (Samuel A. Wilson Award), Mrs. Phillip McFarlane (received Dallin Award for her late husband), Patricia Fitzmaurice (Robbins Award).

TOWN MANAGER

It is a privilege once again to report on the activities of the departments under the jurisdiction of the Town Manager for the year ending December 31, 1979. In addition, this year we will review some highlights of the past decade. We urge the citizens of Arlington to take this opportunity to peruse this Annual Report and review in detail the functions and duties of our town government. It is the intent in this report to bring to your attention some of the most important developments not only of the past year, but of the past ten years. For detailed information regarding department activities, we refer you to the respective departmental reports.

A Decade of Progress

Reorganization — This year we took another major step in reorganizing town government. A personnel administration study was conducted for the Town and articles were submitted to the Town Meeting body to establish a personnel department. We felt that an appropriate personnel administration system was necessary for a municipality as large as Arlington and that much better services would be rendered to the employees if such a system was established. Our purpose was to consolidate various positions from several departments so that we might provide this vital service without spending any more than we had in the past. The Town Meeting approved our recommendation and, for the first time in Arlington's history, we will have a professional personnel administrator who will both be responsive to the employees and responsible to the taxpayers. In our judgment, this latest reorganization is one of the most important from the point of view of both employee and employer.

In the last ten years, town government has been completely reorganized, becoming more efficient and effective. It has been our philosophy from the beginning that in order not to spend any more than we had to, our organizational house had to be in proper order. So streamlining our operation became an early and important objective. Reorganization has brought about several major advantages. First, it has reduced the number of departments under me from 25 to six. Trying to supervise 25 department heads on a day-to-day basis simply does not make sense from a management point of view. The consolidation of these departments was accomplished both in a timely and orderly way. Whenever possible, we utilized existing talent in order to minimize dislocation and disruption of personnel. This approach made it relatively easy to accomplish our goals. With fewer department heads, we have been able to pay more for those that we do have and as a result we have at-



Donald R. Marquis

tracted better-qualified people. This small nucleus of department heads has also been used as a management team similar to a cabinet. Department heads have been competent not only in their own fields but have been very helpful in solving mutual organizational and managerial problems. The overall reorganization and consolidation has made it possible for us to act instead of simply react to the situations and circumstances around us. Accordingly, the administration has been positive in its approach to management and to the delivery of services to the citizens.

Performance Budget — In the last ten years, there has developed in American public administration a keener awareness for public sector productivity. In the past, government could ignore productivity, for it was the private sector that produced. As the age of scarcity emerged and the double-edged sword of inflation and unemployment cut into our economy, the public began seeking officials who could not only lead but also manage community affairs.

The budget is the single most important expression of a community's priorities. In the 1970s the Arlington budget

process was overhauled to stress output or performance as well as inputs or costs. Department heads were briefed in seminars on the new policy that would emphasize a management perspective. The end product of this extremely helpful process was the submitting to the Board of Selectmen of recommendations for budget cuts and a public information document to help the layman better understand what services the tax dollar provides. In addition, management objectives or precise statements of work to be completed during the year were developed. The Town Manager's Office monitored the progress of these objectives and accountability sessions between the department heads and the Town Manager were held to evaluate progress.

We feel this new approach to budget preparation and discussion has made it possible for the administration and policy setting boards to focus on programs, priorities, goals, and objectives; the result has been a more intelligent discussion of overall town spending.

Performance Evaluation-Merit Increase — For the last eight years, department heads have received salary increases based on performance and merit. In my view, that is the only way, especially in times of tight budget, to give salary increases. That concept is based on a very sound principle: only those who perform adequately should receive additional remuneration. This fundamental principle was extended to approximately half the work force in the last three years. Moving away from an across-the-board increase to a merit increase for the rank-and-file employees was a bold move and a major accomplishment. The overall goals are to improve communication between supervisors and subordinates, to reward meritorious service of town employees, improve organizational morale and performance, and provide an objective management tool to assist employee evaluation in a fair and impartial manner.

The Quality of Working Life Process — In 1977, we encouraged the unions and employees to begin meeting with us on a regular basis to talk about mutual problems and concerns. These are discussions which are completely separate from the collective bargaining process. We believe that those efforts have been highly successful. In those three short years, a much healthier attitude and respect between labor and management have developed. In the course of our meetings, we have gained a much better understanding of our respective roles and responsibilities and communication between us has dramatically improved. To continue similar discussions between all employees, department heads, and top management will bring about benefits not only to employees, but also to the citizens and taxpayers through improved town services.

Affirmative Action Program — The Town's first Affirmative

Action Program was filed and approved by the Office of Revenue Sharing in 1978. An Affirmative Action Program is a declaration that all potential town employees will be given an equal employment opportunity. We have long passed the time when anyone should object to that basic human right. This year, the Town resubmitted its plan and we expect that it will be approved by the Massachusetts Commission Against Discrimination and the federal Office of Revenue Sharing. Aside from doing what we think we should in the area of equal employment opportunity, it is important that we maintain our eligibility for such programs as General and Special Revenue Sharing. Without that important source of revenue, the Town would be forced to increase its property taxes and many of the programs and projects that are funded through the Community Development Block Grant program would be terminated. The Town of Arlington, as a member of a larger metropolitan community, has an obligation to meet its responsibility in equal employment opportunities.

Collective Bargaining Versus Binding Arbitration — In 1965, the State passed legislation establishing collective bargaining in Massachusetts. I fully and completely support the collective bargaining process. However, in the spring of 1974 the Legislature passed and the Governor signed a bill which provided for compulsory and binding arbitration for policemen and firefighters, effective July 1, 1974. In the meantime, in 1972 and again in 1973, the Arlington Town Meeting voted against compulsory and binding arbitration. On a standing vote on March 21, 1973, Town Meeting Members voted 169 (or 88 percent) against compulsory and binding arbitration and 23 (or 12 percent) for it. To any observer, this was a clear indication of the strong feeling Town Meeting Members have against state mandated programs over which local elected officials have no control. Your Town Meeting representatives were voting to keep control of your tax dollar right here in Arlington.

The Town of Arlington contested the constitutionality of that law in January of 1975 when it refused to fund the first binding arbitration award in the state. In view of the strong opposition to compulsory and binding arbitration from Town Meeting Members and town officials, the Town decided to fight this very basic outside interference in local financial affairs by taking the case to the state Supreme Court.

On April 8, 1976 the Supreme Court heard the Town's plea. The Town's central point was this: to allow a third party (outside arbitrator) not elected by or responsible to the town's taxpayers, to overrule locally elected representatives (Town Meeting Members) regarding local payroll appropriation was, in our opinion, unconstitutional. We felt this was clearly an unlawful delegation of authority by the

state legislature to an outside arbitrator. On August 10, 1979, however, the highest court in the state ruled against the Town of Arlington, saying the law was constitutional.

As Town Manager, as I stated earlier, I strongly support collective bargaining but strongly oppose compulsory and binding arbitration. In my view, compulsory and binding arbitration defeats the very purpose of collective bargaining. Collective bargaining was established to allow two parties to meet across the table and through hard bargaining resolve their differences and reach an agreement.

It is a two-way street, each party understanding there must be some give and take on both sides. This is a good process not only from the point of view of labor, but also from the point of view of management. When both parties know they must deal with one another, the process is strengthened and the results are more meaningful. We felt strongly in 1975, as we do now, that if we are expected by the taxpayers to control the property tax, it is imperative that we have local control over the town payroll.

New Zoning Bylaw — In 1975, the first totally new zoning bylaw since the original adoption of zoning in 1924 was passed by a unanimous vote of the Town Meeting body. The new law represents a modern land use tool with innovative provisions to encourage more equitable growth patterns in Arlington. Incentives for positive change have been incorporated along with incentives to maintain and preserve many of the characteristics that are important to the Town of Arlington. The new zoning bylaw has enabled the Town to pursue proper long range planning to the benefit of all the citizens instead of a few. A proper and flexible land use policy is essential to desirable and sensible community development and redevelopment.

The Development Team Concept — In 1977, a development team was organized in order to bring together those who are responsible for policy direction and implementation of development projects. Representing the Board of Selectmen, the Manager's Office, the Planning and Community Development Department and the Redevelopment Board, this forum has continued to meet periodically to discuss the needs, concerns, and opinions of different business interest groups in town.

The team's overall goal is to focus on the issues at hand and aggressively seek new strategies to strengthen the commercial tax base and improve the quality and physical appearance of Arlington shops.

We feel that this approach, which embraces a two-way communication system, can be successful. Commercial property owners and merchants in town have been contacted and

many of these business leaders have indicated an interest and willingness to match the Town's public improvement projects with private improvement investment in their own shops. This cooperation, we believe, is a key element to the Town's economic revitalization.

As much as the Town can do with federal assistance to improve our shopping districts, it is essential that our merchants meet us half way. A cooperative effort will benefit us all. It is my feeling that a strong partnership must be developed between the Town and the business community before any real progress can be made in the area of improved shops in Arlington. Much progress has been made in the past few years and we hope that more progress will be made in the years ahead.

Townwide Attitude Surveys — In the last several years, the Town has made a real effort to determine how citizens perceive local government and what they think of the services it provides. Professional public surveys have been taken on two separate occasions and the results have been used to guide public policy. In addition, the Citizen Involvement Committee process has attempted to get citizen participation in policy formulation and implementation. Efforts such as these can lead to a better-informed citizenry and more responsive public policy. It is hoped that funding will continue to be available in order for us to receive input from citizens and taxpayers as to how government should work.

General and Special Revenue Sharing Concept — Another issue of great importance to the Town of Arlington is the General and Special Revenue Sharing Funds from the federal government. With the historic signing of the State and Local Fiscal Assistance Act at Independence Hall in Philadelphia in October, 1972, General Revenue Sharing became law. General Revenue Sharing was designed to provide the much-needed funds to state and local governments heavily burdened with high income and property taxes. Currently, the Town of Arlington receives 1.1 million dollars in General Revenue Sharing funds. As Town Manager and as President of the Massachusetts League of Cities and Towns, I am proud to say that I worked very hard to get Congress to approve the President's General Revenue Sharing proposal at that time. To me, the concept of revenue sharing was important for three fundamental reasons. *First*, it provides us with additional funds to help finance the day-to-day operation of local government. *Secondly*, it has been the great catalyst that was necessary to decentralize the decision-making process from the federal level to the local level. This has put the opportunity, the authority, and the responsibility for decision making in priority settings squarely on the shoulders of state and local government officials. It should be apparent now that centralization of

decision making is not prudent. It has resulted in excess bureaucratic red tape, delays in the processing of applications, and the awarding of grants on the basis of grantsmanship rather than need or equity. But most importantly it has detracted from the quality and relevance of government services being delivered. Finally, revenue sharing has been the start of a sincere effort to reduce the large federal bureaucracy, which is not only costly but also unnecessary. The highest priority for general revenue sharing was and continues to be the application of this additional money as a direct offset against the property tax. In Arlington, our tax rate has increased much faster than our tax base. Because of this, the taxpayer reaction clearly is to hold the line on the property tax and not dream up new projects or programs.

Special Revenue Sharing became a reality in 1974. Initially, the Town of Arlington would not have been eligible to receive money from Special Revenue Sharing, known today

as Community Development Block Grant (CDBG) money, other than through discretionary funds, because even though we were over 50,000 population, Arlington was a town and not a city. The Manager made several trips to Washington and also testified before a Congressional Committee urging Congress to amend the Special Revenue Sharing bill so that towns as well as cities over 50,000 population would be eligible to receive money under Special Revenue Sharing. With the full support of the Board of Selectmen and the help of Congressman O'Neill, the Town was able to amend the Special Revenue Sharing bill and Arlington became eligible. As a result, Arlington is now receiving 1.2 million dollars this year. Again in 1977, because our estimated population dropped below 50,000, we were going to lose the CDBG funds. The Manager's Office made a major effort, and was again successful, with the help of Senator Brooke and Congressman O'Neill, to amend the law in order to enable us to maintain our eligibility and to continue to receive CDBG funds.



Town Manager, Selectmen, and T Chairman Robert Foster sign agreement for Water Street parking lot on MBTA property.

As we see it, the major thrust of General and Special Revenue Sharing was to overhaul and trim the federal bureaucracy, consolidate various programs, increase emphasis on performance, decentralize the federal operation, transfer responsibilities to state and local governments, and give state and local officials financial assistance with freedom of decision making at the state and local levels. General and Special Revenue Sharing is much more than a new source of money; it represents a most significant change in the relationship between the federal, state and local government. I might add, it represents a welcome change that will hopefully bring government closer to the people and, much more importantly, make government more responsive to the people. There is little doubt that revenue sharing was one of the most important changes affecting all levels of government to be approved by a President and Congress in many decades.

Some Important Projects

New Town Yard — In 1976 the federal government, under an Economic Development Administration Program, took on a new role in the management of the Nation's economy, while at the same time assisting local governments, hard pressed by inflation, to maintain services, build new facilities, and keep the tax rate down. Under that program, the Public Works Employment Act was passed and the town received a 1.8 million dollar grant for adding to and renovating the Town Yard.

The success of the Town Yard funding application was due in large part to the creation of the Town Yard team and the application of several techniques of project management. The Manager's Office monitored the progress of the Public Works Employment Act from the point of its introduction in late 1975. When Congress finally overrode the President's

veto in July of 1976, we were already at work gathering information needed to submit an application. The first step we took was to authorize an architectural firm to prepare a feasibility study on what would be involved in renovating the Town Yard. Next, a team comprised of representatives of several town departments and the architect was formed to work together on the application. The energy and creativity of this group made it possible for me not only to submit this application in the first hour of the first day that applications were received, but also for the project to be the first project in Massachusetts to clear the federal A-95 Review requirements, a key prerequisite for approval.

Today, the new Town Yard is not only a nice place in which to work, but also an asset to the community. The Town Yard which was once an eyesore, inefficient, and hazardous, is now attractive, efficient and safe. Needless to say, we are very proud of that accomplishment.

Also, we are proud of the fact that as part of the Town Yard renovation project we persuaded Boston Gas to raze the storage tank for natural gas. This eliminated another very obvious eyesore to all the citizens of Arlington.

New Sports Center — In 1977, Arlington was the first municipality in Massachusetts to officially assume local control and management of an MDC skating rink. Before the transfer of management took place, the state spent approximately a half million dollars to make the needed and necessary improvements. Now renamed the Arlington Veteran's Memorial Sports Center, the facility has become just that. In the spring and summer, the ice rink is converted into tennis courts. The Sports Center is self-supporting and none of its revenues come from the property tax. The Center is a good example of how a poorly run facility can be turned into an asset if properly operated, maintained, and managed. We are pleased with the new facility and proud of the fact that Arlington now has its own sports center.

Playground and Playfield Improvements — In 1973, I appointed a Recreational Facilities Committee to examine all playgrounds and playfields within the Town with the view of preparing a long range plan which we could submit to the federal government for possible funding under the Bureau of Outdoor Recreation.

Since then all recreational areas have been improved with a combination of town and federal funds. If there is one program which has been very successful, it is that one. I want to publicly thank all the committee members for working so hard and for doing such a fine job for the community. It is noteworthy that in the six years that the program has been in existence, the Town Meeting body has always overwhelmingly given its full support for the committee's work. The improvements have been done well and represent a tremendous asset to the Town of Arlington.

Arlington Center Improvements — With public revitalization projects such as the Broadway Plaza, the Triangle parking, the Whittemore Block, the Playtime Store, the Brattle Square area, and the proposed parking between Water and Mill Streets, we intend to attract more people to shop in Arlington. Currently, a large part of our residents' disposable income is being spent on goods and services outside of Arlington. One reason for this consumer exodus is that our shopping facilities are not as good as they might be. In order to promote a more attractive and competitive business climate, the Town has approached local commercial property owners and merchants. They are being urged to recognize and take advantage of the Town's successful effort to improve the Center's physical appearance. If more local merchants would initiate improvements to their own

store fronts, the combined forces of a total community effort would effectively encourage more shopping in Arlington. The Town is actively working with several potential local developers in an effort to provide new shopping facilities in Arlington Center and along Massachusetts Avenue. The current energy crisis is most likely to continue in the years ahead. As that reality sets in, it is going to become increasingly more important for us to have adequate shopping facilities right here in town. Because of the high cost of operating automobiles, our citizens will want to shop in Arlington. It is critical for the Town and the business community to prepare, now, for that eventuality.

Housing Rehabilitation Program — Without fuss or fanfare, the Housing Rehabilitation Program has been repairing and improving Arlington homes for nearly three years. During that time, 70 roofs have been fixed, more than 300 storm windows and 50 storm doors have been installed and 50 attics have been insulated. Basements have been water-proofed and foundations repaired. Plumbing and wiring that are outworn or in violation of the building code have been replaced.

Most of the work involves correcting code violations and eliminating hazards to health and safety. Some self-help rebates that may pay for materials only have been awarded, but most grants cover the full cost of the work. Funds for material and equipment come from Arlington's Community Development Block Grant money. Most of the work on grant cases is done by federally-paid CETA employees training to be carpenters, plumbers, electricians, and skilled workers in other aspects of construction and repair. Some of the specialized jobs, namely roofing and furnace insulation, have been done by private contractors hired by the program.

There has been a greater need for the program than many people thought would exist in Arlington. As of December 1979, Housing Rehabilitation had awarded 248 grants and 69 rebates. The costs of the program have been \$459,000 in CDBG money. With added CETA labor costs, the total value of home improvement has been approximately \$850,000. The program's impact extends beyond improvement to those more than 300 homes. Improvement begets improvement. When one home in a neighborhood is fixed up, other people are encouraged to work on their homes. Since the program started, building permits for more than 1.1 million dollars worth of renovation in the vicinity of housing rehabilitation projects have been granted. Old neighborhoods have been affected by the program. Housing rehabilitation has helped and continues to help individual home owners. At the same time it has helped maintain the health and attractiveness of Arlington housing in general.

Utilization of the MBTA Facility — For over a year, the Town has been working with potential developers for the old MBTA Power Station on Water Street. A lease has been prepared and we hope it will be signed by the Town and a restaurant operator in the very near future. We feel that the Town needs a good variety of eating establishments and, therefore, we are anxious to finalize plans for this facility and for construction to start. Currently, we estimate that approximately \$700,000 will be spent on the MBTA power station to transform it into an attractive restaurant. That improvement, together with the Associates Block, would go a long way in improving Arlington Center. Another part of the Center which is scheduled for improvement is the block between Central and Court Streets. Together these improvements would not only represent additional shopping facilities, but would also produce much-needed additional property tax revenues.

High School Improvements — It was approximately ten years ago that the Town of Arlington began to prepare for the high school renovation project. During that time, many disappointments and delays took place. The Town finally accepted an improvement program which was far less than had been anticipated. Nevertheless, the Town is proceeding with a \$16,000,000 improvement project scheduled to be completed by the fall of 1981. We are confident that this improvement project is necessary not only from the point of view of providing sound education for the students but, also, to clearly signal to all that the Town is willing to maintain its own public facilities, thereby encouraging the private sector to also invest in the Town of Arlington. It is basic that we must provide sound and decent education to all.

Problems and Priorities

Fiscal Picture 1970-1980 — In reviewing the fiscal picture in the last ten years, several factors clearly stand out. First, the greatest increases in the cost of municipal services have come in areas that are not under the jurisdiction of the Board of Selectmen, the Town Manager, or even the Town Meeting members. Rather, they have come about in areas under the jurisdiction of the State. Second, the property tax is bearing an increasingly greater share of the total tax burden; other revenue sources have not expanded proportionately to the increase in municipal costs. Third, the growth rate of the tax base has not kept pace with the growth rate of municipal costs. Simply stated, the rapid expansion of non-controllable costs, the slow expansion of non-property sources of revenue, and the slow expansion of the property tax base have led to a 98 percent increase in the property tax rate over the past ten year period. On the revenue side of the equation, the situation is no better. The Town continues to rely heavily on the property tax for

its revenues. In spite of the fact that we now receive over one million dollars in General Revenue Sharing Funds, over two thirds of our revenue is derived from the property tax.

Home Rule — Over two hundred years ago, the colonies fought a war against a mother country that wanted to impose its will on them. At the center of that important struggle was lack of home rule and taxation without representation. These two important issues are as pertinent to us today as they were to the colonies.

Fourteen years ago, the people in Massachusetts amended the state constitution to provide for a home rule provision. However, because of legislative inaction we have not clarified our existing body of law vis-a-vis our new home rule amendment. As a result, we have not known home rule in Massachusetts. The home rule principle is one of the fundamental tenets of our republic. Local control over local concerns should be a matter of great concern to all of us. The time has come when all of us must work together to bring about a more meaningful and workable relationship between the federal, state and local governments — the kind of federalism that our forefathers surely had in mind when they drafted our constitution.

Tax Reform — I am increasingly concerned that the State will not make the tough decisions necessary to alleviate the property tax burden. The State is accustomed to passing expensive programs without always funding them, leaving the cities and towns the burden of paying for those programs through the property tax. The State can have its cake and eat it too, in the sense that it has the pleasure of passing some programs for people, but does not have the pain of raising taxes to pay for those programs.

It is for that reason, therefore, that I, two years ago, advocated a constitutional change that would establish some basic understanding in the relationship between the State and the cities and towns. As a member of the Special Commission on Mandated Programs, appointed by the Governor, I have recommended that the state constitution be amended as follows: first, that all existing state mandated programs be abolished and that new ones be prohibited in the future unless the total cost is financed by the State. Second, that a local control provision be established whereby all local appropriations be made by the city councils in the cities and the Town Meeting bodies in the towns. Consequently, the local legislative bodies would have the final say over all expenditures. Third, that the State be obligated to fund all state agencies such as the MBTA, MDC, and the County. Fourth, that a local aid provision be established whereby 50 percent of all revenues collected by the State through the income tax, corporate tax, and the sales tax be automatically returned to the cities and towns, based upon

population or some other appropriate formula. This would give us the ability to project revenues, plan expenditures, and thereby, sensibly, prepare our budgets. It is clear to me that, in the long run, only a constitutional change will rectify the confusing and conflicting tax structure which we have in Massachusetts.

Tax Relief — 1978 was the year that the tax revolt took hold and literally spread coast to coast. For many years now, government at all levels has become too big, too expensive, and too intrusive in our day-to-day lives. People are disenchanted, pessimistic, and frustrated, as demonstrated by national surveys where the majority of the people polled feel that things will not get better and probably will get worse. Given this wide-spread dissatisfaction, people are doing something about it.

Proposition 13, which was overwhelmingly approved by the voters in California in 1978, is a clear and direct manifestation of the attitude taxpayers have toward government today. Here in Massachusetts there have been several bills filed in the legislature to control or cap local spending. In addition, a proposed constitutional amendment has been introduced to control state expenditures. Unfortunately, many of these bills and the proposed amendment to our constitution may not produce a desired result. For example, a proposition two and one-half type law would literally put local government across the State out of business. We would have no funds left for basic services such as police, fire, and public works. The proposed constitutional amendment, which in the eyes of the public is supposed to relieve the property tax burden, would, in fact, increase it because if you cap state spending without at the same time guaranteeing continued state aid to cities and towns, the first cut by the legislature would be local aid, thus forcing the property tax to go up even more. In recent years the state has forced upon municipal officials — despite our strong objections — many mandated programs over which we have little or no control. Binding arbitration, overly generous pension benefits, special education, school meals, unemployment compensation are all examples of costly programs which have been thrust upon local officials. In addition, for many years we have been saddled with the high cost of the MBTA, MDC and the County which are all state controlled agencies. As a result, the Town Meeting body in Arlington currently controls no more than 30 percent of the Town's total expenditure. It is basic that if we cannot control our spending, we will not be able to control the costs or the tax rate.

As Town Manager, I am prepared to accept an appropriate cap on local spending so long as the State gives the Town Meeting body complete control over all local expenditures. It would also be necessary for the State to put a cap on its

own spending. Finally, all of us must be prepared to live with less and make fewer demands from our government. Too often people want to cut government spending so long as the cuts do not affect them. That will not work. We must all accept greater responsibility for solving our own problems and meeting our own needs. The time for retrenchment in government spending is here. The job belongs with all of us.

The Future

Normally, the beginning of a new year, not to mention the beginning of a new decade, is a time of hope and optimism. In all candor, I have little reason to be hopeful or optimistic. The state of the union is far from stable. At home, our economy appears to be out of control and there is no relief in sight regarding our continued high inflation rate; our environment is constantly threatened as we have seen during the past year at Three Mile Island; our energy sources are dwindling and we are now, clearly, at the mercy of OPEC for the energy we need for our very survival. Abroad, as all of us know, our credibility and position of strength are being tested on a daily basis. The state of the State is no better. The substantial surplus which the State had at the beginning of the fiscal year will most likely turn into a deficit by the end of the year; while a 4 percent cap has been imposed on all cities and towns, the state spending increased by 9 percent. According to the Governor's task force on management at the state level, proper management is sorely lacking and the efficiency and effectiveness of state government is drastically affected. In the meantime, at the local level we are taking the brunt of such things as high inflation, waste in government, governmental meddling in the daily lives of people, and one of the highest property taxes in the country. The reasons for the high property tax in the State are: we offer very liberal services to our citizens at the state and local levels, the State mandates many programs on local governments for which the property taxpayer must pay, and the financial

burden rests on the only source of revenue available to the cities and towns — the property tax.

If there is one thing that is clear, it is that government, in general, will have to spend no more than it has to and be no bigger than necessary. At the local level, expenditures have been controlled at a rate far less than the increase in the cost of living. There is a great deal more we can do, however. We are attempting to increase productivity in many of the Town's departments — with some real success in some and with no success in others. Unless we can show real progress in improving productivity in the future, increases in salaries and wages will become more difficult.

At the state level, the Governor and the legislative leadership cannot continue to tell us to do a better job in governing and managing our local affairs and at the same time continue to tie our hands so that we cannot govern and manage properly. If we are expected to cut costs, we must be given the power to control expenditures.

At the federal and state levels of government more sunset laws should be passed and more zero-based budgeting should be established. Increasingly, there is great concern about the expanding governmental expenditures. Today, sunset laws have been enacted in only a few states; more states have adopted the zero-based budgeting approach. It is hoped that Massachusetts will adopt that kind of meaningful approaches in an effort to curtail unnecessary programs and cut expenditures. For the last five years, the Town of Arlington has had a performance budget based on programs, goals, and objectives. Our general approach has been for zero-based budgeting. We feel that this has been helpful in reordering our priorities and setting our objectives which are achievable on a year to year basis.

In closing, let me say that the years ahead will be challenging ones; let's hope that all of us can do our part to meet that challenge.

CITIZEN INVOLVEMENT AND RESPONSIBILITY

ARLINGTON ALIVE

Arlington Alive is Arlington's Council on the Arts and Humanities. It is the major co-ordinating group for the various arts organizations in Arlington, providing a way for these groups to work together to strengthen each other and supply Arlington with a strong cultural life.

The Members' Fair and Festival have been annual events which publicize cultural events of the member organizations taking place in the Town of Arlington.

Arlington Alive was one of the founding organizations of the annual Christmas program at the Town Hall. Each year it takes a very active role in helping to prepare and coordinate the program which has become a very successful one, well-attended and enjoyed by the people of Arlington.

Arlington Alive took an active role in the CATV Committee discussion on cable TV and made recommendations for the best use of this new resource for Arlington. These recommendations were approved and accepted by the Committee.

Arlington Alive scheduled and coordinated events for Town Day 1979. It planned the stage events and was present and active on the day itself to insure their smooth presentation.

The future plans of Arlington Alive are to continue to make the people of Arlington aware of the artistic resources available to them in their own town. We plan to do this by continuing all of our past activities and adding to these in new and important ways. We hope to create a strong cultural atmosphere in the Town of Arlington, an atmosphere that will make Arlington a more desirable place in which to live and work.



RECREATION FACILITIES COMMITTEE

During the past year construction was begun and substantially completed at four playground and recreation areas: Robbins Farm, Brackett School, Magnolia Street in East Arlington and Florence Avenue at the Dallin School. The work at these sites included a new tot lot, playground and basketball court at Magnolia Street; the installation of an obstacle course at the Brackett School; new trees and play equipment at Robbins Farm, including a large timber structure and 52 foot long slide; and installation of a new tot lot and play area at Florence Avenue. As in past years, this work was accomplished within the \$150,000 design and construction budget established at the start of the six year capital improvements plan in 1973. As in previous years, up to 50 percent of this expenditure will be reimbursed to the Town by the Heritage, Conservation and Recreation Service agency of the State of Massachusetts.

Construction will begin this Spring at Buzzell Field, Parallel and Hibbert Playgrounds. Major improvements at these sites include the installation of new play equipment at all areas, construction of two ballfields at Buzzell Field for softball and little league use, and installation of lighting for evening use.

In addition to planning and coordinating the work at these sites, the Committee has actively participated in the research and analysis of water quality problems at the Arlington Reservoir. Because of the complexity of these problems, the Reservoir is the only site in the Town that was not upgraded under the six year plan. Alternative technical solutions for improving water quality and clarity to meet minimum state standards were investigated in 1979. In a report issued in November 1979, the water quality was found to be suitable for swimming less than 50 percent of the time. The culmination of these efforts resulted in the discovery early this year of an underground aquifer suitable for providing the swimming area with a continuous supply of cool, clean fresh water, eliminating the need for expensive chemical treatment or filtration. The present goal of the Committee is to achieve a safe, natural and attractive swimming area at the Reservoir at a reasonable cost to insure the continued use of that facility by the many Arlington residents who enjoy it each year.

BICENTENNIAL PLANNING COMMITTEE

The members of the Committee feel that the goals established in the early 70s were successfully met during the bicentennial year and the years since then. The Bicentennial Musical Production, the Colonial Balls at Town Hall, the A.A.U. Track Meet, the Bicentennial Park and the Lecture Series were events that entertained thousands of citizens of all ages. Some achievements, such as the Cutter Reprints and the printing of *Arlington — The Second 100 Years*, are of lasting value. The Committee also collaborated in popular community affairs such as the Avenue of Flags. In short, the Town was well served at a reasonable expense.

The Committee recommends that the balance of its funds (approximately \$250) be deposited in the Town's General Fund. It also asks that the Bicentennial Planning Committee be discharged as of the 1980 Town Meeting.

COMMITTEE TO REFURBISH TOWN HALL

During its five years of existence, the Committee to Refurbish the Town Hall has accomplished a variety of decorative improvements.

The Hearing Room has received major attention. New draperies, carpet, and lighting were installed. Portraits were restored and furniture refinished. The clock was repaired and bronzed, radiator covers were installed and the conference tables were provided with glass tops.

In the lobby, display cases were enlarged and illuminated, the marble walls and floor were cleaned and polished, and gold leaf was applied to the lettering over the entrance to the auditorium.

Draperies were installed in the auditorium and in all offices in the main building. Carpeting was installed in the Selectmen's Board Room and in the Treasurer's Office.

Restoration of the portraits of Amos Robbins and his wife, Adelia, was completed recently and the portraits have been placed in the Hearing Room. Work is currently in progress on new lighting for the lobby, the Selectmen's Board Room, and the upper corridor. These improvements will soon be completed.

The Robbins Town Hall is a memorial to Amos and Adelia, donated by their son, Winfield.

CITIZEN INVOLVEMENT COMMITTEE

1979 was an extremely productive and active year for the Arlington Citizens' Involvement Committee. Operating with very limited funds, the CIC was able to conduct a large task force on implementation of the "Citizen Information Exchange" recommendations made by citizens as a result of the earlier CIC Townwide Survey. The Task Force met from November 1979 to February 1980 and was composed of 28 Arlington residents and officials plus citizens who attended its meetings. The Task Force's report, published on February 15, 1980, was 15 pages long and developed recommendations for instituting the desired information exchange, some of which (such as an information center at the Robbins Library) had already been developed through cooperative efforts of the CIC and various town agencies or departments. Others were brought to fruition by the end of the spring while others are being developed by various agencies in cooperation with the CIC.

A second major project, a survey of Arlington High School students' attitudes and citizen task force recommendations, was developed by the CIC Education Task Force and successfully completed. The CIC is working with the School Department on the recommendations.

The CIC was instrumental in the development of the Selectmen's Committee on Priorities and has participated actively in its Steering Committee and Task Forces. This year also saw the CIC incorporated as a non-profit organization. The future will see all previous recommendations addressed and new steps taken to involve citizens in our civic life.

The CIC is a non-partisan educational and civic organization of residents of Arlington which serves as a vehicle and catalyst for citizen participation in town affairs and facilitates dialogue between citizens and their government. Its four main goals are: to discover, define and document issues and priorities that concern the citizens of Arlington; to provide a vehicle for interested citizens to assist in improving town policies in these areas; to interest a wider range of citizens in town affairs and to aid them in becoming more directly involved in town government; to provide an effective means for citizens to put policy recommendations into effect.

HUMAN RESOURCES

OVERVIEW

As we enter a new decade, we also enter a time of energy shortages. 1979 has plunged us headlong into that era and has necessitated the formation of new programs to alleviate the impact of energy shortages and high energy costs, particularly on low-income and elderly citizens.

The Emergency Fuel Assistance Program, initiated by the federal and state governments but administered by local government in cooperation with Community Action Program agencies, has suffered the confusions of any new program devised in haste. It is meeting the immediate crisis, however, and our long-range task is to insure its smooth functioning in the future.

As we develop a new life style, less dependent on energy use, the need for locally delivered human services becomes greater than ever before. The importance of having recreational, clinical and supportive services easily available cannot be overemphasized.

We feel that the operations which have been developed over the last decade provide a solid basis for consolidating local programming in human services and approach the 1980s confident that we can meet its challenges and continue to strengthen the fiber of the family, neighborhood and community.



The Whittemore-Robbins House, an early 19th century mansion slated for restoration under Historical Commission supervision. It houses Human Resources, Welfare, and other services.

MANPOWER DIVISION

The Manpower Division of the Department of Human Resources administers Arlington's federal CETA (Comprehensive Employment and Training Act) funds, which totaled \$2,046,553 in fiscal year 1979. This money is used to operate a variety of employment and training programs for youth and adults.

Programs are designed to provide comprehensive and individualized employment and training assistance to unemployed Arlington residents who meet federal income eligibility guidelines.

FY 79 Total Program Appropriations

Title II B	(Employment & Training Adult Program)	\$313,600
Title II D	(Public Service Employment)	\$540,567
Title VI	(Public Service Employment)	\$949,015
Title IV	(Youth Employment & Training Program)	\$ 80,219
Title IV	(Youth Community Conservation Improvement Program)	\$ 38,434
Title IV	(Summer Youth Employment Program)	\$124,718
Total		\$2,046,553

The best-known CETA program is Public Service Employment (PSE). PSE participants provide supplementary and supportive services to many Town departments, as well as to other public and private non-profit agencies in the Arlington area. In Town departments, the jobs for which PSE participants are hired are those which Arlington might not be able to afford without assistance from CETA.

In FY 1979, 266 people were enrolled in the PSE program. The percentage of program participants entering permanent, unsubsidized employment was 53 percent. The good job placement rate can be largely attributed to the quality supervision and training participants receive at their work-sites.

Some of the many positions held by PSE participants within the Town have included the Housing Rehabilitation program; the Energy Conservation program, where PSE-funded staff performed energy audits and aided in the Town's energy conservation efforts; Graphic Arts; the Robbins Library Elderly Services Coordinator; assistant rink managers, building superintendent, building maintenance aide, handyman and clerk-typist for the Recreation Department; and dispatchers in the Police Division.

The Somerville Cambridge Economic Opportunity Committee, Inc. (SCEOC) runs the Arlington Employment Resource Center at 870 Massachusetts Avenue. The Town's Manpower Division contracts with SCEOC to provide services under CETA's Title II-B. This program offers many services including employment counseling and job placement assistance, job search seminars, vocational interest and aptitude assessment, and skill training through on-the-job training, classroom instruction (vocational, adult basic education and high school equivalency) and work experience.

This program component served 665 unemployed Arlington residents. Sixty-one percent of those completing the program found permanent employment.

Youth programs, which include the Youth Employment and Training Program (YETP), Youth Conservation and Community Improvement Program (YCCIP), and the Summer Youth Employment Program (SYEP) served a total of 332 young people in 1979. Three hundred twenty of the youths completed the program; 97 found non-CETA employment and 179 returned to school or continued with further vocational training.

These programs offer constructive employment and vocational training for unemployed, low-income youths while providing useful services to the Arlington community. Activities for Arlington CETA youth include park clean-up, peer alcohol education, and clerical support for many Town offices.

A unique employment program for youth is the Youth Alcohol Awareness Program. Sixteen to nineteen year-old youths are trained in alcohol education and provide information to interested adults, as well as to their peers in the Arlington community. The program has been highly successful, giving the youth participants many new skills and the community an important alcohol education resource.

Fiscal year 1979 brought many changes to the Arlington CETA programs. It was a year of increased internal monitoring and evaluation. New programs were developed in order to meet the changes in the CETA legislation, changes which included a required \$7,600 average annual wage for PSE participants and a mandate to serve only those people who meet the federal income eligibility guidelines.

Legislative emphasis on linking CETA with private industry led to the development of the five community, consortium-wide Private Industry Council (PIC), of which Arlington is a member. With this link to the private sector, the Manpower Division will be developing training opportunities which better prepare CETA participants for permanent unsubsidized employment.

The Manpower Division already sponsors an On-the-Job Training (OJT) program and a Targeted Jobs Tax Credit (TJTC) program. These programs offer private business either tax credits or wage subsidies for hiring certain eligible Arlington residents.

The new legislation brought a greater emphasis on skill training. In the year ahead PSE participants will be recruited for the Arlington Solar Energy Conservation Training program. Participants will receive six months of full-time training to learn the procedures and equipment necessary for weatherization, insulation, energy auditing and solar heating installation. Program graduates will be prepared to enter energy-related jobs. Through the Solar Energy Conservation Training program, low-income residents will be eligible for energy audits and weatherization. Non-profit organizations will be eligible for low-cost domestic hot water heating unit installation.

The Manpower Division is presently preparing to move from the Robbins House to the Town Hall Annex. It is also planning to become directly affiliated with the Town's new Personnel Department, instead of the Human Resources Department. Both changes should reduce duplicate services and improve coordination between similar CETA and town personnel functions. Strong links with Arlington's other human service programs will be maintained. In 1980, the Manpower Division will continue to operate quality programs, providing quality services to Arlington residents.

YOUTH CONSULTATION CENTER

In 1979 the AYCC had a significant increase in people served through our basic services. We have seen 675 people in individual, group, family, and couples counseling, including young people and/or their parents. We have seen an increase in self-referrals as well as clients referred by schools, courts and police.

We have continued our several special programs with the Third District Middlesex Court in Cambridge, as well as our sponsorship of the NYPUM program (National Youth Program Using Minibikes) and the outreach program in Menotomy Manor (the low income veteran's public housing project).

For our agency as well as other town departments, this has been a year to look actively for ways to cut costs. We are currently exploring the use of Community Development Block Grant funds to renovate an existing town building for our use. If the funds are provided the Town will realize a savings equal to the annual rental costs plus the tax abatement on our present building.

VETERANS' SERVICES

It is the responsibility of the Veterans' Service Department to aid and assist all veterans and their families in times of need. This help is extended to them through counseling, applications for Federal and State benefits, financial assistance, medical assistance, educational benefits, burial benefits, and the registration and decoration of veterans' graves in the Mt. Pleasant and St. Paul Cemeteries.

During this past year, we have increased the number of cases while reducing expenditures. This has been accomplished by upgrading productivity, using the available programs offered to the veteran and his dependents on the state and federal level, and thoroughly investigating the needs and eligibility of individuals requesting or requiring our services.

In the coming year we hope to continue our concentration on the veterans' energy-related problems as well as our concentrated efforts in representing elderly veterans in their requirements for medical and financial assistance from the Veterans Administration. It is our intention to try to improve the quality of life for all the veterans of Arlington, but most assuredly those with an alcohol or drug-related illness.

BOARD OF HEALTH

At its organizational meeting, the Arlington Board of Health reelected John M. Peters as Chairman for the current year. Other members are Robert J. Carey, M.D., and Alan J. Wright, D.M.D.

The enforcement of the School Immunization Law demanded a great deal of time and effort on the part of the nurses in the public and parochial schools. The health records of all students attending schools in Arlington were reviewed. Subsequently, clinics were conducted in each school for those students in need of one or more immunizations. Failure of a student to receive all required immunizations would mean exclusion from school. Parents, family physicians and all school nurses are to be commended for their cooperation in this endeavor.

The influenza immunization clinics conducted for senior citizens and others were well attended. The new pneumonia vaccine was also offered for a minimal fee to those persons who did not receive it the previous year. The pneumonia vaccine gives a three-year immunity and protects against 14 strains of pneumonia, so it need not be obtained annually.

We are currently conducting a survey of other cities and towns regarding their fee schedule for permits and licenses. When a new fee schedule is set up here it will bring in additional revenue to the Town of Arlington.

OFFICE OF CONSUMER AFFAIRS

The Office of Consumer Affairs was doubly hit by unchecked inflation. First, the money for some staff positions was either reduced or eliminated, causing the office to reduce its staff. Second, with money more of an issue than ever before, the volume of complaints increased. With more complaints and a smaller staff, the office had obvious problems. We still managed to obtain \$9,000 from the Commonwealth's Local Consumer Aid Fund, but this was not enough to offset the lost money. Without new funding, an unlikely occurrence, we are forced to rely more and more on volunteers. The Weights and Measures branch of the Office of Consumer Affairs was also under much strain during the past year. With skyrocketing fuel costs, the pumps and meters used to determine retail sales became outdated and were changed, requiring more inspections and tests by the sealer. The coming year offers no let-up to these problems, but our staff hopes to meet them again and continue to assist the public.



We have also begun to collect third-party insurance payments for some of our counseling services. Our commitment remains firm to provide services free of charge to Arlington residents, but where clients are covered by health insurance we will ask them to use their benefits under mental health or counseling services. People will not be asked to pay any deductible required by insurance companies, nor will they be asked to pay any fee once insurance benefits have run out. At present we are eligible to collect from private insurance companies but not from either Blue Cross or Medicaid, due to an anomaly in the law. We have had legislation filed to amend this law.

COUNCIL ON AGING

1979 was a year of continued quality service to the elderly. The two main aims were the targeting of services to those older persons most in need and the continued search for new ways of providing services that do not have a major impact on the local property tax.

Approximately 4,500 different elders received services from the Council in 1979 in areas such as transportation, meals-on-wheels, health care, recreation, counseling and outreach, and information and referral. 50,000 units of service were delivered at an average cost per unit of \$1.32. This growth was accomplished despite a stable tax-supported budget that has grown only 1-2 percent per year for the past five years.

Among the Council's major accomplishments over the past year are these:

1. Doubling the size of the home-delivered meals program up to a capacity of 50 meals/day. The Council, with the support and cooperation of Symmes Hospital, now offers two meal plans to clients, one of which has special diet capability.
2. Establishing a regional Adult Day Health Center which provides intensive health, nutrition, therapy, and socialization services to those elders at risk of being institutionalized. The Center has been particularly beneficial to people who have an elderly parent home alone during the day. The Center is supported by funds from the Department of Public Welfare and the Minuteman Home Care Corporation. Scholarships have been made available through the Community Development Block Grant Program by the Board of Selectmen and Town Manager's Office to help Arlington elders not eligible for Medicaid pay the daily rate.

3. Developing a Foster Care Program which places elders in warm, supportive foster homes as an alternative to nursing homes. Effective January 1, 1980, the Council's program was merged with a similar service operated by Massachusetts General Hospital.
4. Completing a feasibility study for the development of a multi-purpose Senior Center. The study examines the space crisis facing the Council at its current facility (Jarvis House), catalogues existing and potential sites for an expanded Senior Center, and presents options and recommendations for relocation. This study was funded by the Block Grant Program in close cooperation with the Board of Selectmen and Town Manager's Office.
5. Continuing emphasis on quality services at the lowest possible cost. Close to 200 volunteers donated 9,000 hours of service through the Council, the equivalent of five full-time staff positions. In 1979, the Council generated over \$600,000 in federal funds to finance service growth in home care, transportation, and nutrition. Changes in budgeting and purchasing allowed the Council to stretch its care budget by developing an annual subscription rate for monthly newsletters and moving some administrative costs to other funding sources.

The Board of Directors of the Council on Aging, consisting of seven members appointed for three-year terms by the Town Manager and Board of Selectmen, has had a vigorous year pursuing its mandates of advocacy, policy-making, and evaluation. The fine staff of the Council on Aging, and the advocacy philosophy of its Board, have combined to make the Arlington Council on Aging a model for similar services across the State and a leader in elder programming.

We would like to acknowledge those individuals and organizations who have supported the Council in the past year. Special appreciation is extended to the Town Manager, Board of Selectmen, Finance Committee, and Town Meeting Members, without whose continued support the Council on Aging would not have achieved its results.

We would like to thank Mr. Arthur Johnson, Director of the Department of Human Resources, for his continued guidance and expert advice.

Thanks are also due to the many other groups who have cooperated with the Council in joint programming, including the Recreation Department, Planning Department, Housing Authority, Board of Health, Mystic Valley Mental Health Center, Symmes Hospital, the Arlington School Department, Minuteman Home Care Corporation, Massachusetts Department of Elder Affairs, Cooperative Elder Service, Inc., and Visiting Nurse & Community Health, Inc.

RECREATION DIVISION

The Recreation Division of the Human Resources Department has adapted to the fact that financial resources will not allow for any expansion of services even though a need may exist in the community.

During 1979, the Recreation Division has closely evaluated leisure offerings and has streamlined some services, omitted some programs and reduced overhead in other areas.

The summer is a major time for recreation programming and some unique activities were held in 1979 to use the resources available to the community. A new Wilderness Program was begun at Menotomy Rocks Park, taking advantage of the many natural assets of the twenty-nine acre facility. Canoeing, rock climbing, nature study and many other outdoor adventurous activities were held in four two-week sessions involving 150 children. Other special activities such as the baseball, tennis, gymnastic and basketball clinics, along with Camp React, involved over 1,300 during the summer of 1979. All of these special programs have registration fees which help offset some of the cost. Additionally, 6,901 Reservoir Beach tags were sold and beach attendance was 69,863, both the highest figures in recent years.

The Sports Center continued to remain self-supporting as we entered our third year of operation in October. Public skating attendance for the 1978-79 season was up some 8,500 people from 1977-78. The final three months of 1979 also showed an increase from 1978.

Tennis rentals were very poor during the summer in spite of a new tennis service that was installed in June. It is hoped that more publicity will allow residents to make plans for the summer of 1980.

The Sports Center ice rental rates were raised \$5.00 per hour for the 1979-80 season due principally to high utility rates needed to operate the facility. Natural gas and electricity account for about 35 percent of the budget, and although use has been cut, the cost has continued to rise. The Sports Center ice rental rates remain the lowest in the area.

The Recreation Division has achieved savings by using the Sports Center for many programs that would otherwise be located in school buildings. Additionally, many fall, winter and spring programs have been consolidated and the number of sessions reduced because of financial constraints.

As we enter a new decade faced with the uncertainties of energy, inflation and international unrest, our full abilities and efforts as leisure providers are going to be necessary to continue to provide meaningful and successful programs.

PARK AND RECREATION COMMISSION

The Park and Recreation Commission remains as concerned as ever with the preservation, maintenance and expansion of the Town's open space and recreation facilities. Recently, it has expressed its concern on the potential loss of community playgrounds as a result of the decision to close Locke and Cutter schools. It concurred with the transfer of a small strip of land to the Boys' Club — voted at Annual Town Meeting — only after it was assured that this area would not be converted to automobile parking.

Cooperative planning for two of the Town's most precious recreational water resources — Spy Pond and the Reservoir — remains a high priority. At Spy Pond, federal funds



Soccer practice: part of Arlington's summer recreation program.

are finally becoming available to study the water problems and suggest suitable treatment, yet there does not exist a current workable plan or available funding to establish adequate public access. The Commission strongly supports efforts of the Recreation Facilities Committee to obtain funding to improve the water quality at the Reservoir and, additionally, to develop and make useful the surrounding area.

The Town's only indoor recreation facility, the Sports Center, continues to be heavily used for year-round activities and maintains its self-supporting status. Unfortunately, the continuing problem of the leaking roof has been the subject of year-long correspondence with the M.D.C., which contracted the job for a new roof when the rink was turned over to the Town. This defect has yet to be corrected. The approval for the use of C.D.B.G. funds allowed for the installation of a much-needed sound system.

To meet increasing operating costs and energy-related expenses, ice rental fees and Reservoir Beach tag fees have been increased. The Commission is attempting to hold any necessary increases to a bare minimum.

Arlington is distinguished in recreation program offerings for Special Needs. We are proud to have received the award this year from the National Association for Retarded Citizens "for outstanding contributions toward provision of year-round, comprehensive and innovative programs for retarded citizens." We are gratified that the Annual Town Meeting voted to amend the Classification and Pay Plan to include the Recreation Therapist job to insure that these special needs will continue to be met. The ever-popular summer day camps operated at full subscription and included a new Wilderness Adventure Camp at Menotomy Rocks.

Our goal for the future is to continue to offer a multiplicity of recreation programs at reasonable fees. In addition, we are committed to the upgrading and enhancement of the town's recreation facilities and will support any and all efforts to obtain outside funding to accomplish these ends.

BOARD OF YOUTH SERVICES

The present members of Arlington's Board of Youth Services are: Joan Robbio, Chairperson, Edmund Mahoney, John Carroll, George Faulkner, Ruth Mahon, Barry O'Connor, Iris Nigro, Jennifer Canizares and Jean Donahue.

In 1979, the Board continued its support of Arlington's youth in various ways. Our most visible effort of the year was our very successful Salute to Youth Week. Once again, we had good cooperation in this effort from schools, churches and local businesses. The week was filled with events highlighting the skills and accomplishments of the Town's young people, culminating in a day-long festival at the Sports Center that involved youth performances and booths representing their varied interests.

One of our continuing functions has been to help the Youth Consultation Center in developing policies and priorities as well as in dealing with budget problems.

Another of our projects for this year has been to compile and find a way of distributing a Youth Directory which will contain diverse information, answering most of the questions important to a young person today.

Improvements underway at Robbins Farm playground.



CENTRAL MANAGEMENT SERVICES

FINANCE COMMITTEE

The Finance Committee, aptly called the "Watchdog of Town Monies," controls a reserve fund that is appropriated at the Annual Town Meeting.

This fund is available to various Town Departments for unforeseen and extraordinary expenses not known at budget time. The 21 members of the Finance Committee, one from each Precinct, evaluate and approve or disapprove such financial requests.

During 1979, twenty full board meetings plus many subcommittee meetings were held with town officials and department heads in order to approve various budgets.

Public hearings were also held to formulate warrant article recommendations to the Town Meeting in the Annual Report of the Finance Committee.

The Finance Committee presented recommendations to the 1979 Annual Town Meeting, designed to maintain the prevailing tax rate. Because of inflation and, particularly, the increased cost of energy, it is going to be more difficult each succeeding year to maintain the tax level. Improved state and federal assistance is going to be needed, plus close cooperation between the town administration and various departments to cope with the tax rate.

TOWN COUNSEL

There have been 42 new claims against the Town of Arlington this year. Four were settled and three have brought suit. The remaining 35 are in abeyance. Of claims and suits from previous years, five were settled in 1979 as authorized by the Town Manager and the Board of Selectmen. There are 21 actions in tort pending against the Town in court for personal injuries or property damage. There are 41 additional claims pending from previous years on which suits may be instituted.

There are eight petitions for land damages pending in court as a result of taking of property by eminent domain by the Town. There are two additional claims for land damages upon which suit has not yet been brought and there will probably be additional petitions for land damages in the near future.

A petition is pending in Land Court for judicial determination of the validity of the vote under Article 64 of the 1974 Town Meeting amending the zoning by-law relative to property in the Bailey Road-Churchill Avenue area.

There are fourteen cases pending before the Appellate Tax Board appealing from decisions of the Board of Assessors denying abatements on real estate taxes.



FINANCE COMMITTEE: (l. to r.) Front: Judith Quimby, Victoria Carr, Chairman Robert O'Neill, James Lordan. Second row: Mary Garrity, J. Martin Devine, John Perry, Kenneth Simmons, Joseph Sliney, Marjorie Robinson. Back row: Richard Fanning, Alan Tosti, Joseph Doyle, Richard Boyle, Jerome Hallee, Richard Smith, Aldo Fioravanti, William Shea, Murdena Campbell

Approximately 65 contracts were approved, examined or prepared in 1979, together with bonds, corporate votes and insurance certificates relating to them for the Purchasing Department and the Public Works Department, the Human Resources and Planning and Community Development Departments, and many other Town offices.

The Town Counsel has appeared on behalf of the Town, including the School Committee, in Superior Court and before a number of state administrative bodies.

The Town Counsel has been available at regular and special meetings of the Board of Selectmen, has worked in close cooperation with the Town Manager, has rendered opinions as requested by the Town Manager, various Boards, Departments, Committees and Officers, and has been vigilant in all matters affecting the interest of the Town.

The Town Counsel has been the principal representative of the Town's bargaining agent in contract negotiations, grievance resolution meetings, and labor arbitrations relating to six of the seven town employee labor organizations.

BOARD OF ASSESSORS

In January 1979 the Assessors annual inspection of personal property began. It reported a total assessed value of \$14,135,150, an increase of \$289,250. Real estate valuation totaled \$348,103,250, an increase of \$914,550. Total increase in valuation was \$1,203,800 and the total assessed valuation of the Town \$362,238,400.

The Board of Assessors held their weekly meetings at 7 P.M. on Monday evenings. Twenty-three special meetings were called by the Chairman during the year. Field inspections were made afternoons and on Saturdays. Mr. William O. Hauser, Jr., was re-elected to a three-year term by the Annual Town Election. At the organizational meeting on March 8, 1979, Dr. Daniel A. Purcell was elected Chairman and Mr. William O. Hauser, Jr., clerk for the ensuing year.

The Assessors office has committed to the Treasurer-Tax Collector 12,805 real and personal property bills to raise the \$29,341,310.40 necessary to meet the obligations of the Town's operations and the state and county assessments. In addition, approximately 36,000 motor excise bills were committed for collection — net income to the Town is estimated at \$1,750,000.

The 1979 town meeting appropriated \$130,000 for the revaluation of property required by the 1974 Supreme Court decision and the 1978 vote for the Classification Bill. A

computer advisory committee was included in this warrant article to investigate and advise as to the possible ownership of the program and use of the school computer. The Department of Revenue issued a request in October for copies of contracts, etc., and completion of valuation by January 1, 1981.

There is little new construction of any real value to the tax base, but the following permits were received from William A. Libby, Building Inspector:

Residential buildings	11
Commercial buildings	0
Additions & alterations	123
Swimming pools	16
Roofing & siding	187
Demolitions	10
Signs	26
Miscellaneous	119

During the year, the Board members and the office staff have attended conferences and seminars offered by the Association of Massachusetts Assessors, the Middlesex County Assessors Association, and the Department of Revenue.

IN REMEMBRANCE

Mr. Walter S. ("Buz") Cooledge, Jr., passed away November 12, 1979. He had served on the Board of Assessors from 1947 to 1971 — 24 years of dedicated service to the Town.



The Board of Assessors: Abner P. Wyman, John B. Byrne, Jr., Daniel A. Purcell, William O. Hauser, Jr.

TOWN TREASURER

The state of the national economy as it influenced the sale of the high school bond issue and a proposed mini-sale to local residents became a major issue within the Town Treasurer's Department during 1979.

Certain changes in monetary policy which were announced by the Chairman of the Federal Reserve Board on October 6, 1979 adversely affected the sale of the high school bond issue. On September 16th, as a result of the uncertainties which had developed in the bond market, two syndicates made up of a number of banks and brokerage firms both submitted bids to the Town of 7.10 percent. In the opinion of the Town Treasurer, the bids received were excessive. The Board of Selectmen agreed and rejected both bids.

Subsequently, the Treasurer began to explore the possibility of a negotiated sale of the bonds to a New York underwriting firm. At a special meeting of the Board of Selectmen called to discuss the matter, certain members of Boston's investment community appeared in opposition to a negotiated sale by the Town.

As a result of the meeting, it was decided to reopen the process once again to competitive bidding. On November 20, 1979, a second competitive offering was held and a low bid of 6.64 percent was accepted by the Town. The difference between the rejected bid of 7.10 percent and 6.64 percent represents a savings of 1.4 million dollars to the Town over the life of the bond issue. It is significant to note that the decision to accept the low bid offered on November 20th proved to be a prudent one as interest rates have risen continuously since that time. For example, three months later the City of Boston received and accepted a bid of 10.50 percent for 25 million dollars of its General Obligation Bonds for a 20 year period.

In addition to the sale of the \$5,000 denomination bonds to the low bidders, the Town Treasurer's Department offered local residents the opportunity to directly participate in the bond sale by offering mini-bonds in \$500 amounts. The mini-bond sale was held on January 31, 1980 and \$345,000 worth of the bonds were purchased by the public in less than six hours. Many of the bonds were bought by enthusiastic Arlington residents who just wanted to own "a piece of the Town."

During 1979, the Town Treasurer's Department lost the services of Lillian Weyhe by retirement. Miss Weyhe faithfully served the town for 35 years, 24 of which were spent as Assistant Treasurer. In July, Fred Fantini joined the staff and assumed the duties of Assistant Town Treasurer under the departmental reorganization which went into effect on July 1, 1979.



Treasurer John J. Bilafer

CONTRIBUTORY RETIREMENT BOARD

The 1979 Annual Town Meeting authorized the addition of the position of Fringe Benefit/Retirement Administrator under the jurisdiction of the Contributory Retirement Board. In addition to the administration of the Town's retirement system, the position is intended to carry with it the responsibility to coordinate the proper disposition of the other fringe benefits offered by the Town.

The Town Meeting also voted to transfer the retirement personnel to the reorganized Personnel Department budget. Since the law requires, however, that retirement personnel remain responsible to the Contributory Retirement Board on matters dealing with retirement, it is understood and agreed that the Contributory Retirement Board and the Personnel Director will work cooperatively in assigning duties to retirement personnel.

In October, after an extensive search, the Board successfully recruited Claire A. Smith of Arlington as the Fringe Benefit/Retirement Administrator. Ms. Smith previously held the position of Executive Secretary to the Administrator of McLean Hospital and she also has considerable counseling experience. It is the intention of the Board to use this experience by instituting a program of pre-retirement counseling for town employees who are approaching retirement.

REGISTRAR OF VOTERS

As mandated by law, a combined Annual Town Census and School Census was conducted during the months of January and February. Temporary Assistant Registrars were designated by the Board to take a listing of every person zero years of age or older residing in the Town. A list of all persons 21 or younger was transmitted to the School Committee by April 1. A Juror List, in a format of sequential numbers, was forwarded to the Jury Commission. Cards were mailed notifying voters of the establishment, change or cancellation of enrollments.

The Board certified the signatures of 7,705 voters appearing in nomination papers filed by or on behalf of candidates seeking municipal, county and state offices, petitions for articles to be inserted in the Warrant for the Annual Town Meeting, recount petitions, initiation petitions and applications for absentee ballots. Throughout the year daily sessions for registration of voters were held during regular business hours in the Town Clerk's Office. Special evening sessions were also held. A registration session was conducted by the Assistant Registrars at the Arlington High School on May 8, 1979. One hundred eighty-five students were registered.

A recount was held on March 20 and 21 for the offices of Selectmen and School Committee member.

After revision of the voting list in accordance with True List information, 1,819 notices were sent by first-class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 1979. Those who proved residence were reinstated. As a result of the notices mailed, names of voters who had moved out of Arlington were removed from the voting list. In addition, names were removed because of death, change of name by marriage or court decree, failure to comply with the notice and other changes in voting status. The total number of registered voters on completion of the revision of the voting list was 28,179.

During the year, the information contained in approximately 35,000 listing slips of residents of the Town on January 1 was transferred to their individual master cards, which provide for a complete official record of residence for all persons 17 years of age or older from the time they first become residents of the Town. From the information, certificates and notarization of residence are issued daily to establish eligibility for attendance at state schools and colleges, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service

and many other purposes. Registered Voters' Certificates are also issued from the records as identification and proof of citizenship. Certificates of political party enrollment are also issued to candidates for Republican and Democratic town committees.

TOWN CLERK

Many of the complex duties and responsibilities of the Town Clerk relate to elections and town meetings. The year prior to the presidential election is called the "off year" or "quiet year" by town clerks because usually only one election and the annual town meeting are held. Normally, more time and effort can be given to the updating of records and the formulation of plans for the coming "big year." 1979 was a most eventful and demanding year, however.

At the time of the Annual Town Election held March 4, 1979, there were two vacancies for the office of Selectmen. Four outstanding candidates, two of them incumbents, filed nomination papers. The newcomer in politics, William J. Grannan, won by 1000 votes. Charles Lyons, who had been a member of the School Committee for seven years, lost by 36 votes to the next runner-up, Robert H. Murray. Margaret H. Spengler won by 13 votes. Mrs. Spengler was issued a Certificate of Election.

Needless to say, a recount was held in all 21 precincts. After completion of the recount, candidate Murray, who had lost by 13 votes on the day of the election, was now the winner by three votes. It was necessary to void the certification of election issued to Mrs. Spengler. A Certificate of Election was issued to Mr. Murray.

As a result of the recount, a petition for a Writ of Mandamus against the Board of Registrars was filed on behalf of Margaret H. Spengler by her attorney. William F. Galvin, Esq., was appointed a Special Counsel by Donald R. Marquis, Town Manager, to represent the Board of Registrars in the civil action. It appeared from the order of the court that the contest for Selectman's position was a tie vote. A motion for clarification of the order was filed with the Superior Court and it was the further order of the court that the contest was a tie. The judge said he would duck this one!

As a result of the order, it was necessary to void the Certificate of Election issued to Robert H. Murray, causing the absence of a fifth member of the Board of Selectmen. The Board of Selectmen, at the meeting held on June 11, 1979, voted to hold a Special Election on Tuesday, September 11, 1979. In accordance with the provisions of the General Laws, the names of Charles Lyons, Margaret H. Spengler, and Robert H. Murray appeared on the ballot. After the results of the Special Election were certified by the Town

Clerk, a Certificate of Election was issued to Robert H. Murray. Mr. Murray was qualified by the Town Clerk on September 12, 1979. The results of the election were: Charles Lyons, 2935; Margaret H. Spengler, 2864; and Robert H. Murray, 4395. This was the first time that the results of a recount in Arlington were challenged in court.

A record was established when 27 sessions of Town Meeting were held. The annual Town Meeting and two special Town Meetings were held between March 19 and June 18, 1979, with a total of 152 warrant articles. There were 70 standing votes, seven roll call votes, 52 substitute motions, 46 articles postponed, and notices of intention to move for reconsideration on 49 articles.

The total amount of money collected by the Town Clerk Department during the year and deposited with the Town Treasurer was \$29,660.20, an increase of \$635.85 over the previous year. Included in the total amount was \$7,308.75 for conservation licenses and \$7,919.75 for dog licenses.

CONSERVATION LICENSES

420	Resident Citizen Fishing	@ \$ 8.25	\$ 3,539.25
3	Resident Citizen Fishing	@ \$11.25	33.75
186	Resident Citizen Hunting	@ \$ 8.25	1,534.50
1	Resident Citizen Hunting	@ \$11.25	11.25
96	Resident Citizen Sporting	@ \$13.50	1,296.00
11	Resident Citizen Sporting	@ \$16.50	181.50
24	Resident Citizen Minor Fishing	@ \$ 6.25	150.00
4	Resident Alien Fishing	@ \$11.25	45.00
3	Non-Resident Citizen/Alien Fishing	@ \$14.25	42.75
1	Resident Minor Trapping	@ \$ 6.25	6.25
5	Duplicates	@ \$ 1.00	5.00
10	Resident Alien Hunting	@ \$16.25	162.50
1	Non-Resident Citizen/Alien Hunting (Big Game)	@ \$35.25	35.25
103	Resident Citizen Sporting over 70	Free	
1	Resident Citizen Fishing Paraplegic, Blind, Mentally Retarded	Free	
1	Resident Citizen Hunting Paraplegic	Free	
22	Resident Citizen Fishing — Age 65-69	@ \$ 4.10	90.20
3	Resident Citizen Hunting — Age 65-69	@ \$ 4.10	12.30
3	Resident Citizen Sporting — Age 65-69	@ \$ 6.75	20.25
1	Resident Citizen Sporting — Age 65-69	@ \$ 8.25	8.25
10	Archery Stamps	@ \$ 5.10	51.00
67	Mass. Waterfowl Stamps	@ \$ 1.25	83.75
985	Licenses issued		\$ 7,308.75

Includes 20-1980 Conservation licenses issued in 1979

Does not include 26-1979 licenses issued in 1978

Paid to Division of Fisheries and Game, Licenses

Paid to Town Treasurer, Fees

\$ 7,091.50
217.25

The breakdown of fees collected is as follows:

Marriage Intentions	\$ 2,120.65
Filing Fees (Financing Statements, etc.)	1,085.00
Miscellaneous Certificates	8,030.30
Pole Locations	93.00
Miscellaneous Zoning	2.00
Renewals of Gasoline Permits	1,750.00
Miscellaneous Books	1,102.75
Miscellaneous Licenses	244.50
Duplicate Dog Tags	3.50
Dog Licenses	7,719.75
Conservation Licenses	7,308.75

\$29,660.20

DOG LICENSES

1,239 Male	@ \$ 3.00	\$3,717.00
189 Female	@ \$ 6.00	1,134.00
1,011 Spayed Female	@ \$ 3.00	3,033.00
3 Transfer Licenses	@ \$.25	.75
1 Kennel	@ \$25.00	25.00
1 Kennel	@ \$10.00	10.00

2,444 Licenses issued \$7,919.75

Paid to Country Treasurer, Licenses \$7,064.65
Paid to Town Treasurer, Fees 855.10



Town Clerk Christine M. Callahan

AFFIRMATIVE ACTION

Some significant progress was made in affirmative action during 1979 in spite of recurrent staffing problems in the new Affirmative Action Office and shrinkage in total workforce due to budget cutting. A total of eight minorities (1 percent) were employed in the Town as of June 30, 1979, compared to 0.3 percent in 1977. Of these, four Asians, one black and one Hispanic held permanent positions; two blacks were in part-time or seasonal jobs.

As of June 1979 women comprised 23 percent of the workforce, as compared to 33 percent in 1977, reflecting a cut-back in part-time work and clerical jobs. The large majority of women employees are in clerical positions, which have the lowest salary scale of any Town job grouping. This situation is worsening due to the elimination of some higher level clerical job slots. An important innovation by the Affirmative Action Office was the formation of a women's group to offer support and consciousness-raising for women employees.

The Affirmative Action Office has experienced a turnover in staff which has somewhat impeded putting the Affirmative Plan in effect. Recruiting and advertising procedures were established, however, which include Affirmative Action involvement in all stages of the hiring process, including an advisory sign-off prior to hire. These procedures have been incorporated into initial steps to centralize personnel functions. The reorganization was authorized by Town Meeting in the spring of 1979 and the State Legislature in the fall, and a professional personnel director is being hired. The old Personnel Board has been abolished, and a new Personnel Appeals and Review Board is being formed to deal with classification appeals. Following the hiring of the Personnel Director, all personnel functions will be combined in a new location in the Town Hall — present location is on the second floor of the police station.

The Affirmative Action Advisory Committee was active during the past year interviewing candidates for Affirmative Action Officer in the spring and again in the fall, as well as participating in the revision of the Affirmative Action Plan. The Committee currently meets monthly. In the summer of 1979 the Committee was instrumental in having a Liaison Committee formed to monitor minority employment in the renovation of the high school building. The Committee chairperson chairs the Liaison Committee. Because of deficiencies found in the compliance of the contractor, the Committee will continue to meet for the life of the project.

In the future the Affirmative Action Office will be concerned with such issues as residency requirements, veterans preference, possible future Civil Service implementation of affirmative action (Rule 14) for minorities, and the small numbers of females available on Protective Services and Labor Service Lists from Civil Service. In general, efforts will be directed at increasing the numbers of minorities in all job categories and upgrading opportunities and salaries for women employees.

PURCHASING

Proper purchasing can cut municipal costs. An eminent American businessman once said, "The purchasing process is decisive to the survival of the going concern." Obviously no governmental activity is going to fail for lack of expert purchasing, but if it is so important to business, then it follows that the benefits of skillful purchasing should not be underrated by government at all levels.

Proper purchasing can provide the dollar difference between a budget which a department head can live with and one which has to omit items genuinely needed. This fact is even truer today as serious inflation and runaway energy costs cause the price of delivering governmental services to escalate at an alarming rate. The uncertainty and complexities of the current economic climate make the role of purchasing more and more important: the buyer's market has given way to a seller's market.

During the year approximately 133 sealed bids were publicly opened. Prior to advertising for these materials or services, specifications were carefully drawn clearly outlining what was expected of the vendors or contractors. Performance Bonds were obtained when considered necessary and contracts prepared with accompanying insurance certificates for the protection of the Town. These contracts were signed and sealed by the successful bidder, forwarded by us to the Town Counsel for his careful scrutiny and approval and then sent to the Town Manager for his signature. Over 10,000 purchase orders were processed in 1979.

Our continued responsibility is to obtain competition for materials and services needed by the various town departments without sacrificing performance or quality and to insure that the Town receives a dollar's worth of service or products for each tax dollar expended.

In the year ahead we must continue to be vigilant and cognizant of changes in the market place in order to be responsive to the purchasing needs of the Town.

WORKMAN'S COMPENSATION

During the past year the Workmen's Compensation Department, with the aid of a specially designed computer program, put into effect the second phase of an overall plan designed to insure more accurate, detailed and complete record keeping and retrieval without the addition of further personnel.

The new system has allowed for more efficient claims management and processing, tighter cost control and injury analysis for use in designing safety-related loss prevention programs.

The Department has managed in the past year to maximize efficiency while minimizing the injury-loss ratio in the face of increasing hospital and medical costs.

TOWN COMPTROLLER

A general climate of increased financial awareness and resulting tax cap legislation have produced a need for more sophisticated financial reporting at both state and local levels. Additional information has become more readily available and will expand further to meet these reporting requirements as additional information is computerized.

The data processing phase-in plan to use the high school computer after school hours has moved into its first year. Initially the plan calls for certain services already being performed by outside computer companies to be brought in-house, and will provide the basis for expanding our data base of information with a substantial reduction in cost. Long range plans will aim at developing a centralized management information system to aid in formulating effective cost control programs.



REDEVELOPMENT AND PLANNING



Aerial view of Arlington Center.

The five-member Redevelopment Board is responsible by statute for comprehensive planning and land use development within the Town. Four members of the Board are appointed by the Town Manager to staggered three-year terms; one member is appointed for three years by the Governor. The Board receives staff support from the Department of Planning and Community Development, which is directly responsible to the Town Manager. The Director of Planning and Community Development serves as Secretary Ex-Officio to the Board in accordance with the enabling statute.

The Board meets weekly, on Monday evenings, in public session in the Robbins Memorial Town Hall. In addition to its duties and responsibilities for comprehensive planning and land use development, the Board is also empowered

under the provisions of Chapter 121B of the General Laws to carry out redevelopment projects. The enabling legislation is specific for the Town of Arlington and permits redevelopment projects to be carried out only with specific approval by Town Meeting. Acquisition of properties by negotiated purchase or eminent domain must be approved and Town Meeting must also approve the financing plan for redevelopment projects.

In the spring of 1979, the Redevelopment Board proposed its first redevelopment project to Town Meeting. The project includes a portion of Arlington Center and is called the Arlington Center Conservation and Improvement Project. Following several nights of debate, Town Meeting voted to approve the plan for the project and authorized a \$250,000 bond issue to assist in the implementation of the project. As a result of this action the Redevelopment Board received a \$250,000 grant from the Commonwealth of Massachusetts which will be used to reimburse the Town for the \$250,000 bond issue.

During 1979, a primary focus continued to be the rejuvenation and strengthening of the business districts in the Town. Arlington's tax base is 94 percent residential, and the Board has actively pursued projects that would expand the non-residential tax base and help to reduce the tax burden on the home owner.

In an effort to encourage private non-residential development, the Redevelopment Board proposed and the Board of Selectmen approved a Commercial Area Revitalization District (CARD) for a portion of Arlington Center. The documentation for this district was prepared by the Department of Planning and Community Development. The CARD designation permits property owners or developers to obtain tax-exempt financing for commercial redevelopment at no cost to the Town. It is anticipated that this financing technique will provide an economic incentive for additional non-residential development in Arlington Center.

The Board continued to be responsible for the design of federally-funded public improvements in Arlington's business districts. During the last year additional public improvements in Arlington Center and at the intersection of Massachusetts Avenue and Brattle Street, financed with 100 percent federal funds, were completed.

The Board is currently involved in the preliminary design and application process for so-called Urban Systems proj-

ects at three locations along Massachusetts Avenue — at Lake Street in East Arlington, in Arlington Center between Medford and Mystic Streets and in Arlington Heights at Park Avenue. The purpose of these projects is to install additional public improvements as part of our program of providing an improved pedestrian and shopping-oriented environment in the Town's three business districts. These plans are subject to both state and federal review and construction will begin no sooner than the spring of 1981. It is anticipated that where possible additional medians will be installed to protect pedestrians and to separate traffic. Traffic signals will be improved so that pedestrians will have a better chance to cross the street. In addition, the signals will be coordinated throughout the business district to reduce vehicular congestion. The design work for this project is being funded with federal funds. Thus, we will continue our program of improving the environment for business districts without depending exclusively on local funds and having a significant impact on the local property tax.

The Board continues to be responsible for the environmental design review of all major development projects. Every major project now requires a public hearing and detailed review by both the Board and the Department. This process provides an opportunity for neighbors and interested citizens to learn what is proposed for specific parcels of land. These hearings provide an opportunity to request changes to projects and, more importantly, they provide an opportunity for the residents to understand what is proposed. This is a significant departure from the earlier procedure where construction could begin without any public discussion of the merits of a development.

In the spring of 1976, the Board prepared a procedure to follow if the School Committee declared a school building surplus. This procedure was reviewed with the School Committee and administration in the spring of 1979. During the fall of 1979, the School Committee voted to declare the Locke School surplus as of September 1, 1980, and the Cutter School surplus as of September 1, 1981. Since the Board is the planning board for the Town, it has the responsibility for determining how surplus public land should be used. The Board is now involved in a comprehensive study with the Locke and Cutter School neighborhoods to determine how each school should be used in the future. Specific proposals for each site prepared with the assistance of the school advisory committees will be presented to a special town meeting in May of 1980 for action. Due to the late decision to close the Locke School, which will become vacant on September 1, 1980, it will remain vacant and unused until a new use can be located in the building. The planning for the Cutter School is taking place at an earlier time and it is expected that it will be converted to new use promptly.

The Board represents the residents of the Town of Arlington. Its task is to listen, to analyze alternatives and to recommend. It welcomes your comments and ideas. Meetings are held every Monday in the Robbins Memorial Town Hall. Citizens with specific items that concern them should call the Department of Planning and Community Development during the business day. If the item requires discussion by the Board, it can be placed on the agenda for consideration.

ZONING AND BUILDING APPEALS BOARD

The Building Board of Appeals had no hearings during 1979.

The Zoning Board of Appeals conducted 28 hearings. These hearings consisted of requests for special permits and variances under the Town's zoning by-law.

HISTORICAL COMMISSION

The largest and most prominent project the Historical Commission worked on in 1979 has as its goal to reverse the mounting deterioration and destruction taking place in the Whittemore-Robbins house. The Commission received Community Development Block Grant funds to study the architectural history of this mansion and form a preservation plan to insure its continued existence. After many lengthy interviews with qualified architectural historians the Commission selected the firm of Bastille-Neilly to draw a full set of measured drawings of the house and to work on a preservation plan.

A proposal was developed for the restoration of the grounds, the three main rooms on the first floor, and the central staircase of this early 19th century mansion. Applications were presented to the Massachusetts Historical Commission for a grant for the restoration to match \$50,000 in Community Development Block Grant funds. At the end of the year the application had passed the first stages of the qualification process and the Commission is very hopeful of the final outcome. Once funds are obtained and the restoration work completed, this building should complement the newly redeveloped center area and retain the historical integrity needed in the center of our town.

The Historical Commission has begun an architectural survey to follow *The Millbrook Valley — A Historical and Architectural Survey*. This publication will cover the northwest section of Arlington, architecturally, one of the richest sections of town, though one of the least known. This area contains some of Arlington's most significant new and old homes through the full socio-economic range. Late in the

year the Commission hired Carol Zellie to complete the work that has already been done on the survey.

The Historical Commission sponsored a warrant article concerning the process of issuing demolition permits. The article provides a procedure for notifying the Historical Commission when an application for a permit has been filed. Our goal is to improve the coordination and communication among town departments and to attempt to preserve Arlington's vanishing architectural heritage.

To increase the awareness of Arlington's historical wealth, a walking tour was sponsored by the Commission for Town Day. Samples of architectural styles from the 18th century to the present were featured in the tour of Arlington Center. Pamphlets were provided for those who participated. The walking tour was well attended and highly informative despite the poor weather.

HISTORIC DISTRICT COMMISSION

The Historic District Commission, established by vote of the Town Meeting on April 11, 1977, exemplifies the saving of scarce energy resources in a way that adds uniquely to the quality of life in Arlington.

The preservation of buildings of historic or architectural distinction saves energy in several ways: (1) the energy used in their original construction is not wasted; (2) the energy required to destroy them and dispose of the remnants is not needed; (3) the energy needed to construct something new on the site is not used, and (4) the continued utilization of old houses as residences means that people can live on or near principal thoroughfares that are served by public transportation, thus reducing the need for use of private automobiles.

At the present time, the Commission administers the Broadway Historic District, a group of 19th century homes just beyond Arlington Center. On Town Day 1979, historic markers were installed to identify the district. The Commission is studying the possibility of expanding the Broadway District, and is also considering other potential historic districts in the Town. In this connection it hopes to work closely with the Arlington Historical Commission, as the town-wide survey of historical buildings and areas progresses.

During 1979, the Commission was composed of Rita F. Cloherty, chairman, Stephen Gilligan, vice chairman, Mary E. Guinan, secretary, Louise Ivers, Stephen L. Jennings, Lloyd Raines and John L. Worden III. Mr. Worden was appointed during the year to take the place of John F. Doyle who resigned.



Rita Cloherty gives a tour of the Broadway Historic District

HOUSING AUTHORITY

Charged by state statute with providing housing for low-income persons within the budgetary restrictions imposed by the funding agencies, the Housing Authority receives no town funds. Only state and federal monies pay for the maintenance and management of its properties and the leasing of privately owned apartments scattered throughout the town.

Extensive energy-saving improvements to the elderly and family developments owned by the Authority were undertaken in 1979. The erection of wind barriers at Winslow Towers, the installation of interior storm windows at Drake Village and Chestnut Manor, the addition of insulation in the attics of the nine buildings which comprise Drake Village, the completion of conversion to gas heat and hot water in the fifty duplex homes in Menotomy Manor, and the installation of over 1200 water-saving devices were all part of this effort.

The Authority continued its policy of allowing various town agencies to use its facilities free of charge when providing services in which Housing Authority tenants might participate. The daily hot lunch program at Winslow Towers sponsored by Minuteman Home Care Corporation, the health education series, income tax counseling, adult education classes including dancing sponsored by the Council on Aging are a few of the activities offered. In addition the Tenant Services Staff of the Authority assists in the development and sponsorship of activities through the existing tenant organizations for all the residents of the elderly housing developments.

In a co-operative effort with the Board of Selectmen, Town Manager, and Department of Community Safety, the Hous-

ing Authority has pursued the joint development of an elderly housing-community safety facility on a site to be acquired by federal funds through the Community Development Block Grant Program. The construction of the elderly housing portion of this proposal has been funded with a program reservation of 2.56 million dollars from the Massachusetts Executive Office of Communities and Development. The necessary land acquisition and zoning change will be sought in the 1980 Town Meeting.

John Hogan, who has served with distinction as a member of the Board of Commissioners of the Authority for thirteen years, chose not to seek re-election in the Annual Town Election. Jeremiah M. Keefe replaced him for a five year term.

At the organization meeting of the newly reconstituted Board, Robert K. Garrity was elected Chairman; Frederick R. Buckley, Jr., Vice Chairman; John F. Cusack, Treasurer; Irene M. Shea, Assistant Treasurer. Joan C. Gross is the Executive Director.



Arlington senior citizens at a summer songfest.



HOUSING AUTHORITY: (l. to r.) Irene M. Shea, Robert Garrity, Jeremiah Keefe, with George Adler (housing project architect).

PROPERTIES AND NATURAL RESOURCES

PROPERTIES DIVISION

It is difficult to find a silver lining to go with the dark cloud of energy costs, but the conservation effort by all departments and employees is just that.

Volumes of energy used were reduced close to 20 percent in oil, 10 percent in electricity and a lesser degree in natural gas. Unfortunately prices rose drastically, causing total cost to rise.

Oil rose from approximately 42 cents a gallon in January 1979 to 83 cents in January of 1980; electricity is up approximately 28 percent and natural gas the same. We did, however, soften the blow by reducing consumption of oil almost 200,000 gallons in this period.

Energy conservation is the only weapon we have to combat energy costs. We have a team of management, accounting and engineering working on conservation with the solid cooperation and support of our custodians and maintenance staff as well as building users. Most important is the backing of the Selectmen, School Committee and Town Manager for the conservation effort.

A Community Development Block Grant of \$35,000 has been awarded for an energy study of all our buildings. The object is to provide a master plan for energy conservation work including studies necessary to qualify for 50 percent federal funding of the major projects. We plan to file for energy funds under the National Energy Act and use funds appropriated at the 1979 Town Meeting as matching funds required under this act.

Energy conservation has two facets. One calls for positive action including new construction and improved maintenance. In this facet we have installed new lighting, windows, insulation, doors, oil burners, boilers, etc., to save energy. The other facet, often more difficult, calls for cut-backs — using less and at times experiencing discomfort. With few exceptions, employees cooperate, understanding the reason for conservation as well as the requirements of the National Energy Act. All in all, the response has been exceptional.

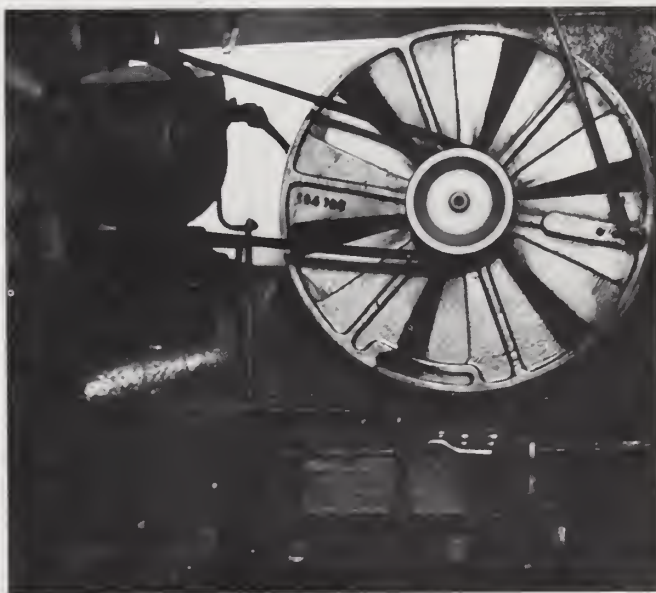
Another bright spot in 1979 was the start of the Arlington

High School project. This major project corrects the maintenance needs deferred for so long and should meet educational needs for many years to come.

Major projects such as painting, waterproofing, roofing and lighting improvements were carried out during the year. Energy related projects were given a priority.

The essential but less visible and unglamorous functions of the maintenance program were carried out as usual. The day to day work so necessary to keep our buildings operating safely and efficiently is a difficult assignment. Add the heavy burdens of vandalism and abuse of our buildings to the job and you have some idea what responsibilities must be met.

The Director of Properties & Natural Resources would like to interject his personal thanks to the custodial force for their performance and their interest in the energy conservation program. The interest and cooperation of the custodial staff is, in his opinion, the single most important item that made the program work. The difficult, often repetitive work required of the custodial force is often overlooked, but it must be done to keep our buildings in operation.



New, efficient burner at Stratton School.

CEMETERIES DIVISION

The cemetery commissioners recognize that every step must be taken to keep the cemetery in full operation for as long as possible. They also recognize the need to control costs as well as produce income sufficient to maintain the cemetery.

In 1979, we continued our programs of conversion of roadways to burial lots, resurfacing of permanent roadways, and storm drainage improvements. We converted Cypress Avenue, providing 240 additional lots.

Interments were provided for 387 persons. 115 new lots were sold in 1979.

The commissioners must plan many years ahead. Planning for the conversion of the present snow and leaf disposal area into burial lots must begin now if the area is to be ready when needed.

Trust fund management is one of the major interests of the Cemetery Commission. With almost \$860,000 in trusts, the commission welcomes the program outlined by the Treasurer for fund management. In 1979, close to \$58,000 was transferred to the General Fund. In 1980, we expect an increase in this amount. This income plus service fees, sale of lots income, and interest on other funds adds up to approximately \$200,000 earned income from cemetery operations.

For the past fifteen or so years, we have paid expenses and capital outlay costs directly out of the Sale of Lots and Graves Fund. This fund has been seriously depleted. Any future major expenditure, such as development of the snow disposal area, will have to be funded out of general taxes.

In recent years, it has been necessary to address the problems of regulations and cost more frequently because of inflation and the associated increases in operating expenses. Again, the need to provide full services for as long as possible at a reasonable cost is the commissioners' goal.

In 1979, this theme has guided policy decisions at Mt. Pleasant Cemetery.

CONSERVATION COMMISSION

The Arlington Conservation Commission is concerned with the preservation of our limited natural resources. During the past year the Commission has made a number of site visits and held several wetland hearings covering matters presented by Town officials and other residents. Maintaining and/or improving the quality of water in Arlington's water bodies — the Reservoir, the Mystic Lakes, Mystic River, Mill Brook, Alewife Brook and Spy Pond — and methods of prevention of flooding have been the main issues discussed during these meetings.

The Commission has met with other officials of the Town in order to discuss mutual concerns. Members have also attended meetings and hearings in surrounding towns in order to acquaint themselves with construction work in those towns that could have detrimental consequences to the environment in the Town of Arlington.

There are a number of serious flooding problems in the Arlington Heights-Mill Brook area. These problems have been addressed independently in the past in emergency situations, but without lasting beneficial effects. For assistance in solving these problems, the Commission engaged the firm of C. E. Maguire to do a study of conditions that cause flooding in the Heights area. For the first time, the Town will be able to refer to a comprehensive report that will show how the various problem areas are interrelated and indicate how these problems may be corrected.

The Spy Pond Study Committee, in collaboration with appropriate Town officers and officials, and with the assistance of Arlington resident Kevin Barbera, facilitated the application for a grant which was finally awarded to the Division of Water Pollution Control of the Commonwealth by the Federal Government in the amount of \$87,000. The Commonwealth will administer the grant, which will cover a two-phase program: studies and measurements will be made to determine the ecological problems of Spy Pond and to define possible solutions and their relative feasibility; then federal and state money will be requested to carry out a generated plan.

In addition to the above, the Commission has worked with the Recreation Facilities Committee and the Planning Department to update Arlington's Conservation and Recreation Plan, an update required in order to insure that the Town continues to remain eligible for certain types of funding. This plan includes a chart covering proposed activities of the Conservation Commission over the next ten years in connection with possible acquisitions of conservation land and upgrading of present holdings.

NATURAL RESOURCES DIVISION

Arlington, with its over 50,000 population in a five square mile area, must make a substantial effort to keep its natural resources up to an acceptable standard. Trees, gardens, playfields, water resources and open spaces are a necessary part of our quality of life. Without the support and maintenance work necessary to sustain them, they could be lost. The past year, with its inflation and economic problems, increased the need for expending funds economically.



Pick-up hockey game on Hills Pond.

The contrasting situations of a very tight local funding situation along with a continuing expansion of programs funded with federal dollars has had a direct effect on the Department of Properties and Natural Resources. While we continue to build new facilities and improve existing ones, we are forced to cut back on maintenance funds to provide care for these facilities. This problem must be addressed in the near future.

Our park maintenance and tree crews cared for all existing parks, gardens and trees, as well as accepting new work requirements in Arlington Center and the new construction at Florence Avenue, Robbins Farm, Magnolia and Peirce School Playgrounds.

Our street tree population, particularly older trees, seems to be showing the stress its environment causes. The tree crew removed 392 trees in 1979, the highest number we have on record.

To counter these losses, we planted 422 trees as part of our regular replacement program and many more were included as part of the Recreation Facilities and Arlington Center improvements.

We continued to provide services to all athletic programs using our parks and playfields. The athletic programs under the School Department and Recreation Department, along with many private programs using our facilities, expanded substantially. With inflation and the need for reducing costs, we are reevaluating the service requirements of these programs for fiscal year 1981.

We have reduced our insect control programs to a level necessary to control severe problems only. Federal and state regulations have altered many insect control situations. The Director is very concerned about the possibility of a severe infestation of gypsy moth next summer. Parts of Lexington and Winchester were heavily infested in 1979 and the problem seems to be worsening.

Again, our major problem in the care of parks and gardens is vandalism, drinking, and the associated litter. It is an old story but costs the taxpayer almost 25 percent of park maintenance costs.

After many years of effort, major gains were made in identifying our water quality problems and needs at the Reservoir and Spy Pond. Extensive reports were made on the reservoir by Camp, Dresser and McKee, and a major federal grant was awarded for a complete study of Spy Pond. The Division hopes that practical and workable solutions can be identified for these valuable resources.

PUBLIC WORKS AND ENGINEERING



Joseph Sliney, Don Marquis, Ray Ouellette, and Anthony Medeiros at DPW equipment display.

PUBLIC WORKS

"Due to continuing inflation and an uncertain economy, we must learn to accept the harsh discipline of choosing between what is essential and what is merely desirable."

A recent report in "American City and County" included a municipal cost index (MCI) that illustrates the impact inflation and rising energy costs have on town budgets. Like the consumer price index the MCI, which measures the costs of commodities used in providing public services, uses 1967 as a base year. A few of the items in that report, those used by the DPW, are listed here in order to illustrate what town officials and knowledgeable citizens already know: the price of delivering government services is skyrocketing.

Municipal Cost Index
for November 1979
1967 = 100

Construction Machinery & Equipment	258.0
Motor Trucks	206.0
Electric Power	279.0
Diesel Fuel (2/72 = 100)	505.8
Fuel Oil, No. 2 (2/73 = 100)	513.0
Gasoline	433.2
Lumber	365.2
Portland Cement	282.9
Sand, gravel & crushed stone	208.6

Since 1967 the CPI has increased 121 percent and the MCI 142 percent. In this same period the DPW budget has increased only 93 percent (\$1,500,383 in 1967 to \$2,894,901 for fiscal year '81). This means the DPW budget has increased 30 percent less than the cost of living and 53 percent less than the MCI in the last 13 years. If the DPW budget merely kept pace with the MCI since 1967 it would now be over \$3.6 million instead of \$2.9 million. In real dollar power, the DPW budget has gone down 20 percent since 1967. Yet the services provided by the DPW have not decreased, they have increased.

Since 1969 the DPW has constructed its own Refuse Transfer Station and maintained over-the-road refuse transfer trailers to transport the Town's solid waste to an out-of-town landfill site. Thanks to this program, the Town pays less for the disposal of refuse than any surrounding communities. The DPW's snowfighting capability is also outstanding. During the Blizzard of 1978 Arlington's streets were plowed, sanded and ready for vehicular traffic before the Governor issued the traffic ban.

The Department's maxim for the past ten years has been, "Waste Not Want Not." Budget reductions without cutting services have been accomplished by a reduction in manpower, increased use of more versatile construction equipment, and the introduction of innovative construction and maintenance techniques that are cost effective.

Here are a few examples of the Department's economies:

1. The elimination of 17 positions since 1975 represents a savings of approximately \$196,778.40 in terms of today's dollar.
2. The combined collection of garbage and rubbish saves \$160,000.00 per year.
3. A change in the method of payment for solid waste disposal from cubic yard to ton saves an estimated \$27,000.00 per year.
4. Recycling Programs such as "Paper for Parks" and Resource Recovery have generated \$36,000.00 in receipts to the Town and have saved the Town an additional \$30,000.00 in dumping fees. The Department has also saved tax dollars through the reuse and stockpiling of construction materials.
5. The elimination of "lumpers" on snowfighting equipment represents a savings of approximately \$20,000.00 per year depending on the severity of the snow season. The refinement of the Snow and Ice Control Operation has demonstrated its value in keeping snow and ice costs in line.
6. A reduction in per capita water consumption from 131 gallons in 1971 to 98 gallons in 1979 through a leak-detection program is saving the town \$145,000.00 per year.
7. The introduction of cold planing as a road maintenance technique on Broadway this year was our first step in asphalt recycling. Cold planing and asphalt recycling are revolutionary paving processes. Cold planing removes surface asphalt material in a usable form so that the material is similar to a processed base material. This method is economical, ecologically approved, and saves tax dollars.

"When the Well's Dry, We Know the Worth of Water."

Water Quality Improvement Demonstration Project

In April the Town sent a proposal to the Metropolitan District Commission for a Water Quality Improvement Demonstration Project.

The project is designed to achieve cost effective water quality improvements and quality standards maintenance through a design control flushing program and design modifications to the Town's water distribution system.

The project will provide documentation for a quality assurance program that is far less costly than the traditional approach of cleaning and cement lining. Such an evaluation should be of interest to all the communities within the Metropolitan Water District which face the issue of maintaining the high quality of MWD water in older distribution systems.

John F. Cusack, House Chairman of the Special Legislative Commission on Water Supply, who is playing a leading role in the development of a comprehensive, coordinated statewide water resource management policy, is acting as the Town's liaison with the State in seeking approval of our project.

Rehabilitation of Our Water Distribution System

Chapter 805 of the Acts of 1979, an act "Providing Assistance to Cities, Towns and Water Districts for Repairs and Rehabilitation of Their Water Distribution System," will make available \$10,000,000 in matching funds for the purposes of developing programs for investigating and identifying sources of loss of potable water and for rehabilitation of water supply distribution systems. Each member community of the M.D.C. Water District will be eligible for 5 percent or approximately \$500,000. It will be several months before the guidelines are established for applying for these funds.

INFILTRATION/INFLOW ANALYSIS OF THE TOWN OF ARLINGTON SEWER SYSTEM

The rules and regulations of the federal Environmental Protection Agency which were published in the Federal Register on February 11, 1974, require a phased infiltration/inflow program consisting of the following:

Phase I — Infiltration/Inflow Analysis

This analysis determines whether excessive infiltration/inflow exists in our sewer system. Infiltration and inflow are terms used to describe extraneous water that enters a

sewer system from groundwater or runoff sources. Excessive infiltration and inflow are undesirable since they reduce the sewer system's capacity for conveying polluted wastewaters.

Phase II — Sewer System Evaluation Survey

This is an examination of the Town's sewer system to determine the location, estimated flow rate, method of rehabilitation and cost of rehabilitation versus cost of transportation and treatment for each source of infiltration/inflow. Included will be a proposed rehabilitation program to eliminate excessive infiltration/inflow.

Phase III — Rehabilitation of Sewerage System

The performance of the rehabilitation work recommended in the Phase II Sewer System Evaluation Survey.

On October 26, 1979, Arlington advertised for consulting engineers to present their qualifications for an infiltration/inflow analysis of the town's sewerage system.

The Technical Committee appointed by the Town Manager was charged with evaluating the proposals of consultant engineering firms to perform the required Infiltration/Inflow Study for the town. The committee is now involved in the selection process.

It is the Committee's estimate that, after selection of the consulting engineering firm, Phase I of the project should be completed during the next fiscal year.

The firm selected will also develop a sewer user charge — a mandatory requirement under Public Law 92-500.

The federal government will pay 75 percent of the cost of approved projects, the Commonwealth of Massachusetts will pay 15 percent, with the remaining 10 percent to be paid for by the Town.

HIGHWAY ACTIVITIES

1979 was another busy year for highway activities. The regular highway maintenance program includes street repairing, street cleaning, and snow removal. In addition, the following streets were reconstructed:

Hillside Avenue, Oakland Avenue to Prospect Avenue; Brantwood Road, Jason Street to Kensington Park; Valentine Road, Appleton Street to Rhinecliff Street.

Blossom Street, Bow Street to Lennon Road; Aerial Street, Forest Street northerly 375'; Peter Tufts Road, Edmund Road to Overlook Road; Dickson Avenue, Stone Road to Mountain Avenue; Park Avenue, Massachusetts Avenue to Lowell Street; Oakhill Drive, Summer Street to Ridge Street; Yerxa Road, Hemlock Street to Ridge Street; Broadway, partial reconstruction, Franklin Street to Bates Road.

A total of 7,599 linear feet of roads were either reconstructed or resurfaced.

During the year the program of armor coating streets was continued. This year the Department armor coated 62 streets (164,000 square yards).

The water and storm drain extension programs continued throughout the year. The Department installed 1,931 feet of storm drains and 1,693 feet of water mains. Also, the Department installed five catch basins and three manholes during the year. The water, sewer and storm drain systems were maintained throughout the year.

Approximately 561 feet of new sidewalks were installed in various locations throughout the Town, along with 1,047 feet of new curbing. When new or replacement curbing was required at pedestrian crosswalks, slanted curbing was installed to aid the physically handicapped.

Our seal coating program for sidewalks was continued. This year the Department seal coated approximately 2,076 square yards of bituminous concrete sidewalks.

Unfavorable Report on Mill Brook Flood Protection Funding

According to the New England Division of the U.S. Army Corps of Engineers, flood protection measures on Mill Brook would cost more than \$2,000,000 and fail to meet economic justification for federal participation.

The Corps' investigation of the 2.8-mile brook between Arlington Reservoir and its outlet into the lower Mystic Lake concluded, on the basis of an air evaluation, that the most feasible solution to the flood problem would be a system of channel improvements. The system would include two auxiliary conduits, bridge modifications, channel improvements and rehabilitation and removal of channel obstructions.

This report is a severe blow and a grave disappointment, for we were counting on federal funds to provide and improve flood protection measures at Mill Brook. A critical view of alternate sources of funding for this project will have to be made.

LOOKING AHEAD

We look on 1980 as a year which will severely challenge our resources. There will be dramatic increase in the cost of operations due to the impact of factors beyond our control. These factors are:

1. The "Energy Crisis" and its associated increased costs of fuel and energy-related items.
2. "Runaway Inflation" and the resulting higher costs for materials used in public works activities.
3. In the area of disposal of solid waste, we can anticipate a substantial increase when the present contract expires on June 30, 1980. The new contract, when it is negotiated, may give us three more years. This is still only a "stop-gap" solution to our solid waste disposal problems however.

The department has been working with its representative, William H. Borghesani, a member of the 128 West Resource Recovery Council, in seeking a solution to the solid waste problem through a regional Resource Recovery Facility. The Town of Stoughton, Massachusetts, is being considered as a possible site for a rubbish-to-energy facility. However, there is local opposition to this plan in Stoughton. This spring there will be a binding referendum on the subject. So the prospects for this site are not especially promising at this time.

Disposal of solid waste is the most serious problem confronting us today. There seems to be no viable long range solution available to us.

The Department is confident that despite these turbulent times, it will be able, with the continued support and participation of citizens, to maintain the necessary and vital public works services that have made our town such a desirable community in which to live.

ENGINEERING

In addition to the usual work listed below, the Engineering Department, this past year, conducted an extensive study of the maintenance of streets. In order to keep the street network in top condition, a five- to eight-year program for reconstruction and resurfacing of streets is being designed. A survey of the entire Town was completed and all roadway surfaces have been classified according to their condition and use. An annual program is being set up categorizing each street according to its need for either armor coating, resurfacing or complete reconstruction. The success of this program will guarantee the Town a safe and efficient network of public ways.

Because of the changing weather patterns of the past years a study was begun of the storm drain system in various trouble areas of the Town in order to alleviate water problems created by unusual amounts of rainfall. These problem spots will be taken care of under the storm drain maintenance program. The most troublesome areas will be taken care of first.

In 1979 0.58 miles of public ways were reconstructed and 1.44 miles were resurfaced.

The Engineering Department continues to serve in its advisory capacity providing technical assistance to citizens, Boards, Commissions and other town departments. The Engineering Department is located at 51 Grove Street.

The following is a list of the work done by the Department during 1979:

Building applications and site plans processed,	
house numbers assigned and grades checked	14
Inspection of work by licensed contractors.	49
Inspection of trench resurfacing by utility	106
Estimates, supervision and inspection of	
street reconstruction and resurfacing.	12
Taking Plans for storm drain, sewer, water,	
school, street and park property.	4
Construction lines and grades given for walk	
and edgestone installations	54
Survey, levels, estimated costs for 1980	
Street acceptance	6
Preliminary surveys, estimated costs, park im-	
provements, walk & edgestone extensions	
and various warrant articles.	100
Miscellaneous surveys for street line	
requests, tree locations, playground	
court layouts, etc.	9
Sewer, water and storm drain extensions	
including construction plans	12
Final assessments and plans for street	
betterment, sewer, water, walk and	
edgestone.	4
Block plan and sewer plan additions	
and corrections.	64

EDUCATION AND LIBRARIES



Arlington High School graduation, 1979.

SCHOOL DEPARTMENT

The year 1979 has been highlighted by unprecedented inflation, energy woes, tax-capping edicts, a continued decline in public school enrollment, and extreme stress and conflict in the area of collective bargaining. In spite of these negative forces, however, significant decisions were made locally which will have a positive influence on the public schools and the Town of Arlington for years to come.

The most significant of these decisions was the acceptance by the School Committee and the Town Meeting of a plan to renovate, upgrade and slightly expand the physical plant which is Arlington High School. The need for such a project has been under study since 1969, and carrying it out will complete the process of upgrading of all secondary education facilities and will provide the quantity and quality of spaces required for excellent educational choices for years.

The particular plan adopted for renovating and expanding the high school required turning over to the construction company about 40 percent of the high school's regular and specialized classroom spaces and operating the school at the same time. This arrangement demanded complex scheduling

patterns by which the remaining classrooms and spaces at Arlington High School, supplemented by spaces at Ottoson Junior High School and Central School, were used with an extended day to program student course requests.

In July 1979, after an extensive search, the School Committee appointed Thomas M. Reis Administrative Headmaster of Arlington High School. Mr. Reis came to Arlington with a wealth of experience as a high school administrator, including extensive experience in operating a high school undergoing renovation and construction. In a relatively short period of time, Mr. Reis has gained the respect of the students, staff, and the community, and his management of Arlington High School during its renovation has been exceptional.

In spite of the noise and dirt which accompany renovation work, the school has operated extremely well. Credit for this exceptional accomplishment goes to students, teachers, and administrators alike for making the daily adjustments essential for success.

The second major decision of 1979 was that of voting to close the Locke School in 1980 and the Cutter in 1981. The continued decline in the elementary and pre-school population which has led to inefficient use of staff and resources and which virtually reduced the schools cited above to one class at each grade level were the major reasons for this decision. All of the factors involved with a decision to close a school were researched, published in a comprehensive study, and made available to the community. Hearings were arranged to receive public input, and the School Committee's decision was delayed until all concerns and information could be properly considered.

All of the demountable classrooms which had been brought to Arlington in 1970 to provide additional classrooms at Peirce, Bishop and Brackett Schools, when the elementary school population was at its peak, were sold and removed. The money received was deposited in the town treasury, and the sites were restored to their original use. In the case of Peirce School, where the largest unit composed of six classrooms and sanitary facilities was located, Community Development Block Grant funds were combined with appropriated funds to do a complete restoration of the playground.

For the second successive year, the School Committee and

administration produced a school budget with an extremely low increase, including monies for negotiated raises. This was the year of the Commonwealth's 4 percent budget cap. Meeting this requirement after submitting a record low budget in 1978 was a great achievement, especially since it was accomplished without eliminating programs. Within the parameters prescribed by state mandates and contracts, reductions were made in administration, teaching staff, and non-salary items.

Negotiations for a new contract between the School Committee and the Arlington Education Association were started officially in the fall of 1978 in the hope of completing a new contract by September, 1979. The issues were hard ones and the economic pressures were intense. September came and went without completion of a new agreement. Picketing, demonstrations, and invasions by the news media made the period from September through December of 1979 difficult for everyone in the school system. Finally, on November 27, 1979, voting by secret ballot, the A.E.A. ratified a new contract in a meeting held in the Regent Theater. The new contract runs for three years, remaining in effect until August 31, 1982.

As the school system moved into 1980, the only negotiations problem not resolved was that with the Secretary/Clerical personnel, Unit C of the Arlington Education Association.

During 1979, a complete inventory of capital equipment in the public schools was completed. Computer programs for receiving, editing, and updating this inventory were written, and control of the capital equipment inventory is now a standard operation of the data processing department.

A program was arranged for sharing the school system's NCR computer with the Town. This was done effectively and efficiently by Frank Orchard, Director of Data Processing for the Arlington Public Schools, with the School Committee's blessing and wholehearted support.

In December, 1979, the New England Association of Schools and Colleges voted full accreditation for Arlington High School through 1982. It is anticipated that Arlington High School will experience another evaluation for accreditation as soon as the renovation project has been completed.

The junior high schools of Arlington, while continuing to experience a declining enrollment, have maintained and even expanded the variety of offerings to the student bodies. Students at both schools are now provided with an expanded computer experience. This has been achieved over a period of two years without addition to the total budget. Using existing personnel and funds shifted from the high



Superintendent of Schools William T. Gibbs.

school program, micro-computers were furnished to each junior high school and an instructor supplied.

In addition to the computer program, the junior high schools have also introduced curricula changes in the areas of physical education and health education. An Outdoor Education program structured around the Project Adventure format has been made available at East Junior High. Training of physical education teachers in all three schools has been instituted to assure that the benefits of this type of program will be accessible to all secondary students. Use of outside resources has allowed the inclusion of special health topics such as smoking cessation and alcohol education in the regular health program at the schools. In addition, the time devoted to health education has been expanded.

Dr. James Magee and David Kelley, Principals of the Peirce and Thompson Schools, resigned in July to take overseas assignments. William J. Hurley was appointed Principal of Thompson in November, and Ruth Strassberg is serving temporarily at Peirce.

We have, during the past few years, reviewed all areas of the elementary curriculum and revised or created curriculum guides for most of them. There is a complete scope and sequence for our reading program that includes objectives for each grade level. In addition, we have correlated the student progress report and a student check list in the curriculum guide. We purchased a new basal reading text that was also correlated with the scope and sequence. There is a new curriculum guide for handwriting and spelling and the math guides were revised. The science curriculum is now being re-



SCHOOL COMMITTEE: (l. to r.) Linda Braun, Kathleen Dias, William A. Carey, Jr., Daniel J. Kelly, Jr., James J. Lyons, Jr., Chairman Alex B. Wilson, William J. O'Brien, Jr., Deborah B. Ferraro, Patricia Worden.

vised and we have recently updated the guide for social studies.

The Pupil Personnel Department carried out the first stage of an administrative reorganization in September, 1979 due to the resignation of the former Executive Director of Pupil Personnel Services. The Director of Guidance was appointed to accept the responsibilities of the Director of Pupil Personnel Services. The guidance responsibilities will be assumed by an Administrative Counselor with a reduced student load and an Assistant to the Director who will keep a full student caseload. This has turned out to be a cost-effective means of supervision and continuance of the same quality of service.

The position of Director of Special Education was upgraded as a result also of the first phase of the administrative reorganization. Phase two will take place in July, 1980 as a result of evaluation of other supervisory time in Pupil Personnel. Many of the reorganizational plans have been considered for some time because of declining enrollment, the need for cost-effective program management, and recommendations of two evaluation teams.

The California Achievement Tests were administered to Grades one through six, eight and ten during the 1977-78 and 1978-79 school years. Testing is an important part of the total curriculum for the system, the students, the par-

ents, and the community. The results are used by the Administration to consider the effectiveness of programs and competency on norm-referenced tests. The comparison with national norms gives the school system an idea of how our students are progressing.

We are actively working on the state-mandated Minimum Competency Testing and eventual Basic Skills Improvement Program. The California Achievement Testing has served as a good basis for minimal competency testing data and will eventually help students to become more knowledgeable about standardized testing and be better prepared for future tests such as the S.A.T.

During 1979, the school system completed its first self-assessment of compliance with Title IX/Chapter 622, federal and state legislative acts written to prevent discrimination. Although no incident of non-compliance was cited, several problem areas which require attention were identified in this assessment and these have been designated as goals for 1980.

Thus, in spite of the negative forces at work in society during 1979, forces which could tend to discourage and divert our attention from the main purpose for our being, the schools have remained quietly optimistic and have taken positive steps to guarantee a better Arlington and a better society.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL DISTRICT SCHOOL

During 1979 the Minuteman Tech School Committee took steps to expand the school district to include the towns of Bolton, Lancaster and Needham. This was done to help maintain an adequate enrollment base so the school can continue to provide a broad spectrum of career exploration and technical training opportunities for its students, to hold down the cost per student, and to provide more high school students with strong vocational training options.

The proposal for district expansion has been voted and approved by Bolton, Lancaster and Needham and by eight of the twelve current member towns. If all the remaining towns of Arlington, Boxborough, Lexington and Stow approve in the spring of 1980, the new 15-town district will become a reality on July 1, 1980. In addition to their assessment for operating costs, based on the number of pupils sent to Minuteman Tech, each new member town will pay a surcharge of \$400 per pupil per year for ten years. This will be paid in lieu of any assignment of costs for original construction or the equipping of the building. This surcharge will be used to reduce assessments to the district's twelve original member towns.

With the completion of a badly-needed second access road to the school property, 1979 also marked the completion of the school building project which has been underway

since 1972. An increased reimbursement of aid from the state was returned to the towns to further reduce their fiscal year 1980 assessments for Minuteman costs.

Minuteman Tech's enrollment has now stabilized at 1175 to 1200 students in its day programs, while the school's community education programs continue to expand. Summer school enrollment in 1979 jumped 68 percent, and a total of 753 students and adults from 33 towns attended classes. During 1979 the Adult Education enrollment reached a record high at 1500 for the spring and fall semesters. Both summer school and adult education are operated on a self-supporting basis.

Again in 1979 Minuteman Tech students won national recognition for the skills they have learned. Eight students went to Atlanta in July to compete in the Vocational Industrial Clubs of America United States Skills Olympics and returned with four of the eleven awards which were won by Massachusetts vocational school students. Emily Bobbitt of Lincoln brought home a bronze third place medal in the Extemporaneous Speaking Leadership Competition.

John Eleftherakis of Lexington, the valedictorian of Minuteman Tech's Class of 1979, won third place in the Job Interview Competition. Joe Peters of Acton received a Certificate of Merit in the Air Conditioning Competition and Kevin Hurley of Arlington received a Certificate of Merit in the Electrical Competition. The skills competitions in which these students participated involved 6,000 top students from vocational-technical schools throughout the United States.



To further promote excellence in its student body, Minuteman Tech established a new program in the fall of 1979 called Prep Tech. It is designed for students who have demonstrated a very high level of academic excellence and who can benefit from a rigorous academic and technologically oriented high school education. Most of the Prep Tech students plan to seek admission to well known technical colleges or institutes.

Another first for Minuteman Tech in 1979 was an international exchange program which brought 110 athletes and coaches from Belgium to stay with Minuteman Tech families for 11 days in April. The Belgians competed and swapped expertise with Minuteman Tech athletes in soccer, basketball and volleyball. The second half of the exchange took place in August when 103 Minuteman Tech athletes and staff flew to Belgium for 16 memorable days of athletic competition and sightseeing. Minuteman Tech's boys basketball team returned home with the Tervuren Basketball Tournament trophy and an undefeated record.

In June 1979 Minuteman Tech graduated its second senior class. Sixty-three percent of the graduates went to work in the trade for which they had been trained or in a related field and 27 percent went on to further education at two-year or four-year colleges or vocational institutes. The remaining 10 percent of the graduates entered the military service or took jobs out of their trade area.

At Minuteman Tech there are now 49 students majoring in non-traditional shops. These include girls majoring in areas such as printing, auto mechanics, welding and cabinetmaking as well as boys majoring in cosmetology and health occupations. The school has established a support group for these students in order that they may share experiences, discuss problems and hear outside speakers on topics such as affirmative action, employment opportunities and working conditions for people in non-traditional jobs. A review of the entire school's curriculum and textbooks for stereotyping and sex bias is now underway, and manuals are being developed for each vocational shop which will deal with techniques for eliminating sex discrimination.

Another issue which has received a great deal of attention at Minuteman Tech during 1979 is energy. Utilizing the expertise of staff members and consultants, the school has taken many steps to make its heating and air conditioning systems more efficient. An Energy Review Committee representing the staff, school committee and parents is meeting regularly to review specific energy saving alternatives in areas such as the school calendar, transportation, facility use, work schedules for staff and air and light standards and practices. The school has already reduced its use of energy by one third.

The Energy Review Committee is studying the educational, financial and energy saving implications, as well as the human factors involved in a number of alternatives. This information is then being passed along to the School Committee for its decisions.

There were several changes in the Minuteman Tech School Committee during 1979. Denise L. Wooster of Stow resigned and was replaced by Robert T. Schrader, who later moved out of state. His successor is Paul Christopher. Francis X. Callahan was appointed to replace Rico A. Merluzzo of Arlington, who had been a member of the Committee for six years and served as chairman and vice-chairman, providing strong support for growth in industry-school cooperation. The Committee wishes to thank these former members for their dedicated service.



Peter Haxton, Lexington, and Mark English, Arlington: student reps to Minuteman School Committee.

8/29/80 John P. Donahue to
replace Francis X. Callahan

ROBBINS LIBRARY



Robbins Library reference room.

"Doing more with less" is not a new theme for the Robbins Library system. Increasing responsiveness to the public's needs and increasing the library's cost-effectiveness have been two major goals for the past several years. Striving toward those goals continued in 1979 and the year proved to be one of the most successful in the library's history — despite a reduction in the library budget of \$24,000.

Major accomplishments were made possible through the efforts of a creative and hard-working staff, the library's most valuable resource. Just a few of the 1979 highlights:

Energy Month. With energy costs and availability a concern of everyone, the library sponsored "Energy Month" in October. Its purpose was to help inform the public on various energy topics, such as home conservation, alternative energy sources, and wood stoves. Special programs were held, special exhibits were created, and energy book-

lists were prepared. The library also expanded its holdings on this very critical subject.

"The Answer Place." Perhaps the most spectacular activity of 1979 was the launching (literally and figuratively) of "TAP — The Answer Place." Partly funded by a federal Library Services and Construction Act grant, this new community information center symbolically got off the ground on Town Day, September 29. A giant hot air balloon, a weather balloon 16 feet in diameter suspended from the library roof, and 2,000 smaller helium-filled balloons with "Have questions? We have the answers, Robbins Library" printed on them helped to publicize and celebrate this major new service. Simply, with "TAP" the Robbins Library is attempting to meet the community's information needs by either having information or knowing the best available source of information on any question. A brochure on this new service was sent to each household in Arlington (over 18,000 of them). The response has been overwhelming. Since the official opening of "The Answer Place" on October 1, the library has answered over 19,000 informational questions.



TAP hot air balloon on Town Day.



Library Director Jim Fish, Tom Blumenthal and Maryellen Remmert anchoring the TAP balloon which was suspended from the roof of the building on Town Day.



Elderly Services. With the aid of the CETA program, which provided an excellent coordinator of Library Services to the Elderly, the library was able to expand significantly its services to this important group. Some of the activities included shut-in service, deposit collections at nursing homes and housing areas, the establishment of the "Fox-y Folks" group, lively discussion groups, and special trips such as that to the Museum of Fine Arts. The library has received another Library Services and Construction Act grant, primarily for buying materials to help continue these efforts.

Business Services. Recognizing the importance of Arlington's business community, the library produced and distributed a brochure on business resources and services available at the library. The brochure, entitled, "We Mean Business," was distributed with the cooperation of various local business groups.

Special Programs. Informational programs were expanded in 1979. A few of the activities in the past year were: personal financial planning; nutrition; gardening; oriental rugs; valuable gems; energy; bicycle repair; resumé preparation; and a photography fair. Of particular interest was a presentation on publicity for the publicity chairpersons of community organizations and groups.

Children's Services. 1979 was the International Year of the Child and was highlighted by a flurry of activity at both the main library and the branch libraries. The library has expended considerable effort in serving this important group. Despite a numerically declining children's population, usage of the children's libraries was up, as shown by an increase of 7,500 items circulated from the Junior Library in 1979 over 1978.

Increased Public Use. This past year showed heavy increases in library usage. For example, the numbers of items circulated from the library system increased a phenomenal 50,000 over last year, and 1978 had seen the largest annual increase in at least 25 years! These have resulted in a two-year gain of approximately 85,000.

The Year Ahead. The library looks forward to the challenges of not only 1980 but of the 1980s. It is not news to say that these are difficult times, with energy and inflation only two of the problems that must be faced. The Robbins Library system will continue serving the community by further strengthening information services, by expansion of services to the aging and businesses, by constantly reviewing library policies and practices and adjusting them to public needs, and by providing needed library materials of a recreational, educational or informational (e.g., energy, home repair) nature. Times are tough, and the Robbins Library is prepared to continue its role as a vital community service by helping to meet public needs.

COMMUNITY SAFETY

Introduction

We are entering a new era of public budgeting, personnel administration and program management. It is an era dominated by resource scarcity and continued pressure from the public to reduce their tax burden. It will be a difficult period for governmental managers, who will be required to administer cutbacks, reallocations, organizational changes and program terminations. There is a need for innovative solutions to the problems of how to manage public organizations. This means making organizational changes that function successfully with lower levels of resource consumption and organizational activity. Difficult decisions about what positions will be dissolved and what programs will be reduced or terminated will have to be made.

The problem takes on an added dimension when one considers the Department of Community Safety, where approximately 90 percent of the total departmental budget reflects salary expenditures. Often the issue becomes one of cutting manpower and program costs while attempting to provide a desired level of service to the community.

This report examines one of the Department of Community Safety's most pressing needs, the need for a new Community Safety complex. Three additional programs which have been the subject of considerable review during 1979 will be discussed briefly in terms of their expected modifications in 1980.

Community Safety Complex

The Department of Community Safety's police station is over fifty years old, well beyond the generally accepted standards for the useful life of such a facility. While it has served the Town well in the past, the building is outmoded and seriously deficient in a number of categories. Unless the present structure is replaced in the near future, it will become necessary for the Town to undertake serious renovations in order to utilize this building as we approach the year 2000.

An evaluation of the existing police facility revealed numerous deficiencies in the building design. Poor space utilization, inefficient layout, non-compliance with various building codes and occupational safety standards, inadequate vehicular maintenance areas, poor security, outmoded detention facilities, insufficient parking and a highly energy-

inefficient structure are among the disadvantages of the present site. While the Department has taken a number of steps to correct these problems, they are only temporary, and many of these problems are structural in design. Storm windows have been installed, fuel oil consumption has been reduced, and under-utilized portions of the facility have been closed off.



Philip L. Russo of the Arlington Five turns over Safety Car keys to Safety Officer Joe Steele.

The consolidation of the Community Safety Department has been an ongoing process in Arlington since 1974. The physical consolidation of the Department represents a process which is consistent with town policy and sound managerial techniques. The plan to construct a new facility for Community Safety offers a number of advantages to the Department as well as to the community.

The proposed Community Safety Complex would be an energy-efficient structure in comparison with the old building and would represent a substantial savings in energy costs. The development of this site would also allow for turning the present police site into taxable property. Community leaders and town consultants both agree that the present police station is well located for private redevelopment.

The new building plans would also allow for the consolidation of the police and fire communications systems. The

primary purpose of the centralized dispatch function would be to afford a more efficient and economical means of transmitting information. Improved utilization of staff would mean a substantial cost-savings. Such a coordinated effort represents a realistic response to satisfying the need for the improvement of both resource allocation and the delivery of municipal services.

Communications Program

The improvement and development of an efficient communications system is of great importance to the Department. The main purpose of this system is the transmission of vital information to the various participants in an orderly and accurate manner.

The communications program in the Department has been undergoing considerable change since 1976. At that time civilians were first utilized as communications specialists under the federal Comprehensive Employment Training Act (CETA). The dispatching function at the Fire Services Division was civilianized as of July 1, 1978, allowing for four firefighter vacancies to be dissolved at a considerable savings to the town.

Previously, the police dispatching function was performed by one civilian CETA dispatcher and one police officer. Both were assisted by the shift commander, usually a lieutenant, during heavy workload hours. Meanwhile, the group of civilians was undergoing instruction and on-the-job training in the operation of police and fire communications systems.

These civilians were given provisional town positions as of July 1, 1979, pending their passing a State Civil Service examination administered by the State Division of Personnel Administration and their subsequent placement on a certified list of applicants. The use of civilian dispatchers also enabled the department to reassign police officers formally to more suitable police duties and to eliminate four police officer vacancies. The civilianization of the dispatching function has effected substantial savings while providing the same quality of service primarily through improved utilization of staff.

There has been an increased awareness of the benefits to be derived from pooling resources to solve problems that transcend the jurisdictional boundaries of individual governmental units. Preliminary installation has been completed of a consolidated communications system which is operated through the Greater Boston Police Council (GBPC). This system is referred to as BAPERN (Boston Area Police Emergency Radio Network) and allows approximately 31 departments and agencies, comprising the GBPC, to communicate with one another instantly in cases

of mutual emergencies.

This phase of the BAPERN system provides each community with a separate UHF channel for its primary service and with satellite receivers to assure full radio coverage from inside buildings when operating with hand-held walkie talkies. A unique feature of the system is that each radio can transmit its own identification code and a special signal can be activated in the event of special assistance being needed.



Hurst tool—the “jaws of life”—can save trapped motorists.

Training Program

The importance of a sound training program in the Police Division cannot be overlooked. The efficient and effective performance of all department members is directly related to a progressive and comprehensive training program. Our training program is an important method of recognizing and bringing improved techniques and skills into the Department.

Lieutenant Eugene DelGaizo, the training officer in the Police Division, has the overall responsibility for designing and conducting training programs in four basic areas: the changing requirements of law enforcement; in-service training; external specialized training; and recruit training. Training bulletins are used to address changes in the laws



Arlington firefighters battle Walnut Street apartment fire.

and recent court decisions. These bulletins provide detailed information on the latest legal developments for refresher training and for reference purposes. Also, in-service training classes which cover various topics are attended by officers at regular intervals.

Recently, budget reductions required a 50 percent cut in the overtime funds provided to the training program for in-service training. These funds had been used to pay personnel costs related to the in-service training costs. The reductions required that alternate methods of providing training to police personnel be developed in order to maintain a viable training program within the Department.

As a result of this situation a pilot program was initiated to give police officers the opportunity to attend seminars and courses offered by the Massachusetts Criminal Justice Training Council on their days off. The participating personnel are compensated for travel expenses and are entitled to future days off.

The advantages of this program are multiple. First, the officers are exposed to more varied and specialized training programs. Second, the costs associated with this program are substantially lower when compared to the traditional means of financing the training program. Finally, those courses offered by the MCJTC can be utilized to supplement the content of in-service classes and provide a well-balanced training program.

School and Traffic Safety Program

The school and traffic safety program is responsible for the development of safety education within the community. The many facets of this effort include a wide range of traffic safety activities and, equally important, educational activities in cooperation with the School Department. An important purpose of these activities is to develop an awareness of the range of services available to

the young people of Arlington. The Department of Community Safety has assigned a full-time Safety Officer, Joseph Steele, to improve and coordinate a comprehensive safety program in the Town. The program is referred to as "Officer Friendly" and attempts to establish a positive rapport with the young people of Arlington. In support of this program, the Arlington Five Cents Savings Bank donated the services of a school safety car.

An important activity this year has been the continued emphasis on "Beware of the Friendly Stranger." Officer Steele educates the elementary school children in dealing with the possibly dangerous confrontation with a stranger. He outlines and reviews the steps children should take to avoid such a situation and where they can turn for help in an emergency.

The recent award of a film grant, in the amount of \$1000, from the Governor's Highway Safety Program and the development of a film-sharing program with local communities have given the Department access to a small but growing film library. The subjects of these films include children's safety, bicycle regulations, pedestrian safety, and emergency education. These activities should serve to increase the children's awareness of potentially dangerous situations.

In addition, a new program will be instituted in the elementary school grades through a \$1000 equipment donation by the New England Telephone Company. This training equipment will allow the Safety Officer to educate the children about how to use the telephone and call for assistance in an emergency.

Other aspects of this program include the education and training of over 300 safety patrol leaders and 25 school traffic supervisors, careful traffic and safety planning, coordination during parades, elections, and fires, and the elimination of potential street hazards through continuous monitoring.

Emergency Medical Services

Fire Division personnel will continue to respond to medical emergencies and provide first aid to the injured, sick, or disabled. The primary purpose of this service is to reduce the number of deaths and disabilities from traumatic injury and reduce serious illness through the availability of trained personnel at accident scenes. All stages of these services are regulated by a growing body of federal and state laws. The emergency medical transportation program is continually improving transportation services to the proper facilities.

In order to comply with the Massachusetts General Laws, Chapter 111C, on emergency medical care and to insure

high quality emergency medical care, the Department has been sending police officers and firefighters to Massachusetts Community Colleges for the standard 81-hour Emergency Medical Service course. Upon the completion of this course the men take the National Registry examination for the Emergency Medical Technician's Certificate. In addition, the students spend a minimum of ten hours in a hospital emergency room where they are able to observe and participate when appropriate.

Also, Massachusetts General Law, Chapter 111, Section 201, First Responder's Law, requires all police and fire personnel to complete certain first aid training including cardiopulmonary resuscitation up to the standards established by the Committee on Emergency Cardiac Care of the American Heart Association.

A reorganization of ambulance services in cooperation with surrounding communities was recently accomplished. The police dispatcher in Arlington notifies the Belmont dispatcher when Rescue I is out on call or out of service. Belmont follows the same procedure when their rescue unit is on call or out of service. Both departments notify each other when their respective units are clear and back in service. This system allows Belmont and Arlington rescue teams to aid each other in case of need. In the event that another unit is required, a private ambulance service is on call.

On September 17, 1979, the Department instituted a program of charging a user's fee for transportation via the Rescue Ambulance of the Fire Services Division and any other municipal back-up vehicle. The intent is to bill third-party insurance companies which provide ambulance coverage for Arlington residents. Chief Officer Charles F. Mahoney from the Fire Services Division and Lieutenant Eugene Del-Gaizo from the Police Services Division are responsible for the administration and orientation of departmental personnel to the program changes.

The Department is committed to seeing that residents and people passing through this community receive high-quality emergency care. Improvements will continue in the components necessary for a well-developed emergency medical service system.

Civil Defense Program

The Civil Defense program operates with the authority given by the Massachusetts General Laws, Chapter 639, and the Federal Civil Defense Act of 1950. The purpose of the civil defense program is to reinforce the capability of the Town to mobilize sufficient manpower and equipment for the preservation of life and property in the event of a natural disaster or other emergency. Local resources, including those provided by medical and other professional groups, both public and private, are organized on a contingency basis under this program.

On October 7, 1979, Lt. Philip Canniff became Civil Defense Director, and since then has met with the Police and Fire Auxiliaries as well as with the Chief of Arlington's Civil Defense Communications. All three divisions have shown a great interest in becoming more active in their capacity to assist the Town of Arlington to their fullest potential.

The Department is also revamping the Arlington Civil Defense Emergency Preparedness Plan in case of a local or national disaster. Lt. Canniff has recently completed a basic seminar for Civil Defense Directors and will attend an advanced seminar in early 1980. A training program is currently being designed to keep auxiliaries and civil defense volunteers up to date on first aid, C.P.R., police tactics and firefighting techniques.

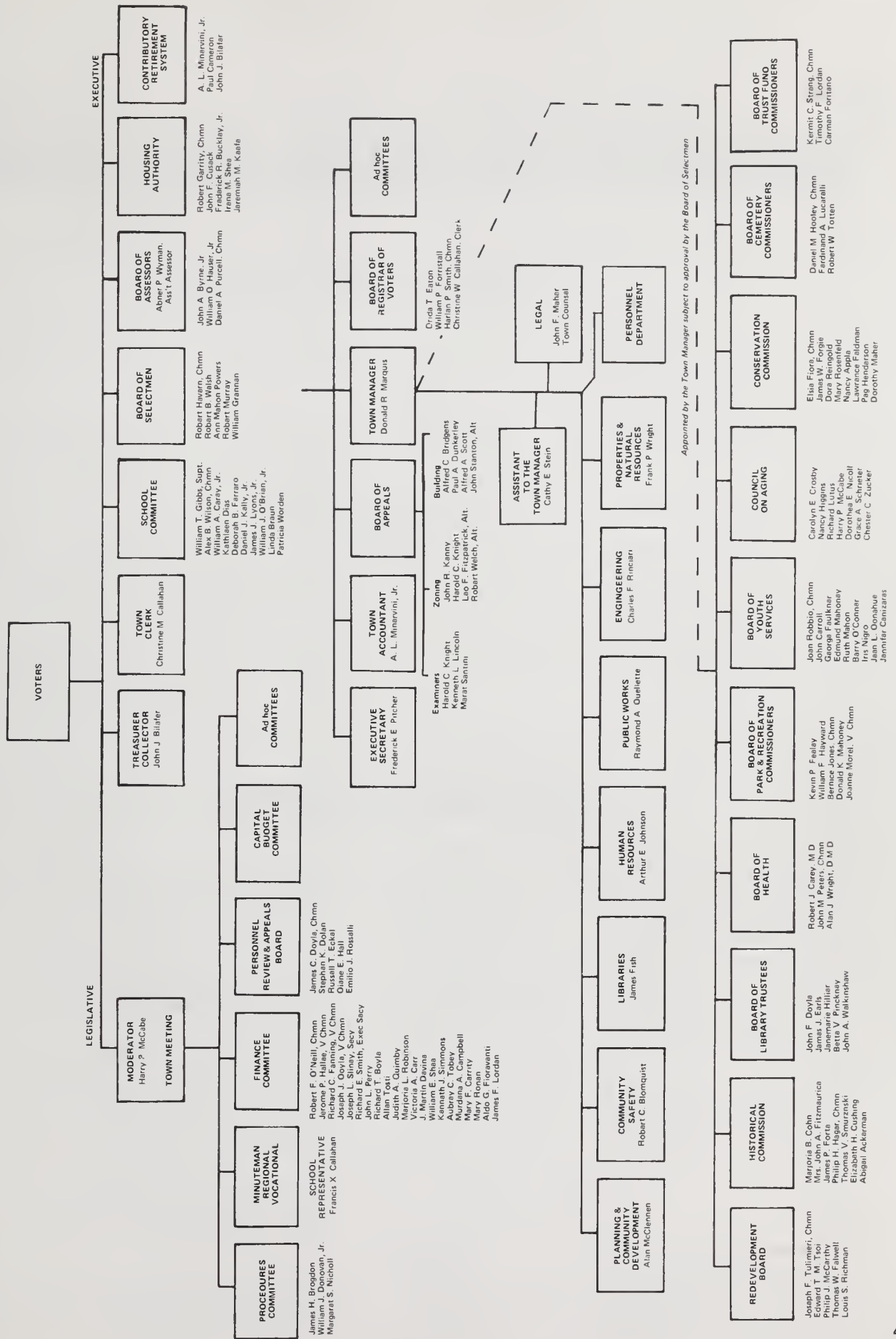
School Fire Prevention Program

Lt. Philip Canniff is in the sixth year of presenting his Home Fire Safety Program in the Arlington Public School System. This program is presented in kindergarten and grades one through six. The program is responsible for the education and training of our elementary school children in fire safety.

Presently our fire prevention/safety officer goes into the classroom and talks with the children on fire prevention and what to do if a fire should occur. The children participate in the planning of an escape route in the case of an emergency. The children are encouraged to take an assignment home with them and devise an escape plan with their families.

Building fires are the most serious emergencies normally encountered. The value of locating fire hazards and correcting them through preventive education is of primary importance to a well-functioning fire safety program.

TOWN OF ARLINGTON ORGANIZATION CHART



ARLINGTON FACTS AND FIGURES

OTHER TOWN OFFICIALS

Director of Police Services
John F. Carroll

Director of Fire Services
Warren French

Constables
Elaine Ligor
Robert C. Blomquist
John F. Carroll
Frederick E. Pitcher
Anthony A. Masci
Richard Ronan
William T. Ryerson
Ralph L. Lavelle

Contributory Retirement System
A. L. Minervini, Jr.
John J. Bilafer
Paul Cameron

Measurers of Wood and Bark
Patricia C. Fitzmaurice
John M. Wilfert, Jr.

Inspector of Animals
Gary R. Wiedwald

Insurance Broker of Record
Frederick A. Meagher Co. Inc.
Robert M. Boyd, Vice President

Fence Viewers
William A. Libby
Anthony Zagzoug

Burial Agent
Henry J. Donnigan

Dog Officer
Thomas Buck

TOWN MEETING MEMBERS — 1979

Town Meeting Members — Precinct 1
Cronin, Carole A., 32 Gardner St.
Green, Bernard J., 35 Gardner St.
Holt, Virginia L., 1A Memorial Way
O'Keeffe, Mary T., 111 North Union St.

Jess, Lawrence E., 8 Norcross St.
Kneeland, John G., Jr., 100 Decatur St.
Liberace, Beatrice, 2 Patrick St.
Pedrini, Geraldine N., 6 Granton Park

Casalou, Ruth M., 1108 Fremont St.
Corbett, Edith E., 11 Memorial Way
Ellis, Robert D., 4 Norcross Circle
Perry, John L., 19 Gardner Street

Town Meeting Members — Precinct 2
Boyle, Richard T., 1 Mott St.
Carey, William A., Jr., 155 Lake St.
Fitzgibbon, George H., 185 Lake St.
Remmert, George J., 5 Homestead Rd.

Term Expires
1982
1982
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1982

1981
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Term Expires
1982
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1982

Cullinan, John James, 40 Mary St. 1981
Donahue, John P., 63 Eliot Rd. 1981
Fiore, Russell A., 58 Mott St. 1981
Twohig, James F., 102 Mary St. 1981

Davis, Robert N., 76 Spy Pond Pkwy 1980
Fiore, Elsie C., 58 Mott St. 1980
Fraser, MacKay, 23 Sheraton Park 1980
Woodbury, Thomas J., 3 Cabot Rd. 1980

Town Meeting Members — Precinct 3 **Term Expires**
Campbell, Ballard C., Jr., 12 Cleveland St. 1982
Flaherty, John F., 19 Amsden St. 1982
Kreuz, Jean M., 55 Cleveland St. 1982
Levinson, Judith A., 9 Windsor St. 1982

Brogdon, James H., 68 Marathon St. 1981
Green, Mary E., 30 Amsden St. 1981
Handler, Rebecca J., 9 Windsor St. 1981
Tosti, Allan, 38 Teel St. 1981

Pekich, Stephen, 18 Winter St. 1980
Prior, James A., 63 Marathon St. 1980
Thomas, Paul J., 67 Grafton St. 1980
Tosti, Barbara A., 38 Teel St. 1980

Town Meeting Members — Precinct 4		Term Expires	Town Meeting Members — Precinct 8		Term Expires
Devin, Joseph M., 52 Varnum St.		1982	Frederick, Joanne T., 32 Academy St.		1982
Hayes, Deborah, 46 Fairmont St.		1982	Gearin, John J., 44 Kensington Rd.		1982
Lyons, Sean S., 16 Egerton Rd.		1982	Jones, Bernice K., 21 Kensington Rd.		1982
Quimby, Judith A., 12 Egerton Rd.		1982	Nicholl, Margaret S., 7 Stony Brook Rd.		1982
Felicani, Arthur G., 29 Lafayette St.		1981	Arnoldy, Sarah Forbush, 80 Pleasant St.		1981
MacEachern, John F., 21 Fairmont St.		1981	Healy, Daniel A., Jr., 36 Jason St.		1981
Silva, James A., 91 Varnum St.		1981	Tulimieri, Joseph F., 27 Hillsdale Rd.		1981
Spinosa, Katie, 34 Egerton Rd.		1981	Worden, John L., III, 27 Jason St.		1981
Carter, James E., 45A Fairmont St.		1980	Casey, Norine T., 34 Bartlett Ave.		1980
Haloon, David I., 26 Brooks Ave.		1980	Foskett, Charles T., 101 Brantwood Rd.		1980
Haloon, Susan, 26 Brooks Ave.		1980	Gagnon, Gerard J., 16 Irving St.		1980
Peters, Michael T., 58 Thorndike St.		1980	Stein, Dorothea W., 41 Jason St.		1980
Town Meeting Members — Precinct 5		Term Expires	Town Meeting Members — Precinct 9		Term Expires
Eaton, Nancy K., 71 Warren St.		1982	Hallee, Jerome P., 47 Maynard St.		1982
MacKenzie, Kenneth, 33 Bowdoin St.		1982	Keeffe, Michael J., 34 Sherborn St.		1982
Pinciak, Inga E., 100 Palmer St.		1982	Ortwein, Bernard M., 135 Medford St.		1982
Shea, William D., 39 Warren St.		1982	Ortwein, Nancy L., 135 Medford St.		1982
Dennen, Lawrence L., 20 Beacon St.		1981	Burchill, John T., 6 Jean Rd.		1981
Guanci, John A., 16 Beacon St.		1981	Hallee, Pauline Y., 47 Maynard St.		1981
Ondish, Anne B., 23 University Rd.		1981	Murphy, Edward W., Jr., 31 Sherborn St.		1981
Ondish, Joseph G., 23 University Rd.		1981	Kiernan, John W., 17 Russell St.		1980
Koenig, Glenn C., 26 Park St.		1980	Mulherin, Joseph F., 58 Webcowet Rd.		1980
Murray, Robert H., 73 Beacon St.		1980	Mulloney, Thomas R., 98 Medford St.		1980
Roberto, Samuel R., 53 Park St.		1980	Sisk, John F., 10 Belton St.		1980
St. Martin, Wilfred J., Jr., 157 Palmer St.		1980			
Town Meeting Members — Precinct 6		Term Expires	Town Meeting Members — Precinct 10		Term Expires
Cohen, Arnold E., 30 Hamilton Rd.		1982	Howard, Peter B., 12 Woodland St.		1982
O'Connor, Barry E., 49 Newcomb St.		1982	Miller, Thomas H., 7 Bellevue Rd.		1982
Robinson, Marjorie L., 9 Belknap St.		1982	Spengler, Kenneth C., 189 Jason St.		1982
Rudner, Wendy C., 18 Hamilton Rd.		1982	Barton, Laurence, 26 High Haith Rd.		1981
Burke, Julia A., 96 Orvis Circle		1981	Bonzagni, Frank V., 89 Churchill Ave.		1981
Crosby, John J., Jr., 97 Egerton Rd.		1981	Cronin, Leslie W., 162 Gray St.		1981
Rosselli, Emelio J., 14 Lake St.		1981	Shea, William E., 9 Lincoln St.		1981
Yiokarinis, Stamatios, 62 Orvis Rd.		1981	Higgins, Nancy G., 86 High Haith Rd.		1980
Daley, David M., 18 Randolph St.		1980	Mattheisen, Pat, 112 Churchill Ave.		1980
Loud, Arthur J., 166 Brooks Ave.		1980	Spengler, Margaret H., 189 Jason St.		1980
Meyer, Herbert M., 276 Mass. Ave.		1980	Tassinari, Silvio Peter, 2 Bellevue Rd.		1980
San Severino, Frank J., 26 Whittemore St.		1980			
Town Meeting Members — Precinct 7		Term Expires	Town Meeting Members — Precinct 11		Term Expires
Coscia, Anthony, 84 Everett St.		1982	Daly, Joseph S., 151 Mystic St.		1982
Downey, Edward T., Jr., 29 Bates Rd.		1982	Maytum, William J., 25 Ridge St.		1982
Hooley, Daniel M., 268 Broadway		1982	Purcell, Daniel A., 90 Stowcroft Rd.		1982
Valente, Alexander R., 43 Allen St.		1982	Winstanley, Mary E., 181 Mystic St.		1982
Ferraro, Matthew J., 24 Grafton St.		1981	Irving, William H., 101 Ridge St.		1981
Guinane, John J., 18 Wyman St.		1981	Lally, William F., 83 Richfield Rd.		1981
Moroney, Kevin F., 10 Webster St.		1981	Maytum, Claire E., 25 Ridge St.		1981
Tobin, James J., 70 Harlow St.		1981	O'Neill, Robert F., 27 Davis Ave.		1981
Geary, Thomas F., II, 5 Wyman St.		1980	Clarke, Dorothy Hall, 22 Winthrop Rd.		1980
Judd, Hilda G., 79 Harlow St.		1980	Cole, Ben R., 74 Oak Hill Drive		1980
Judd, Lyman G., Jr., 79 Harlow St.		1980	Falcone, Carole M., 14 Pamela Dr.		1980
Medeiros, William P., Jr., 222 Broadway		1980	Totten, Robert W., 19 Stowcroft Rd.		1980

Town Meeting Members — Precinct 12		Term Expires	Town Meeting Members — Precinct 16		Term Expires
Capron, Margaret M., 248 Gray St.		1982	DeCoursey, Joseph, 19 West St.		1982
Donnelly, John W., 82 Fountain St.		1982	Finn, Robert F., 106 Claremont Ave.		1982
Rust, David M., 41 Bellington St.		1982	Garrity, Robert K., 275 Park Ave.		1982
Willwerth, Francis G., 48 Grand View Rd.		1982	Sandrelli, Donald A., 177 Park Ave.		1982
Donaldson, Jennifer W., 38 Eustis St.		1981	Finochetti, Henry J., 177 Wachusett Ave.		1981
Donnelly, Mary S., 82 Fountain Rd.		1981	Morrell, Richard M., 22 Ashland St.		1981
McEwen, Warren M., Jr., 2 Stevens Terr.		1981	O'Neill, Daniel M., 287 Appleton St.		1981
Morris, James M., 21 Park Circle		1981	Phelps, Richard S., 77 Oakland Ave.		1981
Chaput, Roland E., 74 Grand View Rd.		1980	Curren, David B., 251 Wachusett Ave.		1980
Fallon, Mark, 13 Pine Ridge Rd.		1980	Dooe, Frederick C., 175 Park Ave.		1980
George, Edward F., Jr., 19 Eastern Ave.		1980	Falwell, Thomas W., 218 Wachusett Ave.		1980
Pynn, Kenneth R., 23 Eustis St.		1980	Garrity, Mary F., 27 Oakland Ave.		1980
Town Meeting Members — Precinct 13		Term Expires	Town Meeting Members — Precinct 17		Term Expires
Deyst, John J., Jr., 26 Upland Rd. West		1982	Carta, Michael, 24 Brattle Terr.		1982
Meissner, Barbara, 75 Winchester Rd.		1982	Cook, Russell P., 27 Laurel St.		1982
O'Brien, Margaret A., 11 Mystic View Terr.		1982	Morrisette, Laura, 5 Brattle St.		1982
Seward, Janet W., 16 Frost St.		1982	Vigeant, Raymond A., 44 Bow St.		1982
Donahue, Helene, 152 Hutchinson Rd.		1981	Carbone, Jo-An T., 5 Laurel St.		1981
Murphy, Patrick J., 18 Bradley Rd.		1981	Coulson, Eve, E., 49 Washington St.		1981
O'Brien, William J., Jr., 11 Mystic View Terr.		1981	Malone, Patricia E., 53 Dudley St.		1981
Seward, Harold H., 16 Frost St.		1981	Ronayne, Arthur R., 28 Grove St. Pl.		1981
Blagden, Richard C., 34 Hutchinson Rd.		1980	Malone, Harold G., 53 Dudley St.		1980
Gilligan, Stephen J., 77 Falmouth Rd.		1980	McGurl, Thomas P., 18 Grove St. Pl.		1980
Nolte, Jerome T., 52 Longmeadow Rd.		1980	Murphy, Phyllis G., 11 Brattle St.		1980
Sonnenberg, Francis T., 412 Mystic St.		1980	Smith, Richard E., 38 Washington St.		1980
Town Meeting Members — Precinct 14		Term Expires	Town Meeting Members — Precinct 18		Term Expires
Bruhn, K. Richard, 32 Appleton St.		1982	Barber, Harry, 4 Homer Rd.		1982
Chapin, George R., 12 Orchard Pl.		1982	Ronan, Mary I., 1 Brewster Rd.		1982
Cremens, Doris M., 64 Mount Vernon St.		1982	Vann, John H., 210 Florence Ave.		1982
Flores-Quesada, Zoila, 1016 Mass. Ave.		1982	Whittier, Stephanie M., 36 Hathaway Circle		1982
Catanzano, Gaetano C., 10 Fessenden Rd.		1981	Fagone, Charles, 12 Browning Rd.		1981
Cremens, Charles H., Jr., 64 Mount Vernon St.		1981	Keane, Francis M., 119 Dow Ave.		1981
Guarente, Kevin M., 22 Fessenden Rd.		1981	Shepherd, Patricia, 99 Valentine Rd.		1981
Van Vugt, Loretta, 23 Walnut St.		1981	Walsh, Robert B., 101 Dow Ave.		1981
Campbell, Murdena A., 6 Revere St.		1980	Buckley, George D., 164 Renfrew St.		1980
Paiva, Marcia L., 19 Mount Vernon St.		1980	Ronan, Frank D., 1 Brewster Rd.		1980
Shea, Robert B., 23 Gloucester St.		1980	Whittier, Margaret A., 36 Hathaway Circle		1980
Sullivan, John D., 9 Higgins St.		1980			
Town Meeting Members — Precinct 15		Term Expires	Town Meeting Members — Precinct 19		Term Expires
Goodwin, Jane, 126 Hemlock St.		1982	Abruzzese, Michele R., 6 Draelon St.		1982
Lee, Thomas H., 231 Mountain Ave.		1982	Baratta, Paul J., 46 Aerial St.		1982
Wilson, Alex, 154 Pheasant Ave.		1982	Doyle, Joseph J., 30 Ronald Rd.		1982
Wilson, Joan F., 154 Pheasant Ave.		1982	Foohey, William J., 55 Brand St.		1982
Fanning, Richard C., 57 Yerxa Rd.		1981	Buck, David C., 123 Wright St.		1981
Krepelka, Marie A., 12 Mohawk Rd.		1981	Driscoll, Thomas W., 330 Forest St.		1981
O'Neil, Dennis J., 24 Dickson Ave.		1981	Foohey, Susan L., 55 Brand St.		1981
Winkler, Howard B., 10 Sleepy Hollow Ln.		1981	Souza, Rita C. T., 145 Park Ave. Ext.		1981
Donovan, William J., Jr., 115 Hemlock St.		1980	Carter, Linda B., 34 Ronald Rd.		1980
Mahoney, Edmund R., 24 Fabyan St.		1980	Doyle, Roberta M., 30 Ronald Rd.		1980
Nigro, Ronald A., 115 Ronald Rd.		1980	Doyle, Thomas P., 18 Peter Tufts Rd.		1980
Powers, Frank L., 256 Mountain Ave.		1980	Rogers, Mary E., 59 Ronald Rd.		1980

Town Meeting Members — Precinct 20		Term Expires	Town Meeting Members — Precinct 21		Term Expires
Henrikson, Arlene M., 36 Sutherland Rd.		1982	Carrigan, Owen R., 85 Sunset Rd.		1982
McCarthy, John F., 15 Williams St.		1982	Hegarty, James J., 22 Crescent Hill Ave.		1982
Weismann, Aloysius H., 12 Lorne Rd.		1982	McNulty, Henry V., 106 Alpine St.		1982
Whitney, Marlin E., 65 Wollaston Ave.		1982	Morel, Joanne M., 5 Lennon Rd.		1982
Binell, Helen M., 104 Lancaster Rd.		1981	Gerassimenko, Michel, 9 Colonial Village Dr.		1981
Fobert, Alfred M., 77 Wollaston Ave.		1981	O'Neil, Michele A., 72 Madison Ave.		1981
Hagar, Phillip H., 21 Appleton St.		1981	Ruggiero, Elizabeth M., 54 Alpine St.		1981
MacLean, Norman E., 76 Paul Revere Rd.		1981	Todisco, Joseph A., 81 Sunset Rd.		1981
Bruno, Barbara J., 39 Tanager St.		1980	Femia, Richard R., 588 Summer St.		1980
Coffey, Robert J., 35 Dundee Rd.		1980	Gerassimenko, Mary E., 9 Colonial Village Dr.		1980
Mahoney, James E., 74 Sylvia St.		1980	McCabe, Harry P., 92 Madison Ave.		1980
Murphy, Francis R., 42 Smith St.		1980	Ruggiero, Nicholas R., 54 Alpine St.		1980

RECAPITULATION OF FIGURES USED IN DETERMINING THE FISCAL YEAR 1980 TAX RATE \$81.00

SCHOOL RATE \$37.00 GENERAL RATE \$44.00
JULY 1, 1979 JUNE 30, 1980

DEBITS

Appropriations (including all appropriations voted since tax rate was fixed)	\$ 34,658,214.00	
Appropriations voted to be taken from available funds	1,339,157.00	\$ 35,997,371.00
Overlay Deficit		189,138.68
Court Judgments		55,866.82
Offset for Cherry Sheet Appendix		161,709.00
State Charges		73,150.10
Metro District Area		1,593,837.23
Mass. Bay Transportation Authority		1,759,972.97
Middlesex County Taxes		667,514.69
Middlesex County Hospital		----
Overlay of Current Year		1,340,000.00
GROSS AMOUNT TO BE RAISED		\$ 41,838,560.49

CREDITS

Estimated Receipts from Local Aid and Agency Funds	\$ 5,933,338.00	
Motor Vehicle Excise — Estimated	1,600,000.00	
General Government and Miscellaneous	57,260.95	
Highways	50,590.26	
Water Receipts	1,083,149.46	
Cemeteries	54,147.00	
Interest	436,612.40	
Miscellaneous Minuteman Regional School	250,004.62	
Special Assessments	26,412.51	
Over Estimates Cherry Sheet	2,934,993.00	
Available Funds and Federal Revenue Sharing	70,741.89	12,497,250.09
NET AMOUNT TO BE RAISED		\$ 29,341,310.40
Personal Property Value	14,135,150.00	
Real Estate Value	348,103,250.00	
Total Taxes Levied	362,238,400.00	

VITAL STATISTICS

1979 BIRTHS

	Births Recorded in Arlington			Births Occurring in Arlington			Births of Residents Occurring out of Arlington
	Total	Males	Females	Total	Residents	Non-Residents	
January	30	18	12	—	—	—	30
February	31	19	12	—	—	—	31
March	38	17	21	1	1	—	37
April	31	17	14	—	—	—	31
May	56	30	26	—	—	—	56
June	32	19	13	2	2	—	30
July	27	13	14	—	—	—	27
August	38	17	21	1	1	—	37
September	33	15	18	—	—	—	33
October	33	16	17	1	1	—	32
November	14	7	7	—	—	—	14
December	8	3	5	—	—	—	8
	<u>371</u>	<u>191</u>	<u>180</u>	<u>5</u>	<u>5</u>	<u>—</u>	<u>366</u>

The parentage of children whose births were recorded follows:

Both parents born in foreign countries	38
Both parents born in United States	292
Both parents born in Arlington	5
Both parents born elsewhere in U.S.	258
One parent born in Arlington and one parent born elsewhere in U.S.	29
One parent born in United States and one parent born in foreign country.	41
One parent born in Arlington and one parent born in foreign country	7
One parent born elsewhere in U.S. and one parent born in foreign country	34

Total number of births recorded 371

1979 DEATHS BY MONTHS

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Total	55	49	45	56	53	45	42	44	66	62	51	54	622
Male	29	20	21	26	25	19	15	21	26	27	19	16	264
Female	26	29	24	30	28	26	27	23	40	35	32	38	358
Residents Died in Arlington:													
Male	15	14	11	15	15	9	4	9	14	15	7	9	137
Female	16	17	11	13	13	12	10	11	22	15	13	22	175
Non-Residents Died in Arlington:													
Male	6	1	3	1	4	6	5	5	8	4	6	7	56
Female	6	6	6	10	8	6	12	4	8	9	7	10	92
Residents of Arlington Died out of Arlington:													
Male	8	5	7	10	6	4	6	7	4	8	6	0	71
Female	4	6	7	7	7	8	5	8	10	11	12	6	91
Children Under One Year:													
Male	0	0	1	0	0	0	0	0	0	1	0	0	2
Female	0	0	0	0	0	0	0	0	0	0	0	1	1
Between One & Ten Years:													
Male	0	0	0	0	0	0	0	0	0	0	0	1	1
Female	0	0	0	0	0	0	0	0	0	0	0	0	0
Between Ten & Thirty Years:													
Male	0	0	0	2	3	1	0	0	1	0	1	0	8
Female	1	0	0	0	0	0	0	0	1	0	0	0	2
Between Thirty & Sixty Years:													
Male	8	5	3	4	1	3	2	3	1	7	2	1	40
Female	2	1	2	2	1	2	0	2	5	3	2	3	25
Between Sixty & Ninety Years:													
Male	20	15	17	17	21	14	13	18	24	17	16	13	205
Female	14	25	20	26	26	23	23	20	28	31	27	32	295
Over Ninety:													
Male	1	0	0	3	0	1	0	0	0	2	0	1	8
Female	9	3	2	2	1	1	4	1	6	1	3	2	35

1979
MARRIAGES BY MONTH

Months	Total	Groom's First	Bride's First	Groom's Second	Bride's Second	Groom's Third	Bride's Third	Groom's Fourth	Bride's Fourth
January	20	10	10	9	8	1	2	0	0
February	16	10	11	5	5	1	0	0	0
March	23	17	15	8	6	0	0	0	0
April	40	34	35	6	5	0	0	0	0
May	47	37	42	9	5	1	0	0	0
June	85	68	71	16	14	1	0	0	0
July	53	46	46	7	6	1	0	0	0
August	48	38	42	9	5	0	1	1	0
September	83	70	72	13	10	0	1	0	0
October	65	53	54	11	10	2	0	0	0
November	41	35	31	7	9	0	0	0	0
December	26	14	20	10	5	2	1	0	0
	547	432	449	110	88	9	5	1	0

Number of Marriages Recorded 547
Residents. 646
Non-residents 448
Solemnized in Arlington 235
Solemnized out of Arlington 312

Age of oldest groom 75
Age of oldest bride 74
Age of youngest groom. 17
Age of youngest bride 17

CHERRY SHEET

	FY 1977	FY 1978	FY 1979	FY 1980
County Tax	\$ 888,926.84	\$1,030,336.45	\$ 791,730.83	\$ 667,514.69
County Hospital	10,667.12	12,024.62	54,969.71	----
Metro District Parks	509,624.48	468,149.28	609,518.24	611,481.70
Metro District Sewerage	419,654.43	388,805.46	519,472.81	551,549.29
Metro District Water	472,117.44	481,664.40	437,933.52	430,806.24
Mass. Bay Trans. Authority	1,618,820.00	1,631,257.85	1,943,178.57	1,759,118.25
Miscellaneous	95,993.32	85,413.79	91,652.31	74,004.82
Town Paid Out	4,015,803.63	4,097,651.85	4,448,455.99	4,094,479.99
Veterans' Benefits	72,196.00	49,130.00	44,417.00	51,587.00
Const. School Project	462,556.00	443,380.00	807,804.00	917,456.00
Vocational Education Chapter 74	182,550.27	182,604.02	----	----
Special Education Program	1,290,854.00	665,766.00	----	----
School Aid — Chapter 70	1,497,474.77	1,418,229.32	2,645,671.24	2,823,992.00
Miscellaneous	216,595.00	217,553.97	434,514.42	527,043.00
Special Highway District	171,372.61	168,419.50	170,662.45	277,801.00
State Lottery Distribution	263,972.34	604,859.62	863,313.55	1,335,459.00
Total Receipts	4,157,571.59	3,749,942.43	4,966,382.66	5,933,338.00
Gain Or Loss — Town of Arlington	+ 141,767.96	— 347,709.42	+ 517,926.67	+ 1,838,858.01

**ASSESSORS RECORD OF PERCENTAGES OF APPROPRIATION RAISED BY TAXATION
FOR FISCAL YEAR 1980 (\$29,341,310.40) AND VOTED FOR USE BY
THE DEPARTMENTS, BOARDS AND COMMITTEES.**

Appropriated Budgets	Article	Department, Board, etc.	Percent
\$ 9,751	1	Finance Committee	.03
172,647	2	Board of Selectmen	.59
102,730	3	Town Manager	.35
28,051	4	Purchasing	.095
31,446	5	Personnel Board	.107
75,029	6	Comptroller	.255
10,468	6A	Data Processing	.035
233,679	7	Treasurer-Collector	.796
77,555	8	Board of Assessors	.264
61,228	9	Legal	.208
83,226	10	Town Clerk	.283
65,400	11	Board of Registrars	.222
95,215	13	Planning & Community Development	.324
15,871	14	Redevelopment Board	.05
10,967	15	Board of Appeals	.04
663,110	17	Properties & Natural Resources	2.260
196,374	18	Cemeteries	.669
171,793	20	Engineering	.585
212,660	21	Public Works	.724
1,123,758	22	Bridges & Highways	3.829
247,000	23	Highway Capital Outlay	.841
628,864	24	Sanitation	2.143
80,000	25	Sewer Maintenance	.272
424,288	26	Water Department Maintenance	1.446
4,947,157	28	Department of Community Safety	16.860
15,466,428	33	School Department	52.71
680,124	34	Libraries	2.31
807,458	35	Human Resources	2.751
876,105	36	Insurance	2.98
673,972	37	Non-Contributory Pensions	2.30
1,876,105	38	Contributory Pensions	6.39
1,885,281	39	Interest & Town Debt	6.435
200,000	40	Reserve Fund	6.81
602,962	6-7-8-10-11-14	Pay Package Increase	2.05
35,581	31	Data Processing Personnel	.12
7,692	32	Recreation Therapist	.026
11,234	41	Town Treasurer New Personnel Department	.038
9,000	45	Affirmative Action Program	.03
1	47	Adjustment Pensions Certain Expense	.00
4,000	49	Out of State Travel	.01
1,500	50	Town Day Celebration	.00
115,000	51	Funding Retirement Pension System	.39
10,000	52	Town Parades	.03
100,000	53	Sidewalks & Edgestones	3.408
175,000	54	Reconstruction of Streets	.596
886,553	55	Minuteman Maintenance & Operating Cost	3.02
120,000	56	Unemployment Compensation Program	.408
150,000	58	Establishment of Energy Conservation Capital	.511
2,400	59	Arlington Historical Commission	.008
500	60	Broadway Historic District Commission	.001
5,000	61	Conservation Commission	.017
200	62	Spy Pond Study Committee	--
7,106	64	Home Care Corporation for Elderly	.024
630	65	Rent for Councilor on Aging Facilities	.002
7,700	70	Refurnishing and/or Redecorating Assessors Office	.026
130,000	72	Updating 1969 Valuation of Taxable Property	.443
15,000	81	Arlington Center Project	.051
25,000	107	Mystic Valley Mental Health Center	.085
2,500	108	Holiday Display of American Flags	.001
1,900	110	Christmas Lighting & Decorating Program	.006
200	112	Expenses of Christmas Lighting Decorating Committee	--
1,600	113	Paper Recycling Committee — Purchase of Park Equipment	.005
400	117	Quarters for Veterans of W.W.I.	.001
1,418	119 - 123	Indemnification of Retired Police and Fire	.004

AUDITED FINANCIAL STATEMENTS AND OTHER FINANCIAL INFORMATION

TOWN OF ARLINGTON, MASSACHUSETTS JUNE 30, 1979

AUDITED FINANCIAL STATEMENTS

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Ernst & Whinney

200 Clarendon Street
Boston, Massachusetts 02116

617/266-2000

To the Board of Selectmen
Town of Arlington
Arlington, Massachusetts

We have examined the financial statements listed in the index on the preceding page of the several funds of the Town of Arlington as of June 30, 1979, and for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. We did not examine the financial statements of the Contributory Retirement System Fund, which is part of the Trust and Investment Funds. Accordingly, we are unable to, and we do not, express an opinion on the financial statements of the Trust and Investment Funds.

The Town maintains its financial records on a basis prescribed by the Commonwealth of Massachusetts, which practices differ in certain respects from generally accepted accounting principles set forth in pronouncements of the American Institute of Certified Public Accountants and the National Committee on Governmental Accounting. The principal differences are: (1) the Commonwealth requires the use of the cash method to record revenues other than real estate and personal property taxes, whereas generally accepted accounting principles require the use of the modified accrual basis; (2) a record of general fixed assets is not required by the Commonwealth; and (3) pension expense is recorded primarily on the pay-as-you-go method, whereas generally accepted accounting principles require the use of a method which results, as a minimum, in a provision for pension expense equal to the sum of normal cost, interest on unfunded prior service costs and amortization of unfunded vested benefits.

In our opinion, except for the effects on the financial statements of differences between accounting practices prescribed by the Commonwealth of Massachusetts and those required by generally accepted accounting principles, referred to in the preceding paragraph, the financial statements referred to above present fairly the financial position of the several funds of the Town of Arlington at June 30, 1979, and the results of their operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Ernst & Whinney

Boston, Massachusetts
August 27, 1979

BALANCE SHEET — GENERAL FUND

TOWN OF ARLINGTON, MASSACHUSETTS
June 30, 1979

ASSETS

Cash:

Demand deposits and imprest funds, principally at interest	\$ 5,288,766	
Savings accounts and certificates of deposit	<u>5,067,753</u>	\$10,356,519

Accounts receivable:

Personal property taxes		12,937
-------------------------	--	--------

Other:

Motor vehicle excise taxes	622,329	
Water rates	174,727	
State and county aid to highways	180,970	
Departmental revenue	85,090	
Tax titles	233,938	
Deferred tax bills	118,005	
Special assessments and committed interest	5,605	
Taxes in litigation	<u>4,533</u>	1,425,197

Tax possessions		18,307
-----------------	--	--------

Abatements in excess of overlay reserve — Note D		249,281
--	--	---------

Loans authorized	16,125,000	
------------------	------------	--

Loans authorized and unissued	<u>15,600,000</u>	525,000
-------------------------------	-------------------	---------

\$12,587,241

LIABILITIES, APPROPRIATIONS, RESERVES AND SURPLUS

LIABILITIES

State and county assessments — Note C		\$ 124,969
Amounts withheld from employees		72,097
Bond anticipatory notes — Note B		525,000
Other		<u>28,465</u>

TOTAL LIABILITIES 750,531

APPROPRIATIONS

Encumbered	\$ 571,246	
Continued	<u>3,690,397</u>	4,261,643

Budget for fiscal year 1980 — Note A:

Appropriations	34,903,060	
Revenue	<u>33,062,378</u>	1,840,682

RESERVES

Agency funds:

State and federal grants	124,644	
Trust fund income	54,823	
Other	<u>22,950</u>	202,417

Revenues reserved until collected:

Other accounts receivable	1,425,197	
Tax possessions	<u>18,307</u>	1,443,504

Excess of abatements provided over abatements

granted — available for appropriation	53,078	
Receipts reserved for appropriation	65,100	
Revolving accounts	212,861	
Proceeds from sale of lots and graves	56,143	
Proceeds from sale of land	27,296	
Miscellaneous	<u>1,697</u>	416,175

SURPLUS — Note G 3,672,289

\$12,587,241

STATEMENT OF CHANGES IN SURPLUS — GENERAL FUND

TOWN OF ARLINGTON, MASSACHUSETTS Year ended June 30, 1979

	Actual	Budget Estimates	Increase (Decrease) in Surplus
SUMMARY OF OPERATIONS			
Revenues	\$39,750,842	\$38,891,120	\$ 859,722
Appropriations and expenditures	<u>35,415,232</u>	<u>37,110,607</u>	<u>1,695,375</u>
INCREASE FROM BUDGETARY OPERATIONS	<u>\$ 4,335,610</u>	<u>(\$ 1,780,513)</u>	2,555,097
ADDITIONS			
Tax titles and possessions:			
Redemptions			101,006
Takings			(96,217)
			<u>2,559,886</u>
DEDUCTIONS			
Appropriations to revenue for the current period			(1,108)
Budgeted appropriations for fiscal year 1980 voted from available funds — Note A			(1,795,836)
Miscellaneous			(17,007)
INCREASE IN SURPLUS			<u>745,935</u>
Surplus at July 1, 1978			<u>2,926,354</u>
SURPLUS AT JUNE 30, 1979			<u>\$3,672,289</u>

The accompanying notes are an integral part of the financial statements.

STATEMENT OF ESTIMATED AND ACTUAL REVENUES — GENERAL FUND

TOWN OF ARLINGTON, MASSACHUSETTS

Year ended June 30, 1979

	Actual Revenue	Estimated Receipts	Actual Over (Under) Estimated Receipts
Property taxes:			
Personal property	\$ 1,170,596	\$ 1,171,363	(\$ 767)
Real estate	29,195,401	29,372,164	(176,763)
Total	30,365,997	30,543,527	(177,530)
State aid:			
School aid, Ch. 70	2,611,786	2,646,134	(34,348)
Construction of school projects, 1948 Ch. 645	582,482	807,804	(225,322)
Lottery, beano and ticket sales distribution, Ch. 29, S. 2D	855,616	863,314	(7,698)
Highway fund distribution, Ch. 492	170,679	170,662	17
Vocational education, Ch. 74, S. 9 and S. 10	463	190	273
Veterans benefits, Ch. 115, S. 6	73,072	44,417	28,655
Racial imbalance program, Ch. 76, S. 12A	82,620	82,620	
Police officers' career incentive pay program, Ch. 41, S. 108L	53,597	59,005	(5,408)
School lunch program, Ch. 538	29,687	29,687	
Free public libraries, Ch. 78, S. 19A	18,834	18,834	
Abatements to veterans, widows and others, Ch. 59, S. 5	31,500	44,506	(13,006)
School transportation, Ch. 74, S. 8A and Ch. 71, S. 7B	111,390	80,760	30,630
Tuition for state wards, Ch. 76		11,963	(11,963)
Reimbursement for recreation support		7,115	(7,115)
Elderly exemption, 1977, Ch. 967	99,376	99,372	4
Metco busing reimbursements	49,170		49,170
Total	4,770,272	4,966,383	(196,111)
Motor vehicle excise	2,002,956	1,569,226	433,730
Water rates and service	1,143,711	1,076,764	66,947
Interest	598,274	313,515	284,759
Fire restoration fund	10,805		10,805
Perpetual care fund	58,580		58,580
Insurance dividend	134,268		134,268
Other:			
Licenses and permits	22,460	20,167	2,293
Fines	130,109	45,806	84,303
Special assessments	26,652	35,987	(9,335)
General government	57,295	53,059	4,236
Protection of persons and property	23,007	12,813	10,194
Highways	49,943	46,398	3,545
Schools:			
Tuition	3,050	2,344	706
Regional		11,029	(11,029)
Other	1,270	10,829	(9,559)
Library	17,526	14,674	2,852
Recreation	111,781	46,814	64,967
Cemeteries	69,336	55,312	14,024
Miscellaneous	153,550	66,473	87,077
Total	665,979	421,705	244,274
TOTAL REVENUES	\$39,750,842	\$38,891,120	\$ 859,722

The accompanying notes are an integral part of the financial statements.

STATEMENT OF APPROPRIATIONS AND EXPENDITURES — GENERAL FUND

TOWN OF ARLINGTON, MASSACHUSETTS
Year ended June 30, 1979

	Budget Estimates					Actual Expenditures			
	Encum- brances July 1 1978	Continued Appro- priations July 1, 1978	Appro- priations	Receipts and Transfers	Total Budgeted	Expenditures	Encum- brances June 30 1979	Continued Appro- priations June 30, 1979	Total Actual
General government	\$ 48,326	\$ 146,873	\$ 1,668,819	(\$397,126)	\$ 1,466,892	\$ 1,067,376	\$ 80,077	\$ 218,460	\$ 1,365,913
Planning and com- munity development	7,484	89,202	115,758	5,529	217,973	183,785	2,752	28,486	215,023
Properties and natural resources	24,115	40,079	821,110	89,913	975,217	822,805	27,007	59,182	908,994
Public works and engineering	166,061	646,763	3,474,124	342,656	4,629,604	3,283,326	224,100	731,784	4,239,210
Community safety	44,227	688,179	4,603,748	97,716	5,433,870	5,044,584	21,444	111,979	5,178,007
Education	33,098	1,747,827	16,040,045	77,850	17,898,820	15,754,966	60,975	1,791,738	17,607,679
Library	15,023	24,400	694,006	27,575	761,004	702,149	11,280	21,000	734,429
Human resources	76,849	137,049	984,984	27,230	1,226,112	925,490	143,611	136,455	1,205,556
Insurance and pensions	44,943	100,655	3,127,468	891	3,273,957	2,508,406		328,299	2,836,705
Debt service			1,123,716		1,123,716	860,702		263,014	1,123,716
Reserve fund			200,000	(96,558)	103,442				
	<u>\$460,126</u>	<u>\$3,621,027</u>	<u>\$32,853,778</u>	<u>\$175,676</u>	<u>\$37,110,607</u>	<u>\$31,153,589</u>	<u>\$571,246</u>	<u>\$3,690,397</u>	<u>\$35,415,232</u>

BALANCE SHEET — DEFERRED REVENUE FUND

ASSETS

Apportioned assessments not due:

Street	\$ 94,977
Sidewalk	21,664
Sewer	9,448
Water	960
	<u>\$127,049</u>

FUND BALANCE

Apportioned assessment revenues due 1980 to 1996:

Street	\$ 94,977
Sidewalk	21,664
Sewer	9,448
Water	960
	<u>\$127,049</u>

STATEMENT OF CHANGES IN FUND BALANCE — DEFERRED REVENUE FUND

	Street	Sidewalk	Sewer	Water	Total
Fund balance at July 1, 1978	\$110,882	\$19,381	\$10,737	\$1,105	\$142,105
Additional apportionments deferred		7,154			7,154
Deductions:					
Amount due, added to taxes	14,087	4,393	1,289	145	19,914
Advance repayments	<u>1,818</u>	<u>478</u>			<u>2,296</u>
	<u>15,905</u>	<u>4,871</u>	<u>1,289</u>	<u>145</u>	<u>22,210</u>
FUND BALANCE AT JUNE 30, 1979	<u>\$ 94,977</u>	<u>\$21,664</u>	<u>\$ 9,448</u>	<u>\$ 960</u>	<u>\$127,049</u>

BALANCE SHEET — BOND INDEBTEDNESS GROUP OF ACCOUNTS

TOWN OF ARLINGTON, MASSACHUSETTS

June 30, 1979

ASSETS

Net funded or fixed debt:

Inside debt limit	\$ 250,000
Outside debt limit	2,900,000
	<u>\$3,150,000</u>

LIABILITIES

Serial loans inside debt limit:

High school land	\$ 250,000
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Serial loans outside debt limit:

Stratton School	\$ 40,000	
Senior High School	225,000	
Dallin School	135,000	
Junior high schools	2,500,000	2,900,000
		<u>\$3,150,000</u>

BALANCE SHEET — TRUST AND INVESTMENT FUNDS

	Contributory Retirement Trust Fund (Unaudited)	Other Trust Funds	Total
ASSETS			
In custody of the treasurer:			
Cash	\$ 35,688	\$ 734	\$ 36,422
Savings accounts and certificates of deposit	449,530	1,129,967	1,579,497
Bonds — Note A	7,673,868	1,315,367	8,989,235
Stocks — Note A	7,072	43,052	50,124
	<u>8,166,158</u>	<u>2,489,120</u>	<u>10,655,278</u>
In custody of trustees:			
Savings accounts and certificates of deposit		24,731	24,731
Bonds — Note A		20,377	20,377
Stocks — Note A		8,220	8,220
		<u>53,328</u>	<u>53,328</u>
LIABILITIES AND FUND BALANCE	<u>\$8,166,158</u>	<u>\$2,542,448</u>	<u>\$10,708,606</u>
In custody of the treasurer:			
Fund balances:			
Commissioner's Funds		\$ 782,816	\$ 782,816
Library Funds		286,182	286,182
Cemetery Funds		869,569	869,569
Contributory retirement fund	\$8,166,158		8,166,158
Municipal buildings insurance fund		410,338	410,338
Stabilization fund		140,215	140,215
	<u>8,166,158</u>	<u>2,489,120</u>	<u>10,655,278</u>
In custody of trustees:			
Fund Balance:			
Elbridge Farmer Fund		53,328	53,328
	<u>\$8,166,158</u>	<u>\$2,542,448</u>	<u>\$10,708,606</u>

The accompanying notes are an integral part of the financial statement

STATEMENT OF CHANGES IN FUND BALANCE — TRUST AND INVESTMENT FUNDS

TOWN OF ARLINGTON, MASSACHUSETTS

June 30, 1979

		Receipts		Disbursements		
	Fund Assets July 1, 1978	Additions	Investment Income	Transfer To General Fund	Other	Fund Assets June 30, 1979
FUNDS IN CUSTODY OF THE TREASURER						
Commissioner's Funds						
E. Nelson Blake, Jr. Memorial Fund	\$ 3,127		\$ 127	\$ 127		\$ 3,127
Mary Cutter Poor Widows Fund	650		37	37		650
William Cutter School Fund	5,772		424	418		5,778
Edwin S. Farmer Poor Widows Fund	5,212		211	212		5,211
Edwin S. Farmer Relief Fund	5,395		248	250		5,393
Julia Fillebrown Fund	106		5	5		106
Annie L. Hill Poor Widows Fund	2,159		161	159		2,161
Maria L. Hill Poor Widows Fund	2,084		84	84		2,084
Nathan Pratt High School Fund	26,062		1,054	1,062		26,054
Nathan Pratt Poor Widows Fund	5,212		211	212		5,211
Robbins House Maintenance Fund	48,189		2,111	2,099	\$ 12	48,189
Robbins Scholarship Fund	10,446		424		400	10,470
M.M.W. Russell Poor Widows Fund	1,840		137	136		1,841
M.M.W. Russell School Fund	5,751		428	423		5,756
Soldiers Monument Fund	4,680		317			4,997
Arthur D. Saul, Jr. Tricentennial Fund		\$ 1,500	61			1,561
Emma L. Sprague Poor Widows Fund	18,706		762	768		18,700
Francis E. Thompson Scholarship Fund	467,944	800	23,816		24,500	468,060
Edward A. Bailey Scholarship Fund	145,206	34	10,568		7,875	147,933
Flora Belle Bradford Memorial Fund	5,000		355			5,355
John L. Asinari Memorial Scholarship Fund	12,934	1,895	150		800	14,179
	776,475	4,229	41,691	5,992	33,587	782,816
Library Funds:						
Robbins Library Art Fund	49,065	1,000	2,342		1,512	50,895
Robbins Library General Income Fund	13,358	9,098	840		8,908	14,388
E. Nelson Blake, Jr. Library Fund	8,414		402		412	8,404
Children's Book Fund	16,528		878			17,406
Henry E. Dodge Memorial Fund	539		29			568
Edwin S. Farmer Library Income Fund	17,056	3,125	743		3,717	17,207
Dexter Rawson Fay Library Fund	3,237		165			3,402
Louise Gruber Library Fund	4,888		278			5,166
Isabelle Hadley Library Fund	2,017		119			2,136
Ellen W. Hodgdon Library Fund	2,170		111			2,281
Henry Mott Library Fund	8,405		443		453	8,395
Nathan Pratt Library Fund	2,014		138		141	2,011
Robbins Print Fund	61,111		4,609		1,000	64,720
Emma L. Sprague Library Fund	32,666		2,480		2,531	32,615
M. Helen Teele Library Fund	1,415		96		98	1,413
Francis E. Thompson Library Fund	14,030		703		719	14,014
Sarah Ross Vaughn Memorial Fund	1,136		47		48	1,135
Robbins Library Copier Machine Fund	5,501	6,530	322		4,293	8,060
Timothy Wellington Library Fund	259		15			274
Arthur J. and Agnes W. Wellington Memorial Fund	28,393		2,320			30,713
Robbins Library Concert Fund	798	5,335	104		5,258	979
	273,000	25,088	17,184		29,090	286,182
Cemetery Funds:						
Perpetual Care Fund	830,254	15,448	61,837	58,581	18	848,940
Samuel C. Bucknam Cemetery Fund	5,555		305			5,860
Robbins Cemetery Fund	10,258		511			10,769
Cemetery Lot Decoration Fund	4,000					4,000
	850,067	15,448	62,653	58,581	18	869,569
Contributory Retirement System (unaudited)	7,498,549	2,162,486	607,013		2,101,890	8,166,158
Municipal Buildings Insurance Fund	382,843		27,495			410,338
Stabilization Fund	132,875		7,340			140,215
TOTAL IN CUSTODY OF TREASURER	9,913,809	2,207,251	763,376	64,573	2,164,585	10,655,278
FUNDS IN CUSTODY OF TRUSTEES						
Elbridge Farmer Fund	53,329		3,031		3,032	53,328
	\$9,967,138	\$2,207,251	\$ 766,407	\$ 64,573	\$2,167,617	\$10,708,606

The accompanying notes are an integral part of the financial statements.

FEDERAL REVENUE SHARING FUND

TOWN OF ARLINGTON, MASSACHUSETTS
June 30, 1979

BALANCE SHEET

ASSETS

Cash and savings accounts
Due from Federal government

\$ 15,556
249,462
\$ 265,018

FUND BALANCE

Unappropriated fund balance

\$ 265,018

STATEMENT OF CHANGES IN FUND BALANCE

Total revenues:

Entitlements
Interest

\$ 998,536
26,633
1,025,169

Total expenditures (insurance)

1,151,000

EXCESS OF EXPENDITURES OVER RECEIPTS

125,831

Fund balance at July 1, 1978

390,849

FUND BALANCE AT JUNE 30, 1979

\$ 265,018

The accompanying notes are an integral part of the financial statements.

NOTES TO FINANCIAL STATEMENTS

TOWN OF ARLINGTON, MASSACHUSETTS

NOTE A – SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting: General governmental revenues and expenditure accounted for in the General Fund are controlled by a budgetary accounting system. Real estate and personal property taxes are recorded as revenue by the modified accrual method. Other General Fund revenue, such as motor vehicle excise taxes, water rates and departmental revenue, are recorded as assets in the General Fund, but are fully reserved until collected. Generally accepted accounting principles require the use of the modified accrual basis to account for this type of revenue, which amounted to \$1,425,197 and \$937,670 at June 30, 1979 and 1978, respectively.

Expenditures are recorded on the accrual basis using the encumbrance method. Under this method, commitments, such as purchase orders and contracts, in addition to expenditures made or accrued, are recorded as a reduction of budgeted appropriations in the year the commitments are made. However, expenditures relating to special appropriations and grants are recorded when paid.

The accounting systems of the Town are organized and operated through the use of self-balancing groups of accounts. Each group of accounts for each fund includes all general ledger accounts and subsidiary records necessary to reflect compliance with legal provisions and to set forth the financial position and results of operations of each fund.

Recording Approved Budget: The Town records estimated revenues and budgeted appropriations when the budget has been approved by the Town Meeting. Accordingly, the balance sheet of the General Fund as of June 30, 1979 reflects budgeted revenues and appropriations for fiscal year 1980. Appropriations of \$1,795,836 are to be paid from available funds rather than from future revenues. Additionally, the Town Meeting approved an appropriation of \$1,000,000 from the Federal Revenue Sharing Fund. This appropriation was not reflected on the balance sheets of the respective funds, since the appropriation will not be assured until additional funds are received by the Town. At June 30, 1979, the Federal government has a commitment to the Town to provide the additional funds.

Fixed Assets: It is a common practice of municipalities in the Commonwealth of Massachusetts to not maintain general fixed asset records. Accordingly, fixed assets are not recorded in a general ledger balance sheet account at the time of acquisition. Fixed asset acquisitions are recorded as

expenditures of capital budget appropriations at the time purchases are made.

Inventories: Inventories are not recorded in a general ledger balance sheet account at the time of acquisition, but rather purchases of supplies are recorded as expenditures of budgeted appropriations at the time the purchases are made.

Investments: Investments are stated at cost. At June 30, 1979, the market value of bonds and stocks in the Trust and Investment Funds was \$8,526,872 and \$64,487, respectively.

NOTE B – BOND ANTICIPATORY NOTES

The Town has borrowed \$525,000 at an annual interest rate of 5.13% to finance preliminary costs relating to the enlargement of Arlington High School. The notes are expected to be repaid upon the Town's receipt of proceeds from a serial bond issue which has been approved by Town Meeting vote.

NOTE C – STATE AND COUNTY ASSESSMENTS

Each year the Town receives a Cherry Sheet from the Commonwealth of Massachusetts which describes the estimated amounts of state assessments to the Town and state income to be paid to the Town. The income is recorded in the statement of estimated and actual receipts. The estimated assessments, which amounted to \$4,144,382 in 1979, are not appropriated by Town Meeting and, accordingly, are not recorded in the statement of appropriations and expenditures. During 1979, the Town's share of such assessments was \$124,969 less than the amount estimated by the Commonwealth for the year ended June 30, 1979. This amount will be used to reduce the tax rate in 1980.

NOTE D – ABATEMENTS IN EXCESS OF OVERLAY RESERVE

Each year, the Town includes an estimate in the tax computation for the amount of real estate and personal property taxes which will be abated. Due to refunds in 1978 and 1979, actual abatements at June 30, 1979 exceed the estimate for years 1971 and 1974 through 1979; the excess can be recovered through future tax levies.

NOTE E – PENSION PLANS

All employees of the Town, except school teachers and certain other school employees, participate in the Town of Arlington Contributory Retirement System. The pension

plan provides retirement benefits to be paid after an employee has attained a certain age and years of service. Employees contribute certain percentages of their annual salaries or wages to the retirement plan. The Massachusetts Department of Banking and Insurance determines the amount of pension benefits which will be paid by the Town each year on the pay-as-you-go method, except that the 1978 and 1979 Town Meetings appropriated an additional \$250,000 and \$315,000, respectively, for the funding of pension costs. The total appropriation for the year ended June 30, 1979 was \$1,695,094. The unfunded past service cost applicable to the Town has been estimated by the Massachusetts Retirement Law Commission to be approximately \$27.3 million at January 1, 1976, the date of the most recent actuarial valuation. No estimate of the actuarial value of bested benefits has been made.

School teachers and certain other school department employees participate in a plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to the plan.

NOTE F — CONTINGENCIES

At June 30, 1979, there were twenty-five actions pending against the Town for personal injuries with ad damnums totalling \$1,535,740. Fifty additional personal injury or property damage claims have also been reported and fourteen cases are pending before the Appellate Tax Board appealing decisions denying abatements of real estate taxes.

NOTE G — AVAILABLE FUNDS ("FREE CASH")

At June 30, 1979, available funds ("free cash") amounted to \$3,650,454. Free cash represents the portion of surplus that may be used by the Town to fund current appropriations.

Board of Selectmen
Town of Arlington
Arlington, Massachusetts

The audited financial statements of the Town and our report thereon are presented in the preceding section of this report. The financial information presented hereinafter was derived from the accounting records tested by us as part of the auditing procedures followed in our examination of the aforementioned financial statements and, in our opinion, it is fairly presented in all material respects in relation to the financial statements taken as a whole; however, it is not necessary for a fair presentation of the financial position and results of operations of the several funds of the Town.

Ernst & Whinney

Boston, Massachusetts
August 27, 1979

GENERAL FUND — DETAILS OF STATEMENT OF APPROPRIATIONS AND EXPENDITURES

TOWN OF ARLINGTON, MASSACHUSETTS

Year ended June 30, 1979

Balance at July 1, 1978

Balance at June 30, 1979

	Encumbrances	Continued Appropriations	Appropriations	Receipts and Transfers	Expenditures	Encumbrances	Continued Appropriations	Increase in Surplus
GENERAL GOVERNMENT								
Finance Committee:								
Personal services			\$ 6,577	\$ 126	\$ 6,692	\$ 277	\$ 800	\$ 11
Expenses			3,000	600	2,523	127		
Capital outlay				200				73
			9,577	926	9,215	404	800	84
Board of Selectmen:								
Personal services			57,707	10,022	66,613			1,116
Expenses	\$ 844	\$ 48	8,820	487	9,629	377		193
Capital outlay			5,800		5,258	360		182
	844	48	72,327	10,509	81,500	737		1,491
Town Manager:								
Personal services			78,947	7,846	86,793			4,446
Expenses	432		26,800	4,212	26,145	853		4,446
	432		105,747	12,058	112,938	853		
Personnel Board:								
Personal services			27,065	2,438	29,279			224
Expenses			1,643	(89)	1,369	18		167
			28,708	2,349	30,648	18		391
Town Comptroller:								
Personal services			65,876	7,257	72,099			1,034
Expenses	2,228	1,324	13,875	(1,348)	14,553	266	1,233	27
Capital outlay			600		600			
	2,228	1,324	80,351	5,909	87,252	266	1,233	1,061
Treasurer-Collector:								
Personal services			144,453	11,807	155,615			645
Expenses	3,590		113,809	677	72,024	44,787	1,160	105
Capital outlay			2,550		2,546			4
Alteration to office, Art. 44-'78	97				97			
	3,687		260,812	12,484	230,282	44,787	1,160	754
Board of Assessors:								
Personal services			76,263	6,286	71,978			10,571
Expenses	2,467		10,900	(178)	8,988	814	24	3,363
	2,467		87,163	6,108	80,966	814	24	13,934

Board of Public Works—expenses									
Town Counsel:									
Personal services									
Expenses	318	12,654	46,185	(3,250)		42,935			
Capital outlay			17,900	27,605		45,925			
			774	5,950		6,449		11,773	275
	318	12,654	64,859	30,305		95,309		11,773	275
Town Clerk:									
Personal services			62,700	4,033		66,733			
Expenses	672	4,400	6,315	(19)		9,040			1,809
Capital outlay	250		200	(4)		428			18
	922	4,400	69,215	4,010		76,201			1,827
Elections and Town Meetings:									
Personal services			7,112	(4,276)		325			
Expenses	626		48,364	1,233		40,968			2,511
Other			9,850	(447)		6,340		1,552	2,461
	626		65,326	(3,490)		47,633		1,552	397
Board of Registrars:									
Personal services			50,260	4,594		35,825			
Expenses	7,388		18,320	(156)		15,098			19,029
Capital outlay	232		610			842			4,075
	7,620		69,190	4,438		51,765			23,104
Purchasing Agent:									
Personal services			22,809	2,734		24,920			
Expenses	455		2,800			3,060			623
Capital outlay			630			555			168
	455		26,239	2,734		28,535			75
Printing Town reports			7,500						866
Amendment of Town By-Laws,						19,514			259
Art. 38-'69		254				98		156	
Historical Commission, Art. 42-'70		43						43	
Conservation Commission, Art. 38-'77,									
Art. 40-'78, Art. 80-'79	1,312	7,110	5,000	(145)		4,047		8,962	
Arlington Historical Commission,									
Art. 41-'78	520	707				920		47	
Combined town and school census,									
Art. 10-SPTM Oct. '77		5,373				2,468		2,905	
Upgrading of wiring at Town Hall,									
Art. 22-SPTM Oct. '77	1,678	32,000		(95)		20,806		10,093	2,684

	Balance at July 1, 1978			Receipts and Transfers	Balance at June 30, 1979			Increase in Surplus
	Encumbrances	Appropriations	Continued Appropriations		Expenditures	Encumbrances	Continued Appropriations	
CATV Committee, Art. 102-'73			706				706	
Out-of-state travel, Art. 23-'78, Art. 56-'79	724		853		3,449	800	1,328	
Uncle Sam Day celebration, Art. 88-'75			102				102	
Budget adjustments, Art. 8-'79		96,000		(59,367)	7,223			29,410
Town Day celebration, Art. 69-'79		1,500			1,222	77	201	
Pay package increase, Art. 7-'79		397,000		(379,194)	1,207			16,599
Headquarters—World War I Veterans, Art. 128-'79		400			400			
Demolition of building on Water Street, Art. 48-'79		3,000			3,000			
General pay increase and merit salary increases, Art. 14-'79			42,500	(39,638)	1,500	300		1,062
Annual audit of Town's financial records		10,495		(15)	26,520		3,960	
Committee—air conditioning in Town Hall, Art. 9-'76			100				100	
Beautification of Town Hall for Bicen- tennial Celebration, Art. 42-'77		4,091			41	1,000	3,050	
Parades and other celebrations, Art. 81-'79, Art. 50-'78	8,705			(146)	11,676	1,990	4,893	
Christmas decorating committee, Art. 54-'77, Art. 101-'78, Art. 114-'79		161		500	760		1	
Productivity award program, Art. 6-'78, Art. 18-'79		3,000					4,000	
Committee—voting machines Art. 95-'78		100					100	
Energy Conservation Committee, Art. 97-'78		100			7		93	
Committee—Standards of Responsibility For Town Meeting Members, Art. 109-'79					61		39	
Records preservation committee, Art. 11-SPTM Oct. '77		100					100	
Affirmative Action Program, Art. 9- SPTM Oct. '77, Art. 46-'79	3,515	25,000	591	(47)	14,328	1,156	13,575	
Restoration of main entrance to Town Hall, Art. 49-'79		65,000					65,000	
Town Hall annex space needs and use study, Art. 50-'79		5,750					5,750	
Compensation of elected part-time officials, Art. 54-'79		6,100		(6,100)				

Redecorating Town Hall, Art. 70-'79	10,750	(1,183)	1,800		7,767	
Transfer of Committee duties to Permanent Building Committee, Art. 76-'79	1,500		435	215	850	
Broadway Historic District Commission, Art. 79-'79	1,500		250	62	1,188	
Bicycle lane on Massachusetts Avenue, Art. 108-'79	2,100				2,100	
Holiday display of American flags, Art. 127-'79	2,500		2,200	300		
Study—joint community safety and elderly housing facility, SPTM June '79	52,000				52,000	
Funds for Christmas lighting and decorating, Art. 112-'79	10,500		9,443		1,057	
Updating and revision of 1969 revaluation, Art. 102-'77		20,000	900		19,100	
Committee to study compensation of certain elected town officials, Art. 18-SPTM Oct. '76		61			61	
TOTAL GENERAL GOVERNMENT	48,326	146,873	1,067,376	80,077	218,460	100,979
PLANNING AND COMMUNITY DEVELOPMENT						
Planning and Community Development:						
Personal services						
Expenses	584	512	81,616	621		102
Capital outlay			12,524			757
			552			
Redevelopment Board:						
Personal services	584	512	94,692	621		859
Expenses	6,180		4,326			
	6,180		15,026	2,106		176
Board of Appeals:						
Personal services	74		19,352			176
Expenses	74		6,730			
			2,371	25		1,237
Acquisition of land and building—Water Street, Art. 95-'77, Art. 4-SPTM Oct. '77		75,000	9,101	25		678
Removal of railroad station, Art. 5-SPTM Oct. '77						1,915
Town clock, Art. 47-'77						
TOTAL PLANNING AND COMMUNITY DEVELOPMENT	7,484	89,202	183,785	2,752	28,486	2,950

	Balance at July 1, 1978			Balance at June 30, 1979			Increase in Surplus
	Encumbrances	Continued Appropriations	Appropriations	Receipts and Transfers	Expenditures	Encumbrances	
PROPERTIES AND NATURAL RESOURCES							
Division of Natural Resources:							
Personal services			359,513	34,117	371,600		
Expenses	14,369		78,800	(11,762)	65,186	7,964	2,293
Capital outlay	1,685	4,355	27,575		23,933	600	3,809
	<u>16,054</u>	<u>4,355</u>	<u>465,888</u>	<u>22,355</u>	<u>460,719</u>	<u>8,564</u>	<u>6,102</u>
Division of Properties:							
Personal services			83,255	9,139	91,368		
Expenses	2,590		78,300	(1,571)	60,861	10,378	1,270
Capital outlay	345		13,850	2,000	3,503		12,692
	<u>2,935</u>		<u>175,405</u>	<u>9,568</u>	<u>155,732</u>	<u>10,378</u>	<u>13,962</u>
Cemetery—personal services			179,817	17,020	171,817		
Improvement of land—cemetery Art. 104-'77	5,126	14,766		40,970	33,224	8,065	19,573
Purchase of burial rights, Art. 95-'73		4,502					4,502
Appointment of committee—Spy Pond, Art. 130-'71		28			5		23
Acquisition of land—B&M Railroad, Art. 59-'73		14,700					14,700
Easements in land, Art. 32-'75		250					250
Purchase and conservation—easement and acquisition of land, Art. 76-'75		100					
Grading and seeding of abandoned cemetery, Gardner St., Art. 46-'78		1,000			930		70
Removal of garage from Mill Brook Drive, Art. 77-'78		378			378		
TOTAL PROPERTIES AND NATURAL RESOURCES	<u>24,115</u>	<u>40,079</u>	<u>821,110</u>	<u>89,913</u>	<u>822,805</u>	<u>27,007</u>	<u>59,182</u>
</							

	Balance at July 1, 1978			Receipts and Transfers	Expenditures	Balance at June 30, 1979		Increase in Surplus
	Encumbrances	Continued Appropriations	Appropriations			Encumbrances	Continued Appropriations	
Extension of water mains, Art. 22-'76, Art. 29-'77, Art. 34-'78	4,620	101,127		4,180	5,931		103,996	
Reconstruction of streets (Chapter 90), Art. 46-'73		32,962					32,962	
Reconstruction of streets (Chapter 90), Art. 47-'73		64,200					64,200	
Reconstruction of streets (Chapter 90), Art. 48-'73		64,200		30,237	29,921	10		64,506
Reconstruction of streets (Chapter 90), Art. 67-'79			106,380	(957)	12,342	312	92,769	
Paper recycling committee, Art. 87-'75, Art. 116-'79		100	2,900				3,000	
Cleaning and replacement of water lines, Art. 35-'78, Art. 64-'79		33,932	35,000	(2,421)	11,379	1,996	53,136	
Chapter 90 street reconstruction		38,980		40,535	40,178			39,337
Equipping and furnishing of Town yard, Art. 47-'79			100,000		89,531	949	9,520	
Construction of storm pipe on Hemlock Street, Art. 29-'76		1,100					1,100	
Construction of Blossom and Summit Streets, Art. 26-'77		10,334			2,551		7,783	
Construction of Town ways, Art. 60-'79			100				100	
Town yard underground fuel storage tanks, Art. 48-'77		425					425	
TOTAL PUBLIC WORKS AND ENGINEERING	166,061	646,763	3,474,124	342,656	3,283,326	224,100	731,784	390,394
COMMUNITY SAFETY								
Police Department:								
Personal services			1,733,733	22,252	1,667,024			88,961
Expenses	8,520		117,475	7,667	110,807	3,112	15,899	3,844
Capital outlay	13,591	21,603	33,425	4,775	31,478	10,822	30,829	265
	22,111	21,603	1,884,633	34,694	1,809,309	13,934	46,728	93,070
Community safety—personal services			82,161		77,549			4,612
Fire Department:								
Personal services			1,870,750	14,741	1,737,022			148,469
Expenses	2,791		86,635	8,148	88,442	1,341	7,141	650
Capital outlay	4,735	28,615	14,675	3,500	17,860	1,704	31,079	882
	7,526	28,615	1,972,060	26,389	1,843,324	3,045	38,220	150,001

Fire, Police Traffic Signals and

Civil Defense:

Personal services	72,562	4,187	73,945	837	2,804
Expenses	45,300	(60)	50,428	837	715
Capital outlay	17,052	1,600	35,886		27
	17,052	5,727	160,259	837	3,546
Parking meters:					
Personal services	9,683	462	7,252		2,893
Expenses	4,780	(17)	6,966		479
	14,463	445	14,218		3,372
Street lighting	258,500	500	261,826	3,519	
Conversion of traffic signals, Art. 60-'70	3,400				
Police—outside details, Art. 18-SPTM Oct. 76	9,684	29,961	33,306		3,400
Renovation of traffic signals, Art. 51-'73	2,753				6,339
Firefighter pay increase, Art. 15-'79					
Police pay increase and benefits package, Art. 17-'79					
Indemnity—retired Firefighter Siker, Art. 117-'79	112,470		153,149	9	16
Indemnity—retired Policeman P.O'Brien, Art. 120-'79					
Indemnity—retired Policeman Roper, Art. 119-'79			111,512	100	858
Indemnity—retired Policeman McNally, Art. 123-'79			42		
Purchase of lighting truck, Art. 84-'77			86		
Indemnity—retired Policeman R. O'Brien, Art. 121-'79			60		
Indemnity—Patrolman Walsh, Art. 126-'79, Art. 16-SPTM Mar. '79			76		
Binding arbitration award, fire, Art. 10-'79	102		470		
Indemnity—retired Policeman Dennen, Art. 122-'79			177		
Indemnity—retired Policeman O'Neil, Art. 124-'79			1,355		
Binding Arbitration award, police, Art. 11-'79, Art. 12-'79			270,665		
Police pay increase, Art. 17-'79					
Indemnity—retired Policeman Alexie, Art. 125-'79			215,402		
Indemnity—retired Firefighter J. Mahoney, Art. 118-'79			91,075		
TOTAL COMMUNITY SAFETY	44,227	97,716	5,044,584	21,444	255,863

	Balance at July 1, 1978			Balance at June 30, 1979			Increase in Surplus
	Encumbrances	Continued Appropriations	Appropriations	Receipts and Transfers	Expenditures	Encumbrances	
EDUCATION							
School—community services			229,688	103,000	299,536		2,709
School—instruction		624,757	8,820,407	(143,797)	8,452,972	30,443	25,776
School pupil personnel		35,180	910,903	(25,787)	817,891	822,619	41,189
School—instructional support		84,527	1,060,690	(81,955)	956,348	61,216	12,077
School—management services		116,577	1,542,041	112,390	1,522,498	181,793	66,717
School—operational and facilities services		244,119	2,582,629	116,105	2,563,436	248,203	131,214
Plans and special addition to senior high school, Art. 101-'62		613				613	
Construction and original equipment additions, high school, Art. 86B-'63		4,151				4,151	
Construction—Stratton School addition, Art. 5A-SPTM '65		1,245				1,245	
Alterations—Stratton School, Art. 5B-SPTM '65		345				345	
Acquisition of land—Washington Street, Art. 48-'68		2,000				2,000	
Appointment of committee—School Survey, Art. 81-'69		4,524				4,524	
Fire protection system—schools, Art. 116-'71		14,057				14,057	
Regional technical school district, Art. 124-'71		430					430
Enlargement of Arlington High School, Art. 2, SPTM Oct. '77	7,045	217,955		178,200	161,668	32,916	
Sidewalks and edgestones—pupil safety, Art. 38-'75		23,813					23,813
Ottoson Jr. High School addition, Art. 55-'72, Art. 77-'79	425	72,652			45,508	25,049	2,520
Junior High School East addition, Art. 32-'73, Art. 14-'76	8,094	10,827			6,687	3,010	9,224
Final working drawings—High School, Art. 4-SPTM '73	307				307		
Acquisition of land—Mass. Ave. (3 lots), Art. 5-SPTM '73		49,700			25,190	24,510	
Maintenance and repairs—Arlington High School, Art. 55-'78		178,200		(178,200)			
Installation of school zones, Art. 16-SPTM Oct. '77	16,512	5,455			19,552		2,415
Acquisition of land—Schouler Court, Art. 6-SPTM '73		7,000				7,000	
Acquisition of land—Mill Brook Dr., Art. 6-SPTM '75		25,000				25,000	
Bids and plans for High School—expenses, Art. 13-SPTM Oct. '76	715				715		

Operating and maintenance cost for Minute-man School District, Art. 78-'79				882,658			11,029
Disposal of demountable buildings—Bishop and Brackett Schools, Art. 20-SPTM Oct. '77	5,200	(1,104)			4,096		
Disposal of demountable buildings—Pierce School and Maple Street, Art. 21-SPTM Oct. '77	19,500	(1,002)			18,498		
TOTAL EDUCATION	33,098	16,040,045	77,850	15,754,966	60,975	1,791,738	291,141
LIBRARY							
Library:							
Personal services		494,119	38,193	517,510			14,802
Expenses	15,023	171,580	(1,711)	178,727	5,920		245
Capital outlay		10,065		5,912	5,360	1,000	2,193
	15,023	675,764	36,482	702,149	11,280	1,000	17,240
Design plans for renovation of Robbins Library, Art. 10-SPTM Mar. '77		18,242	(8,907)			20,000	
Salary increases, Robbins Library professional staff, Art. 13-'79		694,006	27,575	702,149	11,280	21,000	9,335
TOTAL LIBRARY	15,023	24,400					26,575
HUMAN RESOURCES							
Department of Human Resources:							
Personal services		43,211	3,144	45,640			715
Expenses	41	9,760	(78)	9,361	213		149
	41	52,971	3,066	55,001	213		864
Sealer of Weights:							
Personal services		14,144	1,533	15,677			11
Expenses	47	540		556	20		11
	47	14,684	1,533	16,233	20		
Veterans' Services:							
Personal services		24,770	2,318	26,270			818
Expenses	7,191	111,650	(2)	95,399	20,970	2,348	122
	7,191	136,420	2,316	121,669	20,970	2,348	940
Board of Health:							
Personal services		49,750	4,522	53,011			1,261
Expenses	1,710	59,612	(239)	57,016			4,067
Capital outlay		4,800		4,672			128
	1,710	114,162	4,283	114,699			5,456
Recreation Department:							
Personal services		138,620	(4,254)	129,113			5,253
Expenses	6,897	50,885	(173)	49,995	5,007		2,607
	6,897	189,505	(4,427)	179,108	5,007		7,860

	Balance at July 1, 1978		Balance at June 30, 1979		Increase in Surplus
	Encumbrances	Continued Appropriations	Expenditures	Continued Appropriations	
Council on Aging:					
Personal services	2,360	36,789	38,965		1,252
Expenses		22,520	22,418	2,547	31
	<u>2,360</u>	<u>59,309</u>	<u>61,383</u>	<u>2,547</u>	<u>1,283</u>
Veterans Memorial Rink:					
Personal services		22,587	23,823		908
Expenses		52,413	53,962	211	271
		<u>75,000</u>	<u>77,785</u>	<u>211</u>	<u>1,179</u>
Youth Services:					
Personal services	4,101	163,417	177,404		36
Expenses	<u>4,101</u>	<u>17,215</u>	<u>16,011</u>	<u>1,450</u>	<u>2,572</u>
		<u>180,632</u>	<u>193,415</u>	<u>1,450</u>	<u>2,608</u>
Board of Directors—Youth Services,					
Art. 71-'79		4,085	3,191	894	
Recreation repairs and improvements,					
Art. 44-'77, Art. 49-'78, Art. 57-'79	43,323	150,000	84,933	111,332	123,281
Acquisition of land—Forest Street					
Playground, Art. 13-SPTM '73					7,500
Playground equipment—paper for parks,					
Art. 99-'78					3,325
Council on Aging—rental fee,					
Art. 72-'79		1,110	143	967	
Home care corporation for elderly,					
Art. 73-'79		7,106	7,106		
Lease of MDC skating rink, Art. 2-					
SPTM Mar. '77					1
Operation and maintenance of skating					
rink, Art. 3-SPTM Mar '77	11,179		10,824		355
	<u>76,849</u>	<u>137,049</u>	<u>925,490</u>	<u>143,611</u>	<u>20,556</u>
TOTAL HUMAN RESOURCES		984,984			
INSURANCE AND PENSIONS					
Pensions, non-contributory		638,858	630,530		8,328
Contributory retirement system		1,445,094	1,446,121		
Insurance		222,907	66,097		217,310
Group life insurance	44,943	14,000	10,852		3,163
Funding of retirement system,					
Art. 83-'79		250,000		250,000	
Health insurance for surviving spouses,					
Art. 105-'79		12,065		12,065	
Group hospital insurance		39,000	30,149		60,451
Workers' compensation		305,544	293,870	45,021	
Unemployment compensation program,					
Art. 58-'79		200,000	30,787	21,213	148,000
	<u>44,943</u>	<u>3,127,468</u>	<u>2,508,406</u>	<u>328,299</u>	<u>437,252</u>
TOTAL INSURANCE AND PENSIONS		100,655	891		

DEBT SERVICE						
Maturing Town debt	665,000					
Interest	458,716					
TOTAL DEBT SERVICE	1,123,716					
RESERVE FUND	200,000	(96,558)				103,442
TOTAL TOWN	\$ 460,126	\$ 175,676	\$ 31,153,589	\$ 571,246	\$ 3,690,397	\$ 1,695,375

* Additional appropriations and expenditures are recorded in the Federal Revenue Sharing Fund. Expenditures are also recorded in Agency Funds.

DETAILS OF STATE AND FEDERAL GRANTS

TOWN OF ARLINGTON, MASSACHUSETTS

Year ended June 30, 1979

	Balance July 1 1978	Receipts from Granting Agency	Program Income	Expenditures	Balance June 30 1979
EDUCATION					
Public law 85-864, title 3	\$ 168			\$ 168	
Public law 85-864, title 5A	545			365	\$ 180
Public law 89-10, title 1	7,054	\$ 184,579		183,199	8,434
Public law 90-576	447			447	
Public law 81-874	142	22,418		22,550	10
Metco busing	4,128	113,000		105,207	11,921
Public law 93-380, title 4B	38,595	19,725		53,224	5,096
Public law 93-380, title 4C	2,243	69,900		48,379	23,764
Public law 89-313, title 1	9,717	21,700		25,403	6,014
Public law 94-142, title 6B	25,476	138,289		151,070	12,695
Public law 94-482, title 2	13,858	52,505		60,030	6,333
School incentive grant		9,512		9,512	
	<u>102,373</u>	<u>631,628</u>		<u>659,554</u>	<u>74,447</u>
NON-EDUCATION					
Emergency employment and training act	15,892	1,437,245		1,434,905	18,232
Reed's Brook Project	40,561			27,349	13,212
Housing and Urban Development					
Grant, public law 93-383	8,236	790,000	4,465	797,999	4,702
Anti-recession fiscal assistance act		5,360			5,360
Town yard renovation project	1,699	286,852		284,395	4,156
School safety valve project	16,435	55,667		70,712	1,390
Project DAP	1,733			1,733	
Nercon safety grant		2,000			2,000
Joint planning—MBTA		5,465		4,320	1,145
	<u>84,556</u>	<u>2,582,589</u>	<u>4,465</u>	<u>2,621,413</u>	<u>50,197</u>
	<u>\$ 186,929</u>	<u>\$3,214,217</u>	<u>\$ 4,465</u>	<u>\$3,280,967</u>	<u>\$ 124,644</u>

DETAILS OF TAXES AND OTHER RECEIVABLES

TOWN OF ARLINGTON, MASSACHUSETTS
Year ended June 30, 1979

	Balance at July 1, 1978	Commitments	Receipts	Refunds	Abatements	Transfers	Other Costs Added	Balance at June 30, 1979	Difference	Detail Balance at June 30, 1979
Real estate taxes:										
Levy of 1976				\$ 494	\$ 494					
Levy of 1977				15,959	15,959					
Levy of 1978	\$119,532		\$ 63,117	66,260	26,458	\$ 96,217				
Levy of 1979		\$29,195,401	28,241,015	329,563	1,283,949					
	<u>119,532</u>	<u>29,195,401</u>	<u>28,304,132</u>	<u>412,276</u>	<u>1,326,860</u>	<u>96,217</u>				
Personal property taxes:										
Levy of 1973, 1974	666		573					93		93
Levy of 1975	1,335		1,365	369				339		339
Levy of 1976	1,339		1,363	363				339		339
Levy of 1977	3,351		2,551	404	692			512		512
Levy of 1978	5,294		2,549	671	1,544			1,872		1,872
Levy of 1979		1,170,596	1,157,741	1,237	4,310			9,782		9,782
	<u>11,985</u>	<u>1,170,596</u>	<u>1,166,142</u>	<u>3,044</u>	<u>6,546</u>			<u>12,937</u>		<u>12,937</u>
Motor vehicle excise taxes:										
Levy of 1968	747				747					
Levy of 1969	3,438				3,438					
Levy of 1970	3,262				3,262					
Levy of 1971	2,341				2,341					
Levy of 1972	809	20			829					
Levy of 1973	2,638	11			2,649					
Levy of 1974	9,016	1,094	1,072		8,612			426		426
Levy of 1975	12,875	3,137	2,635		12,711			666		666
Levy of 1976	21,531	3,600	3,245	681	22,567					
Levy of 1977	84,921	12,826	41,292	3,499	41,413			18,541	29	18,570
Levy of 1978	117,751	752,144	747,060	34,370	78,179			79,026	371	79,397
Levy of 1979		1,928,034	1,248,763	2,562	158,163			523,670		523,670
	<u>259,329</u>	<u>2,700,866</u>	<u>2,044,067</u>	<u>41,112</u>	<u>334,911</u>			<u>622,329</u>	<u>400</u>	<u>622,729</u>
Tax titles	96,732		99,204		2,651	101,983	15,402	233,938		233,938
Tax possessions	18,307							18,307		18,307
Taxes in litigation	4,533							4,533		4,533
Deferred taxes	81,155	55,901	19,220				169	118,005		118,005
Water rates	196,207	1,142,302	1,138,418	1,092	25,684	(5,766)	4,994	174,727		174,727

RECONCILIATION OF TREASURER'S CASH

TOWN OF ARLINGTON, MASSACHUSETTS

Year ended June 30, 1979

Balance of cash and invested cash at July 1, 1978	\$ 7,021,431
Cash receipts—July 1, 1978 to June 30, 1979	86,977,253
Cash disbursements—July 1, 1978 to June 30, 1979	<u>83,642,165</u>
Balance of cash and invested cash at June 30, 1979	<u><u>\$10,356,519</u></u>

Balance consists of:

Cash on deposit:

Coolidge Bank and Trust Company	(\$ 117,542)	
Harvard Trust Company	342,843	
Suburban National Bank	(319,099)	
Boston Safe Deposit and Trust	1,000	
New England Merchants National Bank	66,238	
The First National Bank of Boston	1,000	
Shawmut Bank of Boston, N.A.	1,000	
State Street Bank and Trust Company	1,000	
Leader Savings and Loan Association	77,192	
Arlington Five Cents Savings Bank	12,851	
Massachusetts Municipal Depository Trust	<u>5,888,339</u>	\$ 5,954,822

Petty cash in Town offices	1,697
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Invested cash:

New England Merchants National Bank	2,100,000	
Shawmut Bank of Boston, N.A.	500,000	
Harvard Trust Company	500,000	
Boston Safe Deposit and Trust	1,000,000	
State Street Bank and Trust Company	<u>300,000</u>	4,400,000

\$10,356,519

Presentation of cash:

Demand deposits and imprest funds, principally at interest	\$ 5,288,766
Savings accounts and certificates of deposit	5,067,753

\$10,356,519

TOWN MEETING REPORTS

Note: The following reports of town meetings are condensed from the official reports and indicate actions which bind the town. For information relating to precise wording of each article, the reader is referred to the official town meeting record in the office of the Town Clerk.

The meeting was called to order on March 19, 1979 by the Moderator, Harry P. McCabe, at 8:00 P.M. There were 216 town meeting members present (86.4% of total — 250). The invocation was given by Reverend Monsignor John J. Linnehan, Pastor, Saint Agnes' Church.

ARTICLE 1. is the annual town election which took place on March 3, 1979 and is reported elsewhere under "Elections"

ARTICLE 2. The following were appointed Measurers of Wood and Bark: John M. Wilfert, Jr., 19 Windmill Lane and Patricia C. Fitzmaurice, 17 Lakeview.

ARTICLE 3. REPORTS. To accept and place on file the reports of the various committees. (postponed until end of meeting)

ARTICLE 95. "CAP" ON REAL ESTATE TAX RATE. 1979 Annual Town Meeting adopts the position that whatever expenditures are voted for budget and warrant articles, and whatever monies are received or estimated to be received from state aid and other sources, the real estate tax rate will not increase over the present level. VOTED

ARTICLE 4. AUTHORITY TO BORROW. To authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue. VOTED unanimously

ARTICLE 5. GENERAL REVENUE SHARING PUBLIC BUDGET HEARING. Town Meeting voted to conduct a public Budget Hearing as required by the State and Local Assistance Act of 1972, as amended, on the Town's use of its general revenue sharing in relation to its entire budget; on March 21, 1979. VOTED unanimously

ARTICLES 6 THROUGH 14. PAY INCREASES (postponed until June 6 and June 18, 1979)

ARTICLE 15. DELETION OF POSITION OF YOUNG ADULT LIBRARIAN FROM CLASSIFICATION PLAN. Classification Plan, Schedule A, Article 7C of the By-Laws amended by deleting the position of Young Adult Librarian, Grade LS 3. VOTED unanimously

ARTICLE 16. RECLASSIFICATION OF POSITION OF REFERENCE LIBRARIAN. Classification Plan, Schedule A, Article 7C of the By-Laws amended by deleting the position of Reference Librarian, Grade LS 3, and by adding the position of Supervisor of Adult Services, Grade LS 4. VOTED unanimously

ARTICLE 17. RECLASSIFICATION OF WORKING MOTOR EQUIPMENT REPAIRMAN. (postponed until March 21, 1979)

The meeting adjourned at 11:01 P.M.

ADJOURNED ANNUAL TOWN MEETING
MARCH 21, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:15 P.M. There were 214 town meeting members present (85.6% of total 250)

ARTICLE 17. RECLASSIFICATION OF WORKING MOTOR EQUIPMENT REPAIRMAN. VOTED no action

ARTICLE 18. RECLASSIFICATION OF WATER SYSTEM MAINTENANCE CRAFTSMAN. VOTED no action.

ARTICLE 19. RECLASSIFICATION OF MOTOR EQUIPMENT OPERATOR, GRADE 3. VOTED no action

In conjunction with Article 5 of the Warrant, the meeting stood in recess at 9:00 P.M.

The Hearing was called to order at 9:00 P.M. The town meeting members were requested to sit as a committee of the whole to conduct the General Revenue Sharing Public Budget Hearing under Article 5 of the Warrant. \$1,000,000. of General Revenue Sharing Funds allocated to Budget No. 36 — Insurance.

The hearing thereupon adjourned at 9:15 P.M.

ARTICLE 20. RECLASSIFICATION OF SENIOR CLERK AND TYPIST IN OFFICE OF DIRECTOR OF COMMUNITY SAFETY. VOTED no action

ARTICLE 21. RECLASSIFICATION OF SENIOR CLERK AND TYPIST IN RECORD ROOM. VOTED no action

ARTICLE 21. RECLASSIFICATION OF FIRE APPARATUS REPAIRMAN AND ADDITION OF MOTOR EQUIPMENT REPAIRMAN (COMMUNITY SAFETY) (postponed until March 26, 1979)

The meeting adjourned at 11:00 P.M.

ADJOURNED ANNUAL TOWN MEETING
MARCH 26, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:15 P.M. There were 217 town meeting members present (86.4% of total 251)

ARTICLE 22. RECLASSIFICATION OF FIRE APPARATUS REPAIRMAN AND ADDITION OF MOTOR EQUIPMENT REPAIRMAN (COMMUNITY SAFETY) VOTED no action

By unanimous consent of the meeting, the Annual Town Meeting stood in recess at 8:43 o'clock P.M.

The Annual Town Meeting was recalled to order at 11:09 P.M. and adjourned at 11:10 P.M.

SPECIAL TOWN MEETING
MARCH 26, 1979

The Special Town Meeting was called to order by the Moderator, Harry P. McCabe, at 8:43 P.M.

ARTICLE 1. (postponed until the end of the Special Town Meeting)

ARTICLE 2. SUPPLEMENTARY APPROPRIATION; ENLARGEMENT OF ARLINGTON HIGH SCHOOL. (postponed until April 23, 1979)

ARTICLE 3. SUPPLEMENTARY APPROPRIATION; ENLARGEMENT OF ARLINGTON HIGH SCHOOL; DESIGN CAPACITY. (postponed until April 23, 1979)

ARTICLE 4. RECLASSIFICATION OF PERSONNEL, TREASURER-COLLECTOR'S OFFICE. The Classification Plan — Schedule A, Article 7C of the By-Laws amended — Reclassification of Personnel in Treasurer-Collector's Office. VOTED

ARTICLE 5. AMENDMENT OF TOWN BY-LAWS — CAPITAL BUDGET COMMITTEE — ARTICLE 18 SECTION 1. inserting the following new Section 1 of Article 18: Five registered voters appointed by the Moderator — one for a term of five years; one for a term of four years; one for a term of three years; one for a term of two years; and one for a term of one year. On or before the first day of June in each year, the Moderator shall appoint to the Committee one member for each expired term. The members shall serve for five years. Any vacancy shall be filled by the Moderator. VOTED unanimously

ARTICLE 6. AMENDMENT OF TOWN BY-LAWS — USE OF AREAS UNDER CONTROL OF PARK DEPARTMENT — ARTICLE 9A SECTION 10. inserting new Section 10 of Article 9A: No person shall ride or drive an animal or ride a bicycle, or drive or park a motor cycle, or ride or drive or park a motor vehicle upon any area under the care and control of the Park Department which has been closed to travel by placing a barrier, fence, light or sign, indicating such area is closed to public travel. VOTED unanimously

ARTICLE 7. AMENDMENT OF TOWN BY-LAWS — REVISION OF FINE SCHEDULE, PARK AREAS — ARTICLE 9A SECTION 12. Amendment of Article 9A, Section 12 of the Town By-Laws relating to the revision of fine schedules, park areas. VOTED unanimously

ARTICLE 8. AMENDMENT OF TOWN BY-LAWS — FINE SCHEDULE, DOG LEASH LAW VIOLATIONS — ARTICLE 12 SECTION 10. inserting a new Section 10 of Article 12: first offense, warning; second offense, by a fine of \$25.00; third offense, by a fine of \$30.00 and fourth and each subsequent offense, by a fine of \$50.00. VOTED

ARTICLE 9. AMENDMENT OF TOWN BY-LAWS — CHANGE OF DATE — ANNUAL TOWN MEETING. VOTED no action

ARTICLE 10. PETITION TO THE GENERAL COURT — AMENDMENT OF TOWN MANAGER ACT — CHANGE OF DATE — ANNUAL TOWN MEETING. VOTED no action unanimously

ARTICLE 11. PETITION TO THE GENERAL COURT — FINANCIAL ASSISTANCE TO THE RETIREMENT SYSTEM. The Board of Selectmen authorized to petition the General Court for enactment of legislation which will provide financial assistance to the public retirement system on the condition that the municipalities who accept the provisions of the Act agree to appropriate an equal amount or a certain percentage to be determined. VOTED unanimously

ARTICLE 12. PURCHASE OF VOTING MACHINES. WITHDRAWN

ARTICLE 13. COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE. VOTED no action

The meeting adjourned at 11:09 P.M.

ADJOURNED ANNUAL TOWN MEETING MARCH 28, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:20 P.M. There were 205 town meeting members present (81.6% of total 251)

The meeting stood in recess at 8:30 P.M.

ADJOURNED SPECIAL TOWN MEETING MARCH 28, 1979

The Special Town Meeting was called to order by the Moderator, Harry P. McCabe, at 8:30 P.M.

ARTICLE 14. AMENDMENT OF TOWN BY-LAWS — PRIVATE PAID POLICE DETAILS PUBLIC WAY — ARTICLE 9 SECTION 27. VOTED no action

ARTICLE 15. AMENDMENT OF CEMETERY FUNDS FOR IMPROVEMENT OF CEMETERIES. The sum of \$41,203 transferred from the Mount Pleasant Cemetery sale of Lots and Graves Fund to be disbursed as follows: \$27,203 to the Cemetery Commissioners for the improvement of Cemeteries and \$14,000 to the Reserve Fund. VOTED unanimously

ARTICLE 16. INDEMNIFICATION OF POLICE OFFICER JAMES C. WALSH. The sum of \$1,108 appropriated in accordance with Massachusetts General Laws, Chapter 41, Section 100, to indemnify Police Officer James C. Walsh. VOTED unanimously

ARTICLE 17. PETITION TO THE GENERAL COURT — LEASING UP TO 99 YEARS — 11 WATER STREET PROPERTY. Board of Selectmen authorized to petition the General Court for the enactment of special legislation which would authorize and empower the Board of Selectmen to let or lease for commercial purposes for not more than 99 years, on such terms or conditions as the Board of Selectmen may determine, the property located at 11 Water Street in Arlington, acquired under vote of the Special Town Meeting of October, 1977. VOTED (Standing Vote, 157 in the affirmative and 15 in the negative)

The meeting adjourned at 10:10 P.M.

The Moderator recalled the Annual Town Meeting to order at 10:10 P.M.

ARTICLE 23. RECLASSIFICATION OF WORKING FOREMAN/TREE CLIMBER. VOTED no action

ARTICLE 24. RECLASSIFICATION OF SENIOR CLERK AND TYPIST IN ENGINEERING DEPARTMENT. VOTED no action

ARTICLE 25. RECLASSIFICATION OF WORKING FOREMAN/CARPENTER (PROPERTIES AND NATURAL RESOURCES) VOTED no action

ARTICLE 26. RECLASSIFICATION OF CARPENTER (PROPERTIES AND NATURAL RESOURCES) VOTED no action

The meeting adjourned at 10:59 P.M.

**ADJOURNED ANNUAL TOWN MEETING
APRIL 2, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:10 P.M. There were 205 town meeting members present (81.3% of total 252)

ARTICLE 27. RECLASSIFICATION TO AG 6 OF SENIOR CLERK AND STENOGRAPHER IN PUBLIC WORKS DEPARTMENT. VOTED no action

ARTICLE 28. RECLASSIFICATION TO AG 5 OF SENIOR CLERK AND STENOGRAPHER IN PUBLIC WORKS DEPARTMENT. VOTED no action

ARTICLE 29. RECLASSIFICATION OF STOREKEEPER. VOTED no action

ARTICLE 30. RECLASSIFICATION OF PUBLIC WORKS SUPERVISOR. VOTED no action

ARTICLE 31. ADDITION OF POSITIONS OF DATA PROCESSING PERSONNEL TO CLASSIFICATION PLAN. (postponed until May 14, 1979)

ARTICLE 32. ADDITION OF POSITION OF RECREATION THERAPIST TO CLASSIFICATION PLAN. (postponed until May 9, 1979)

ARTICLE 33. ADDITION OF POSITION OF PRINCIPAL CLERK AND BOOKKEEPER, LIBRARY, TO CLASSIFICATION PLAN. VOTED no action

ARTICLE 34. RECLASSIFICATION OF EXECUTIVE SECRETARY, COUNCIL ON AGING. (postponed until April 23, 1979)

ARTICLE 35. RECLASSIFICATION OF CASE WORKER. VOTED no action

The meeting adjourned at 11:22 P.M.

**ADJOURNED ANNUAL TOWN MEETING
APRIL 4, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:15 P.M. There were 205 town meeting members present (81.3% of total 252)

ARTICLE 36. PETITION TO THE GENERAL COURT — AMENDMENT OF THE TOWN MANAGER ACT — PERSONNEL DEPARTMENT. The Board of Selectmen authorized to Petition the General Court for legislation to amend the Town Manager Act, Revising the Personnel Department Structure and Establishing a Personnel Review and Appeals Board defining the departments, commissions, boards and offices under the supervision and direction of the Town Manager. The following sections amended: Section 15, Sub-section (a) and inserting new Sections 24a and 24b. **VOTED** (Roll Call vote, 110 in the affirmative and 83 in the negative)

ARTICLE 37. AMENDMENT OF TOWN BY-LAWS — ARTICLE 7C — PERSONNEL BY-LAW. Amending Article 7C of the By-Laws, Sections 1, 3, 4, 5, 7, 8 and 9 and also adding a new Section 16. Complete text with amendments on file in the Town Clerk's office. **VOTED**

ARTICLE 38. PERSONNEL DIRECTOR; CHANGES TO CLASSIFICATION PLAN. The Classification Plan — Schedule A, Article 7C of the By-Laws, amended by deleting the position of Personnel Director, AG 17; and the Merit Compensation Plan — Schedule M, Article 7C of the By-Laws, amended by adding the following position: PERSONNEL DIRECTOR Min. \$16,826, Mid-Point \$21,032, Max. \$25,238. **VOTED** (Roll Call Vote, 100 in the affirmative and 95 in the negative)

ARTICLE 39. ADDITION OF POSITION OF FRINGE BENEFIT/RETIREMENT ADMINISTRATOR TO CLASSIFICATION PLAN. The Classification Plan, Article 7C of the By-Laws amended by adding the position of Fringe Benefit/Retirement Administrator, AG15; effective July 1, 1979. **VOTED** (Roll Call Vote, 113 in the affirmative and 80 in the negative)

ARTICLE 40. TRANSFER OF PERSONNEL FROM BUDGET 38, CONTRIBUTORY PENSIONS, TO NEW PERSONNEL DEPARTMENT. The positions of Fringe Benefit/Retirement Administrator, AG 15, and Principal Clerk AG 6, are transferred from the Contributory Pension Budget 38, to the reorganized Personnel Department. **VOTED** unanimously

The meeting adjourned at 10:50 P.M.

**ADJOURNED ANNUAL TOWN MEETING
APRIL 9, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:12 P.M. There were 197 town meeting members present (78.2% of total 252)

ARTICLE 41. TRANSFER OF PERSONNEL FROM TOWN TREASURER'S DEPARTMENT TO NEW PERSONNEL DEPARTMENT. \$11,234 appropriated for the purpose of funding the position of Principal Clerk and Bookkeeper AG 6, in the Town Treasurer's Office for the purpose of administering the health insurance and other fringe benefits of the town. **VOTED**

ARTICLE 42. ENDORSEMENT OF APPLICATION, HOUSING AND COMMUNITY DEVELOPMENT ACT. The Town does hereby endorse the application for fiscal year 1980 prepared by the Board of Selectmen and the Town Manager under the Housing and Community Development Act of 1974 (PL 93-383), as amended by the Housing and Community Development Act of 1977 (PL 96-128) **VOTED** (Standing Vote, 115 in the affirmative and 31 in the negative)

ARTICLE 43. APPLICATIONS FOR AND ACCEPTANCE OF GOVERNMENT GRANTS. Board of Selectmen and Town Manager are authorized to file applications for and accept grants from the Federal Government, the Commonwealth of Massachusetts, and/or any other organization/body during Fiscal Year 1980. **VOTED**

ARTICLE 44. USE OF FUNDS RECEIVED UNDER ARFA PROGRAM. The sum of \$5,360 received by the Town from the ninth quarterly payment appropriated for the purposes of implementing the Affirmative Action program, modernizing personnel procedures and continuing the Quality of Working Life Program. **VOTED**

ARTICLE 45. APPROPRIATION FOR AFFIRMATIVE ACTION PROGRAM AND OTHER PROGRAMS. (postponed until April 11, 1979)

The meeting adjourned at 11:25 P.M.

**ADJOURNED ANNUAL TOWN MEETING
APRIL 11, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:15 P.M. There were 195 town meeting members present. (77.4% of total 252)

ARTICLE 45. APPROPRIATION FOR AFFIRMATIVE ACTION PROGRAM AND OTHER PROGRAMS. The sum of \$9,000. appropriated for the Affirmative Action Program and the Quality of Working Life Program. VOTED

ARTICLE 46. MERIT CRITERIA — TOWN TREASURER (postponed until June 4, 1979)

ARTICLE 47. ADJUSTMENT OF PENSIONS OF CERTAIN FORMER TOWN EMPLOYEES. The sum of \$1 appropriated to implement the provisions of General Laws, Chapter 32, Sections 90A and 90C, which sections were adopted by the Town under Article 84 of the 1978 Annual Town Meeting. VOTED unanimously

ARTICLE 48. BUDGETS. Town departmental outlays and expenses.

The remainder of the meeting was devoted to departmental outlays and expenses.

The meeting adjourned at 11:05 P.M.

**ADJOURNED ANNUAL TOWN MEETING
APRIL 18, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:20 P.M. There were 190 town meeting members present (76% of total 250)

The entire meeting was devoted to departmental outlays and expenses.

Budget 28. postponed until May 7, Budget 33 postponed until May 30, Budget 36 postponed until May 7 and Budget 39 postponed until May 7, 1979.

The meeting adjourned at 10:50 P.M.

**ADJOURNED ANNUAL TOWN MEETING
APRIL 23, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:25 P.M. There were 206 town meeting members present (82.4% of total 250)

ARTICLE 34. RECLASSIFICATION OF EXECUTIVE SECRETARY, COUNCIL ON AGING. WITHDRAWN

The Annual Town Meeting recessed at 8:27 P.M.

**ADJOURNED SPECIAL TOWN MEETING
APRIL 23, 1979**

ARTICLE 2. SUPPLEMENTARY APPROPRIATION; ENLARGEMENT OF ARLINGTON HIGH SCHOOL. The sum of \$4,950,000 to be expended under the direction of the Permanent Town Building Committee for the purpose of supplementing the earlier voted

appropriations for the renovations, additions, furnishings, equipment and fees in conjunction with the Arlington High School Reconstruction Project. VOTED (Standing Vote, 184 in the affirmative and 1 in the negative)

ARTICLE 3. SUPPLEMENTARY APPROPRIATION; ENLARGEMENT OF ARLINGTON HIGH SCHOOL; DESIGN CAPACITY. WITHDRAWN

The meeting dissolved at 10:10 P.M.

The Moderator reconvened the Annual Town Meeting for the consideration of the remaining Articles of the Warrant.

ARTICLE 49. OUT OF STATE TRAVEL. The sum of \$4,000 appropriated for expenses incurred outside the Commonwealth as described in General Laws, Chapter 40, Section 5, Paragraph 34. VOTED

ARTICLE 50. TOWN DAY CELEBRATION. The sum of \$1,500 appropriated for the purpose of funding activities related to the 1979 Town Day Celebration. VOTED unanimously

ARTICLE 51. FUNDING OF RETIREMENT PENSION SYSTEM. (postponed until May 9, 1979)

ARTICLE 52. TOWN PARADES. The sum of \$10,000 appropriated for the purpose of providing for parades in the Town. VOTED unanimously.

ARTICLE 53. SIDEWALKS AND EDGESTONES. The sum of \$100,000 appropriated for the reconstruction and maintenance of permanent sidewalks and the resetting of edgestones. VOTED

ARTICLE 54. RECONSTRUCTION OF STREETS. The sum of \$175,000 appropriated for the resurfacing or reconstruction of streets or ways. VOTED

ARTICLE 55. MINUTEMAN SCHOOL DISTRICT; OPERATING AND MAINTENANCE COSTS. The sum of \$886,553 appropriated for the purpose of paying the Town's share of the operating and maintenance costs of the Minuteman Regional Vocational School District. VOTED

ARTICLE 56. UNEMPLOYMENT COMPENSATION PROGRAM. The sum of \$120,000 appropriated for the fiscal year 1980 Unemployment Compensation Program. VOTED

ARTICLE 57. PLANS FOR ENERGY CONSERVATION PROGRAM. WITHDRAWN

ARTICLE 58. ESTABLISHMENT OF ENERGY CONSERVATION CAPITAL IMPROVEMENT PROGRAM (postponed until April 25, 1979)

ARTICLE 59. ARLINGTON HISTORICAL DISTRICT COMMISSION. The sum of \$2,400 appropriated for the use of Arlington Historical Commission. VOTED unanimously

ARTICLE 60. BROADWAY HISTORIC DISTRICT COMMISSION. The sum of \$500 appropriated for the use of the Broadway Historic Commission. VOTED (Standing Vote, 118 in the affirmative and 14 in the negative)

ARTICLE 61. CONSERVATION COMMISSION. The sum of

\$5,000 appropriated for the use of the Conservation Commission. VOTED unanimously

ARTICLE 62. SPY POND STUDY COMMITTEE. The sum of \$200 appropriated for the use of the Spy Pond Study Committee. VOTED unanimously

ARTICLE 63. CAPITAL IMPROVEMENT PROGRAM FOR RECREATION. (postponed until May 9, 1979)

The meeting adjourned at 11:05 P.M.

ADJOURNED ANNUAL TOWN MEETING APRIL 25, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:22 P.M. There were 187 town meeting members present (74.8% of total 250)

ARTICLE 58. ESTABLISHMENT OF ENERGY CONSERVATION CAPITAL IMPROVEMENT PROGRAM. The sum of \$150,000 appropriated to establish an Energy Conservation Capital Improvement Program. The Board of Selectmen and Town Manager are authorized to file an application with State or Federal Agency for grants or reimbursements as may become available and no money shall be expended unless a grant of not less than 50% of the amount is approved. VOTED unanimously

ARTICLE 64. HOME CARE CORPORATION FOR THE ELDERLY. The sum of \$7,106 appropriated for the purpose of paying the Town's share of the operating cost of the Minuteman Home Care Corporation for the Elderly. VOTED unanimously

ARTICLE 65. RENT FOR COUNCIL ON AGING FACILITIES. The sum of \$630 appropriated for the purpose of paying rent for facilities to be used by the Council on Aging. VOTED

ARTICLE 66. MICROFILMING OF TOWN DOCUMENTS. WITHDRAWN

ARTICLE 67. ROBBINS LIBRARY, EXTERIOR RESTORATION (postponed until June 6, 1979)

ARTICLE 68. SUPPLEMENTARY APPROPRIATION; ENLARGEMENT OF ARLINGTON HIGH SCHOOL. WITHDRAWN

ARTICLE 69. SUPPLEMENTARY APPROPRIATION; ENLARGEMENT OF ARLINGTON HIGH SCHOOL; DESIGN CAPACITY. WITHDRAWN

ARTICLE 70. REFURNISHING AND/OR REDECORATING OF ASSESSOR'S OFFICE. (postponed until May 30, 1979)

ARTICLE 71. COMPLETE REVALUATION OF TAXABLE PROPERTY. WITHDRAWN

The meeting adjourned at 11:05 P.M.

ADJOURNED ANNUAL TOWN MEETING APRIL 30, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:22 P.M. There were 202 town meeting members present (81.8% of total 249)

ARTICLE 72. UPDATING OF 1969 VALUATION OF TAXABLE PROPERTY. (postponed until May 2, 1979)

ARTICLE 32. ADDITION OF POSITION OF RECREATION THERAPIST TO CLASSIFICATION PLAN. (further postponed until May 9, 1979)

The meeting adjourned at 11:00 P.M.

ADJOURNED ANNUAL TOWN MEETING MAY 2, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:15 P.M. There were 193 town meeting members present (77.5% of total 249)

ARTICLE 72. UPDATING OF 1969 VALUATION OF TAXABLE PROPERTY. An advisory Committee appointed by the Moderator, consisting of three town meeting members, appointed by the Moderator, three members of the Finance Committee, three Assessors and the Assistant Assessor, Coordinator of Data Processing and Director of Data Processing for the School Department to study computer services to perform a revision and update of the 1969 property valuation of all real and personal property. The sum of \$130,000 appropriated. VOTED

ARTICLE 73. COMMUNITY SAFETY FACILITY STUDY. (postponed until May 9, 1979)

ARTICLE 74. COMMUNITY SAFETY FACILITY; PURCHASE OR LEASE OF REAL PROPERTY AT MYSTIC STREET AND SUMMER STREET. (postponed until May 9, 1979)

ARTICLE 75. COMMUNITY SAFETY FACILITY; LAND TAKING, MYSTIC STREET. (postponed until May 9, 1979)

ARTICLE 76. COMMUNITY SAFETY FACILITY; LAND TAKING CORNER OF MYSTIC STREET AND SUMMER STREET. (postponed until May 9, 1979)

ARTICLE 77. ACCEPTANCE OF GIFT OF LAND, WELLINGTON STREET. WITHDRAWN

ARTICLE 78. ACCEPTANCE OF GIFT FOR OBSERVANCE OF TOWN'S 350TH ANNIVERSARY. The Town accepts a gift of \$3,500 from the Arlington Bicentennial Book Committee, and a gift or gifts of a sum or sums of money from any other source, to be invested and re-invested for a period of time under the direction of the Town Treasurer for the observance in 1985 of the 350th Anniversary of the Town. VOTED unanimously

ARTICLE 79. LAND TAKING, MILL STREET. (postponed until June 6, 1979)

The meeting adjourned at 11:05 P.M.

ADJOURNED ANNUAL TOWN MEETING MAY 7, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:25 P.M. There were 193 town meeting members present (77.5% of total 249)

After considerable discussion Articles 80, 81 and 82 were postponed until May 9, 1979.

By consent of the meeting Budget 28, 36, and 39, Articles 63 and 70 were further postponed to May 9, 1979

The meeting adjourned at 11:43 P.M.

**ADJOURNED ANNUAL TOWN MEETING
MAY 9, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:19 P.M. There were 182 town meeting members present (73.3% of total 248)

ARTICLE 80. ADOPTION OF URBAN RENEWAL PLAN FOR ARLINGTON CENTER PROJECT. The town does hereby adopt the Urban Renewal Plan for the Arlington Center Conservation and Improvement Project. VOTED (Standing Vote, 110 in the affirmative and 41 in the negative) Complete text on file in the Town Clerk's Office.

ARTICLE 81. APPROPRIATION FOR ARLINGTON CENTER PROJECT. Treasurer, with approval of Selectmen authorized to borrow said sum of \$250,000 at one time or from time to time, and to issue bonds or notes therefor under direction of Arlington Redevelopment Board, and that the sum of \$15,000 appropriated for the payment of interest on the principal sum. VOTED (Roll Call Vote, 125 in the affirmative and 44 in the negative)

ARTICLE 82. EXECUTION OF AGREEMENT, ARLINGTON CENTER PROJECT. The Board of Selectmen authorized to execute a cooperation agreement with the Arlington Redevelopment Board, which agreement may be summarized as follows: The Arlington Redevelopment Board, pursuant to the law governing such Board, has taken or agrees to take all of the actions required of it relating to the Arlington Center Conservation and Improvement Project; and the Town in consideration thereof and the benefits derived from the project, agrees to provide the funds to carry out that project. Complete text on file in the office of the Town Clerk. VOTED

ARTICLE 51. FUNDING OF RETIREMENT PENSION SYSTEM. (further postponed until May 16, 1979)

ARTICLES 73, 74, 75 and 76 further postponed to end of the Warrant.

ARTICLE 32. ADDITION OF POSITION OF RECREATION THERAPIST TO CLASSIFICATION PLAN. The Classification Plan, Schedule A, Article 7C amended by adding Recreation Therapist, Grade AG 13. The sum of \$7,692 appropriated. VOTED

The meeting adjourned at 11:06 P.M.

**ADJOURNED ANNUAL TOWN MEETING
MAY 14, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:25 P.M. There were 193 town meeting members present (77.8% of total 248)

ARTICLE 31. ADDITION OF POSITIONS OF DATA PROCESSING PERSONNEL TO CLASSIFICATION PLAN. Classification Plan, Schedule A, Compensation Plan, Schedule B, Article 7C of the By-Laws amended by adding the position of Programmer/Supervisor, Grade AG 14; adding the position of Principal Computer Operator, Grade AG 10; and adding the position of Statis-

tical Machine Operator, Grade AG 6; the sum of \$35,581 appropriated. VOTED unanimously

BUDGET 6A. DATA PROCESSING. VOTED

ARTICLE 63. CAPITAL IMPROVEMENT PROGRAM FOR RECREATION. VOTED no action

The meeting adjourned at 10:45 P.M.

**ADJOURNED ANNUAL TOWN MEETING
MAY 16, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:27 P.M. There were 169 town meeting members present (67.8% of total 249)

ARTICLE 51. FUNDING OF RETIREMENT PENSION SYSTEM. The sum of \$315,000 appropriated for the second year of the Town's Pension Funding Program in accordance with General Laws, Chapter 40, Section 5D, which authorizes cities and towns to establish special funds for pension purposes. VOTED (Standing Vote, 103 in the affirmative and 34 in the negative)

ARTICLE 83. AMENDMENT OF ZONING BY-LAW. VOTED no action

ARTICLE 84. AMENDMENT OF ZONING BY-LAW. Article 6, Section 6.00 entitled "Table of Dimensional and Density Regulations," in the column headed "Use" in the R6 district add the following after the words "town house structure, apartment house," or office structure on a lot greater than 20,000 square feet in area." VOTED unanimously

ARTICLE 85. AMENDMENT OF ZONING BY-LAW. The town amends the Zoning By-Law by deleting Section 7:03 (i) in its entirety and inserting in place thereof the following: One informational sign up to 4 square feet in area, indicating the existence of, and meeting time and place among other things of an Arlington civic organization, may be erected only after the granting of a special permit. VOTED unanimously

ARTICLE 86. AMENDMENT OF ZONING BY-LAW. Amends Article 10 — Section 10:11 — "Special Permits" VOTED unanimously

ARTICLE 87. AMENDMENT OF ZONING BY-LAW. Article 12, Section 12.01, entitled "Amendment" inserting in the first sentence after the word "registered" the words "or certified." VOTED unanimously

ARTICLE 88. AMENDMENT OF ZONING BY-LAW. Amending the zoning map to include the following parcels of land in the B3 zoning district, No. 15 Winslow Street and No. 12 Prescott Street, Block Plan 50, Block C, Parcels 3, 4 and 5. VOTED (Standing Vote, 113 in the affirmative and 5 in the negative)

ARTICLE 89. AMENDMENT OF ZONING BY-LAW. (postponed until May 21, 1979)

ARTICLE 90. AMENDMENT OF ZONING BY-LAW. VOTED no action

ARTICLE 91. AMENDMENT OF ZONING BY-LAW. Section 3.02 in the paragraph entitled R-6, by deleting the word "eight" and inserting in place thereof the word "four." VOTED (Standing Vote, 101 in the affirmative and 23 in the negative)

ARTICLE 92. AMENDMENT OF ZONING BY-LAW. Amends section 6.00, changes in the Table of Dimensional Regulations. VOTED (Standing Vote, 115 in the affirmative and 12 in the negative)

The meeting adjourned at 11:07 P.M.

**ADJOURNED ANNUAL TOWN MEETING
May 21, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:25 P.M. There were 180 town meeting members present (72% of total 250)

ARTICLE 93. AMENDMENT OF ZONING BY-LAW. VOTED no action

ARTICLE 94. AMENDMENT OF ZONING BY-LAW. VOTED no action

ARTICLE 48. Budget No. 28. Department of Community Safety. VOTED

ARTICLE 48. Budget No. 39. Interest and Maturing Town Debt. VOTED

ARTICLE 96. CONVEYANCE OF LAND TO BOYS CLUB. The Board of Selectmen be and hereby authorized on behalf of the Town to petition the General Court for the enactment of special legislation to read as follows: "An Act Authorizing the Board of Selectmen of the Town of Arlington to Sell, Convey or Otherwise Dispose of a Certain Parcel of Land to the Arlington Boys' Club, Inc. VOTED (Standing Vote, 109 in the affirmative and 8 in the negative)

ARTICLE 89. AMENDMENT OF ZONING BY-LAW. By amending the zoning map to include the following parcels of land in the R2 zoning district; No. 60 Pond Lane Extension, Block Plan 121, Block G, Parcel 1 and the portion of land owned by the Town of Arlington designated Block Plan 10, Block E, Parcel 11A located between the center line of Pond Lane Extension and 60 Pond Lane Extension. VOTED (Standing Vote, 109 in the affirmative and 2 in the negative)

The meeting adjourned at 11:00 P.M.

**ADJOURNED ANNUAL TOWN MEETING
MAY 23, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:30 P.M. There were 166 town meeting members present (66.5% of total 251)

ARTICLE 126. USE OF FREE CASH. The sum of \$1,595,836, voted for appropriations made under this Warrant, and not to be borrowed or taken from available funds or from balances of special appropriations made in other years, shall be taken from available funds in the Treasury, and the Assessors shall be instructed to use free cash in the Treasury in available funds to that amount in the determination of the tax rate; and further the Town does hereby authorize and order the retention in free cash of \$1,000,000. VOTED unanimously

ARTICLE 48. Budget No. 33 (further postponed until May 30, 1979)

The meeting adjourned for lack of a quorum at 11:05 P.M.

**ADJOURNED ANNUAL TOWN MEETING
MAY 30, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:25 P.M. There were 178 town meeting members present (70.9% of total 251)

ARTICLE 48. Budget No. 33. Education. VOTED (Standing Vote, 97 in the affirmative and 30 in the negative)

ARTICLE 97. CHANGE OF TOWN MEETING QUORUM REQUIREMENT. VOTED no action

ARTICLE 98. CHANGE OF APPOINTMENT AUTHORITY OF FINANCE COMMITTEE MEMBERS. VOTED no action

ARTICLE 99. ACCEPTANCE OF LEGISLATION; PARKING CONTROL OFFICERS. WITHDRAWN

ARTICLE 70. REFURNISHING AND/OR REDECORATING OF ASSESSORS' OFFICE. The sum of \$7,700.00 appropriated for refurnishing and/or redecorating the Assessors' Office. VOTED

ARTICLE 100. AMENDMENT OF TOWN BY-LAWS RULES FOR GOVERNMENT OF TOWN MEETINGS. Article 2 of the By-Laws amended by deleting Section 9 and inserting a new Section 9 as follows: The duties of the Moderator, and the government of the Town Meeting, not specially provided for by law, or by the foregoing rules, shall be determined by rules of practice contained in Town Meeting Time, A Handbook of Parliamentary Law, by Johnson Trustman and Wadsworth, a Committee of the Massachusetts Moderator's Association, published by Little, Brown and Company, Boston, 1962, so far as they are adapted to the condition and powers of the Town. VOTED (Standing Vote, 114 in the affirmative and 19 in the negative)

ARTICLE 101. AMENDMENT OF TOWN BY-LAW CONTRACTS AND PURCHASES. Article 7A of the By-Laws amended by inserting a new Sub-section (b) of Section 5 as follows: "Where the estimated cost is Two Thousand Dollars (\$2,000.00) or over, by public advertisement not to exceed three consecutive insertions, in one or more newspapers published in the town." VOTED unanimously

ARTICLE 102. AMENDMENT OF TOWN BY-LAWS - HOURS FOR PLAYGROUND USE. Article 9A, Section 6 of the By-Laws amended by inserting a new Section 6 as follows: All areas under the care and control of the Board of Park and Recreation Commissioners are considered to be opened at 5:00 A.M. and closed at 10:00 P.M. unless said hours are extended or reduced by written directive of said Board. VOTED

ARTICLE 103. AMENDMENT OF TOWN BY-LAW - LICENSE BUILDERS - EXEMPTION FOR HOMEOWNERS. Article 15 of the By-Laws amended by adding a new Sub-section M, to read as follows: The Board of Examiners may exempt from the requirement of obtaining a license homeowners who propose to personally construct minor additions or minor alterations to the homes in which they reside. VOTED

ARTICLE 104. CHANGE TO METHOD OF PAYMENT OF PART-TIME OFFICIALS. VOTED no action

ARTICLE 105. REVIEW OF DEMOLITION PERMITS BY HISTORICAL COMMISSION. The By-Law of the Town of Arlington amended by adding the following provision as Article 15a; "The Building Inspector shall on the day of receipt of an application for permit to demolish, or during the next successive business day, promptly inform in writing the Chairman of the Historical Commission of its receipt. VOTED unanimously

ARTICLE 106. RESIDENCY REQUIREMENT — REGIONAL BOARDS, COMMITTEES, ETC. WITHDRAWN

ARTICLE 107. MYSTIC VALLEY MENTAL HEALTH CENTER APPROPRIATION. The sum of \$25,000 appropriated for the purpose of paying all or part of the Town's share of the operating costs of the Mystic Valley Mental Health Center Association, Inc., for fiscal year 1980. VOTED

ARTICLE 108. HOLIDAY DISPLAY OF AMERICAN FLAGS. The sum of \$2,500 appropriated for maintaining the display of American Flags along Massachusetts Avenue on seven legal holidays. VOTED

ARTICLE 109. NAMING OF INTERSECTION IN HONOR OF EDWARD C. MONAHAN. WITHDRAWN

ARTICLE 110. CHRISTMAS LIGHTING AND DECORATING PROGRAM. The sum of \$1,900 appropriated for the Christmas Lighting and Decorating Program. VOTED

ARTICLE 111. CHRISTMAS LIGHTING AND DECORATING PROGRAM. VOTED no action

ARTICLE 112. EXPENSES OF CHRISTMAS LIGHTING AND DECORATING COMMITTEE. The sum of \$200.00 appropriated for the purpose of committee expense. VOTED unanimously

ARTICLE 113. PAPER RECYCLING COMMITTEE; PURCHASE OF PARK EQUIPMENT. The sum of \$1,600 appropriated for the purchase of playground and park equipment for various playgrounds and parks. VOTED unanimously

The meeting adjourned at 11:10 P.M.

ADJOURNED ANNUAL TOWN MEETING JUNE 4, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:30 P.M. There were 175 town meeting members present (69% of total 252)

ARTICLE 114. STANDARDS OF RESPONSIBILITY FOR TOWN MEETING MEMBERS. VOTED unanimously (Complete text on file in the Town Clerk's Office)

ARTICLE 115. USE OF UNEXPENDED BALANCE IN 1979 INTEREST AND MATURING TOWN DEBT BUDGET. Comptroller authorized to carry forward on the books of the Town the unexpended balance remaining the Fiscal year 1979 Interest and Maturing Town Debt Budget; said unexpended balance to be carried forward and used in Fiscal Year 1980 Interest and Maturing Town Debt Budget for the purpose of applying said unexpended balance

to the principal and/or interest payments which will be required upon the sale of bonds and/or notes of the High School Enlargement Project. VOTED unanimously

ARTICLE 116. BOARD OF YOUTH SERVICES. The Board of Directors of Youth Services membership increased from seven to eleven members. VOTED unanimously

ARTICLE 117. QUARTERS FOR VETERANS OF WORLD WAR I. The sum of \$400 appropriated for the purpose of providing suitable quarters for the Arlington Barracks 2801, Veterans of World War I. VOTED unanimously

ARTICLE 118. INDEMNIFICATION OF RETIRED POLICE OFFICER GEORGE G. ALEXIE. The sum of \$681 appropriated in accordance with Massachusetts General Laws, Chapter 41, Section 100B. VOTED unanimously

ARTICLE 119. INDEMNIFICATION OF RETIRED POLICE OFFICER ROBERT A. BURNS. The sum of \$496 appropriated in accordance with Massachusetts General Laws, Chapter 41, Section 100B. VOTED unanimously

ARTICLE 120. INDEMNIFICATION OF RETIRED FIREFIGHTER JOHN O. MAHONEY. The sum of \$244 appropriated in accordance with Massachusetts General Laws, Chapter 41, Section 100B. VOTED unanimously

ARTICLE 121. INDEMNIFICATION OF RETIRED POLICE OFFICER JOHN F. McNALLY. The sum of \$272 appropriated in accordance with Massachusetts General Laws, Chapter 41, Section 100B. VOTED unanimously

ARTICLE 122. INDEMNIFICATION OF RETIRED POLICE OFFICER PAUL D. O'BRIEN. The sum of \$280 appropriated in accordance with Massachusetts General Laws, Chapter 41, Section 100B. VOTED unanimously

ARTICLE 123. INDEMNIFICATION OF RETIRED POLICE OFFICER ROBERT C. O'BRIEN. The sum of \$126 appropriated in accordance with Massachusetts General Laws, Chapter 41, Section 100B. VOTED unanimously

ARTICLE 46. MERIT CRITERIA — TOWN TREASURER. (Lost on Standing Vote, 42 in the affirmative and 83 in the negative) VOTED no action

The meeting adjourned at 10:50 P.M.

ADJOURNED ANNUAL TOWN MEETING JUNE 6, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:30 P.M. There were 165 town meeting members present (65.4% of total 252)

ARTICLE 67. ROBBINS LIBRARY, EXTERIOR RESTORATION. VOTED no action

ARTICLE 79. LAND TAKING, MILL STREET. The Board of Selectmen and the Town Manager authorized on behalf of the Town to lease, purchase or take by eminent domain the property on the southeasterly side of Mill Street, provided, however, that the funds for the acquisition of such interest be taken from Community De-

velopment Block Grant Monies. VOTED (Standing Vote, 128 in the affirmative and 19 in the negative)

ARTICLE 124. CEMETERY IMPROVEMENT. The sum of \$24,225 transferred from the Mount Pleasant Cemetery Sale of Lots and Graves Fund to the Cemetery Commissioners for the Improvement of Town Cemeteries. VOTED unanimously.

ARTICLE 125. ADDITION OF STABILIZATION FUND. VOTED unanimously no action

ARTICLE 6. PAY INCREASES. The sum of \$314,631 appropriated to provide for compensation increases covering fiscal year 1980. Article 7C, Schedule B of the Compensation Plan, amended as follows: effective July 1, 1979, three percent increase; create a Merit Step II in Schedule B for all grades at a level two percent higher than the dollar figure for the Merit Step in each grade effective July 1, 1978; effective January 1, 1980, two percent increase; amending the Merit Compensation Plan, Schedule M — upgrading salary ranges by six percent, effective July 1, 1979. The provisions contained herein shall only apply to employees included in a collective bargaining unit represented by Local 680, A.F.S.C.M.E. and to employees not represented by any other collective bargaining unit. Six percent increase for Town Clerk and Town Treasurer. VOTED unanimously

ARTICLE 7. PAY INCREASES — NAGE. The sum of \$25,453 appropriated to fund a collective bargaining agreement covering fiscal year 1980 between the Town of Arlington and Local 113, NAGE, by amending Schedule B Sub-part NAGE of the Compensation Plan, as established by Article 7C of the By-Laws as effective July 1, 1978; effective July 1, 1979, one and one-half percent increase; create a Merit Step II in Schedule B for all grades at a level three and one-half percent higher than the dollar figure of July 1, 1978; two percent increase effective January 1, 1980. VOTED unanimously

ARTICLE 8. PAY INCREASES — LIBRARY. The sum of \$11,878 appropriated to fund a collective bargaining agreement covering fiscal year 1980 between the Town of Arlington and Robbins Library Professionals Association, by amending Article 7C, Schedule B, Sub-part LS of the Compensation Plan; effective July 1, 1979, four percent increase; effective January 1, 1980, two percent increase; effective January 1, 1980, amend Schedule B, Sub-part LS to provide five merit steps at one percent intervals above the maximum VOTED unanimously

The meeting adjourned at 11:40 P.M.

ADJOURNED ANNUAL TOWN MEETING JUNE 11, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:27 P.M. There were 196 town meeting members present (78% of total 251)

The meeting stood in recess at 8:35 P.M.

The Annual Town Meeting was recalled to order at 11:00 P.M.

The Meeting adjourned at 11:01 P.M.

SPECIAL TOWN MEETING JUNE 11, 1979

The Special Town Meeting was called to order by the Moderator, Harry P. McCabe at 8:35 P.M.

ARTICLE 1. Reports of the Finance Committee and other Committees.

ARTICLE 2. APPROPRIATION FOR STUDY, JOINT COMMUNITY SAFETY AND ELDERLY HOUSING FACILITY. The sum of \$52,000 appropriated to pay for architectural and engineering services, design studies, fees and expenses relating to relocation of the present Police Station and the construction of a joint Community Safety and Elderly Housing Facility for the Town. VOTED (Standing Vote, 93 in the affirmative and 67 in the negative)

The meeting adjourned at 11:01 P.M.

ADJOURNED ANNUAL TOWN MEETING JUNE 13, 1979

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:35 P.M. There were 174 town meeting members present (69.2% of total 251)

The meeting stood in recess at 8:40 P.M.

The Annual Town Meeting was recalled to order at 11:00 P.M.

The meeting adjourned at 11:02 P.M.

ADJOURNED SPECIAL TOWN MEETING JUNE 13, 1979

The Special Town Meeting was called to order by the Moderator, Harry P. McCabe, at 8:40 P.M.

ARTICLE 3. TRANSFER OF CONSERVATION COMMISSION LAND, SUMMER AND MYSTIC STREETS. VOTED no action

ARTICLE 4. LAND ACQUISITION, MYSTIC AND SUMMER STREETS. (Lost on Roll Call Vote, 96 in the affirmative and 69 in the negative, lacking two-thirds vote required)

ARTICLE 5. LAND ACQUISITION, PROPERTY OF ROMAN CATHOLIC ARCHBISHOP OF BOSTON. VOTED no action (Standing Vote, 96 in the affirmative and 17 in the negative)

ARTICLE 6. LAND ACQUISITION, CORNER MYSTIC AND SUMMER STREETS. VOTED no action

ARTICLE 7. AMENDMENT OF ZONING BY-LAW. VOTED no action, unanimously

ARTICLE 8. BIDS FOR SALE OF POLICE STATION. VOTED no action, unanimously.

ARTICLE 9. APPROPRIATION, SCHOOL DEPARTMENT SALARY INCREASES. VOTED no action, unanimously

ARTICLE 10. AMENDMENT OF ZONING BY-LAW. Amending the zoning map to include the following parcel of land in the Industrial district, Block Plan 54, Block A, Parcel 25A. VOTED (Standing Vote, 114 in the affirmative and 20 in the negative)

ARTICLE 1. Taken from the table.

The meeting dissolved at 11:00 P.M.

**ADJOURNED ANNUAL TOWN MEETING
JUNE 18, 1979**

The meeting was called to order by the Moderator, Harry P. McCabe, at 8:45 P.M. There were 145 town meeting members present (58% of total 250)

ARTICLE 73. COMMUNITY SAFETY FACILITY STUDY. WITHDRAWN.

ARTICLE 74. COMMUNITY SAFETY; PURCHASE OR LEASE OF REAL PROPERTY AT MYSTIC STREET AND SUMMER STREET. WITHDRAWN

ARTICLE 75. COMMUNITY SAFETY FACILITY; LAND TAKING, MYSTIC STREET. WITHDRAWN

ARTICLE 76. COMMUNITY SAFETY FACILITY; LAND TAKING, CORNER OF MYSTIC STREET AND SUMMER STREET. WITHDRAWN

ARTICLE 9. PAY INCREASES. WITHDRAWN

ARTICLE 10. PAY INCREASES. The sum of \$123,000 appropriated to fund a binding arbitration award to be rendered, or a collective bargaining agreement to be reached, relating to fiscal year 1980 for members represented by Local 1297, International Association of Firefighters. VOTED unanimously

ARTICLE 11. PAY INCREASES. The sum of \$90,000 appropriated to fund a collective bargaining agreement for fiscal year 1980, for members of a bargaining unit represented by the Arlington Patrolmen's Betterment Association. VOTED unanimously

ARTICLE 14. PAY INCREASES. The sum of \$38,000 appropriated to fund a binding arbitration award to be rendered, or a collective bargaining agreement to be reached, relating to fiscal year 1980 for members of a bargaining unit represented by the Arlington Ranking Officers' Association. VOTED unanimously

ARTICLE 3. REPORTS. The Report of the Committee to Investigate, Consider and Make Recommendations as to the Advisability of Installing Voting Machines in the Town of Arlington; The Report of the Town Meeting Procedures Committee and The Permanent Town Building Committee. VOTED that the reports be received.

The meeting dissolved at 9:45 P.M.

VOTING RESULTS

ANNUAL TOWN ELECTION, MARCH 3, 1979

The inhabitants of the Town of Arlington, qualified to vote in elections, met in the polling places designated by the Board of Selectmen for the several precincts in said Town on Saturday, March 3, 1979, at eight o'clock in the forenoon.

Upon receipt of the returns as made by the election officers of the several precincts, they were canvassed by Mrs. Christine M. Callahan, Town Clerk, Messrs. Harlan P. Smith, William P. Forristall and Mrs. Drita T. Eaton, Registrars of Voters, assisted by Mrs. Florence R. McGee, Assistant Town Clerk, and the results were announced at 1:00 A.M. on Sunday, March 4, 1979, as follows:

Total of Ballots Cast — 10,375
(34% of total number of registered voters — 30,077)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
	282	509	403	339	432	450	515	653	693	574	643	668	446	399	531	486	303	589	529	376	555	10,375
SELECTMEN FOR THREE YEARS																						
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William J. Grannan	156	362	200	206	247	293	317	241	468	243	331	330	173	185	270	198	154	222	285	176	284	5341
Charles Lyons	126	124	128	139	164	130	158	148	335	162	265	255	204	185	259	270	109	277	317	213	343	4311
Robert H. Murray	135	199	216	128	244	176	266	326	267	286	279	238	196	143	203	184	134	259	177	129	162	4347
Margaret H. Spengler	84	205	178	132	119	170	154	439	178	333	268	371	207	187	185	226	132	272	169	160	191	4360
Others									2											2	4	
Blanks	63	128	84	73	90	131	135	152	136	124	143	142	112	98	145	94	77	148	110	74	128	2387
ASSESSOR FOR THREE YEARS																						
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*William O. Hauser, Jr.	227	386	318	282	353	353	407	464	565	434	479	520	335	295	390	377	239	443	386	274	440	7967
Others	1		1	1	1		1	3	1	1	1	1					2		4	2	2	22
Blanks	54	123	84	56	78	97	107	186	127	139	163	147	111	104	141	109	63	146	139	100	113	2386
SCHOOL COMMITTEE FOR TWO YEARS (to fill vacancy)																						
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Patricia B. Worden	144	280	189	164	223	214	253	293	378	266	288	238	175	160	214	203	125	301	208	165	270	4751
Janice E. Bakey	110	191	166	144	163	197	202	331	251	271	303	389	235	199	264	239	148	227	278	174	222	4704
Others		1			1						1	3					1		2			9
Blanks	28	38	47	31	45	39	60	29	64	37	51	38	36	40	53	44	29	61	41	37	63	911
SCHOOL COMMITTEE FOR THREE YEARS																						
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Daniel M. Synan	66	105	61	97	89	94	106	129	132	124	145	151	86	100	109	116	90	161	166	168	151	2446
*William J. O'Brien, Jr.	152	280	230	176	275	259	302	397	466	338	422	385	296	203	325	278	192	329	308	196	328	6137
Stamatios Yiokarinis	77	168	76	111	85	126	115	110	93	134	144	169	102	108	118	99	66	141	151	79	104	2376
*Deborah B. Ferraro	178	300	287	202	252	259	302	422	388	361	381	390	261	229	308	296	158	331	289	187	297	6078
*Daniel J. Kelly, Jr.	164	281	222	174	284	258	295	361	492	380	387	413	258	224	329	299	194	348	308	211	341	6223
Others	1		1			1	1		1						1		1			1	8	
Blanks	208	393	332	257	311	353	424	540	507	385	450	496	335	333	403	370	208	457	365	287	443	7857
ARLINGTON HOUSING AUTHORITY FOR FIVE YEARS																						
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Jeremiah M. Keefe	143	193	143	103	256	179	226	221	472	215	336	337	221	169	223	241	124	267	232	157	286	4744
Thomas M. Kelly	39	49	31	51	37	41	63	41	90	60	58	68	58	52	148	62	52	86	79	41	73	1279
Michael J. Burns	26	26	45	35	19	30	23	42	25	55	39	45	23	43	27	35	56	57	60	46	54	811
Edward T. Downey, Jr.	61	168	125	110	88	142	157	204	80	137	145	125	85	63	77	76	43	97	94	72	61	2210
Others						1										1	1			1	4	
Blanks	13	73	59	40	32	57	46	145	26	107	65	93	59	72	56	71	27	82	64	60	80	1327

TOWN MEETING MEMBERS

PRECINCT ONE — THREE YEARS

*Mary T. O'Keeffe, 111 North Union Street	222
*Bernard J. Green, 35 Gardner Street	167
*Virginia L. Holt, 1A Memorial Way	169
*Carole A. Cronin, 32 Gardner Street	13
Others	10
Blanks	547

PRECINCT TWO — TWO YEARS (to fill vacancy)

*Russell A. Fiore, 58 Mott Street	7
Others	21
Blanks	481

PRECINCT TWO — THREE YEARS

*George H. Fitzgibbon, 185 Lake Street	372
*George J. Remmert, 5 Homestead Road	371
*Richard T. Boyle, 1 Mott Street	317
*William A. Carey, Jr., 155 Lake Street	377
Blanks	599

PRECINCT THREE — ONE YEAR (to fill vacancy)

*Paul J. Thomas, 67 Grafton Street	2
Others	64
Blanks	337

PRECINCT THREE — TWO YEARS (to fill vacancies)

*Mary E. Green, 30 Amsden Street	3
*Rebecca J. Handler, 9 Windsor Street	3
Others	15
Blanks	785

PRECINCT THREE — THREE YEARS

*Ballard C. Campbell, Jr., 12 Cleveland Street	255
*Judith A. Levinson, 9 Windsor Street	202
*Jean M. Kreuz, 55 Cleveland Street	264
*John F. Flaherty, 19 Amsden Street	3
Others	7
Blanks	881

PRECINCT FOUR — THREE YEARS

*Judith A. Quimby, 12 Egerton Road	223
*Sean S. Lyons, 16 Egerton Road	254
*Deborah Hayes, 46 Fairmont Street	234
*Joseph M. Devin, 52 Varnum Street	6
Others	4
Blanks	635

PRECINCT FIVE — ONE YEAR (to fill vacancy)

*Glenn C. Koenig, 26 Park Street	351
Blanks	81

PRECINCT FIVE — THREE YEARS

*Inga E. Pinciak, 100 Palmer Street	282
*Nancy K. Eaton, 71 Warren Street	298
*Kenneth MacKenzie, 33 Bowdoin Street	283
*William D. Shea, 39 Warren Street	324
Others	3
Blanks	538

PRECINCT SIX — THREE YEARS

*Arnold E. Cohen, 30 Hamilton Road	187
*Marjorie L. Robinson, 9 Belknap Street	287
Rosalie E. Gross, 30 Hamilton Road	174
*Wendy C. Rudner, 18 Hamilton Road	262
*Barry E. O'Connor, 49 Newcomb Street	332
Other	1
Blanks	557

PRECINCT SEVEN — THREE YEARS

*Anthony Coscia, 84 Everett Street	306
*Daniel M. Hooley, 268 Broadway	351
*Alexander R. Valente, 43 Allen Street	286
*Edward T. Downey, Jr., 29 Bates Road	347
Others	2
Blanks	768

PRECINCT EIGHT — THREE YEARS

*John J. Gearin, 44 Kensington Road	416
*Bernice K. Jones, 21 Kensington Road	455
*Joanne T. Frederick, 32 Academy Street	423
Daniel A. Xenos, 82 Kensington Park	129
Louis S. Richman, 135 Pleasant Street	201
*Margaret S. Nicholl, 7 Stony Brook Road	435
Blanks	553

PRECINCT NINE — ONE YEAR (to fill vacancy)

*John W. Kiernan, 17 Russell Street	579
Others	2
Blanks	112

PRECINCT NINE — THREE YEARS

*Jerome P. Hallee, 47 Maynard Street	436
*Bernard M. Ortwein, 135 Medford Street	409
*Nancy L. Ortwein, 135 Medford Street	406
*Michael J. Keefe, 34 Sherborn Street	551
Others	2
Blanks	968

PRECINCT TEN — ONE YEAR (to fill vacancy)

*Nancy G. Higgins, 86 High Haith Road	442
Blanks	132

PRECINCT TEN — TWO YEARS (to fill vacancy)

*Frank V. Bonzagni, 89 Churchill Avenue	424
Blanks	150

PRECINCT TEN — THREE YEARS

*Peter B. Howard, 12 Woodland Street	365
*Thomas H. Miller, 7 Bellevue Road	379
*Kenneth C. Spengler, 189 Jason Street	14
*Marjorie Vanderhill, 50 High Haith Road.	3
Others.	14
Blanks.	1521

PRECINCT ELEVEN — ONE YEAR (to fill vacancy)

*Dorothy Hall Clarke, 22 Winthrop Road	461
Others.	2
Blanks.	180

PRECINCT ELEVEN — THREE YEARS

*William J. Maytum, 25 Ridge Street.	335
William J. Birmingham, 19 Kimball Road	259
*Mary E. Winstanley, 181 Mystic Street	383
*Daniel A. Purcell, 90 Stowcroft Road	379
*Joseph S. Daly, 151 Mystic Street.	327
Philip G. Clark, 27 Joyce Road	272
Other	1
Blanks.	616

PRECINCT TWELVE — THREE YEARS

Martin Thrope, 348 Gray Street.	246
*Francis G. Willwerth, 48 Grand View Road	364
Paul H. Burstein, 27 Fountain Road	197
*David M. Rust, 41 Bellington Street.	301
*Margaret M. Capron, 248 Gray Street.	337
Delphis Kaczowski, 70 Fountain Road	175
*John W. Donnelly, 82 Fountain Road	404
Other	1
Blanks.	647

PRECINCT THIRTEEN — THREE YEARS

Louis J. Iannelli, 46 Lantern Lane.	172
*Janet W. Seward, 16 Frost Street	257
Adele A. Kraus, 100 Falmouth Road West.	207
*Margaret A. O'Brien, 11 Mystic View Terrace	236
*Barbara Meissner, 75 Winchester Road	234
*John J. Deyst, Jr., 26 Upland Road West.	240
Blanks.	438

PRECINCT FOURTEEN — ONE YEAR (to fill vacancy)

*Robert B. Shea, 23 Gloucester Street	306
Other	1
Blanks.	92

PRECINCT FOURTEEN — THREE YEARS

*K. Richard Bruhn, 32 Appleton Street	231
*Doris M. Cremens, 64 Mount Vernon Street	280
*Zoila Flores-Quesada, 1016 Mass. Avenue	213
*George R. Chapin, 12 Orchard Place	219
Blanks.	653

PRECINCT FIFTEEN — ONE YEAR (to fill vacancy)

*Edmund R. Mahoney, 24 Fabyan Street	416
Blanks.	115

PRECINCT FIFTEEN — THREE YEARS

*Joan F. Wilson, 154 Pheasant Avenue.	326
*Jane Goodwin, 126 Hemlock Street.	347
Mark Schneider, 35A Pine Street	200
*Thomas H. Lee, 231 Mountain Avenue.	314
*Alex Wilson, 154 Pheasant Avenue	339
Blanks.	598

PRECINCT SIXTEEN — ONE YEAR (to fill vacancy)

*Mary F. Garrity, 27 Oakland Avenue	381
Others.	3
Blanks.	102

PRECINCT SIXTEEN — THREE YEARS

*Joseph DeCoursey, 19 West Street	271
Richard Petrasso, 35 Florence Avenue	234
*Robert K. Garrity, 275 Park Avenue	298
*Donald A. Sandrelli, 177 Park Avenue	306
*Robert F. Finn, 106 Claremont Avenue	287
Other	1
Blanks.	547

PRECINCT SEVENTEEN — TWO YEARS (to fill vacancies)

*Eve E. Coulson, 49 Washington Street	209
*Jo-An T. Carbone, 5 Laurel Street.	199
Other	1
Blanks.	197

PRECINCT SEVENTEEN — THREE YEARS

*Russell P. Cook, 27 Laurel Street	206
*Laura Morrisette, 5 Brattle Street	183
*Raymond A. Vigeant, 44 Bow Street	184
*Michael Carta, 24 Brattle Terrace	188
Other	1
Blanks.	450

PRECINCT EIGHTEEN — THREE YEARS

*Stephanie M. Whittier, 36 Hathaway Circle	332
Priscilla E. Arnaud, 16 Day Street.	231
*John H. Vann, 210 Florence Avenue	260
*Harry Barber, 4 Homer Road	391
Kathleen M. McNeil, 224 Sylvia Street	239
*Mary I. Ronan, 1 Brewster Road	309
Blanks.	594

PRECINCT NINETEEN — THREE YEARS

*Joseph J. Doyle, 30 Ronald Road	297
*Michele R. Abruzzese, 6 Draelon Street	222
Marjorie Sulesky, 220 Washington Street.	189
*Paul J. Baratta, 46 Aerial Street	232

Mary V. MacMunn, 142 Park Avenue Extension.	210
Paul J. McDonald, 156 Wright Street	220
*William J. Foohey, 55 Brand Street	259
Others.	7
Blanks.	480

PRECINCT TWENTY — THREE YEARS

*Aloysius H. Weismann, 12 Lorne Road	185
Christine Hydeman, 24 Surrey Road	147
*John F. McCarthy, 15 Williams Street	203
*Marlin E. Whitney, 65 Wollaston Avenue.	243
Daniel E. Warren, 1334 Mass. Avenue.	153
*Arlene M. Henrikson, 36 Sutherland Road	202
Blanks.	371

PRECINCT TWENTY-ONE — ONE YEAR (to fill vacancy)

*Mary E. Gerassimenko, 9 Colonial Village Drive.	391
Others.	19
Blanks.	145

PRECINCT TWENTY-ONE — TWO YEARS (to fill vacancy)

*Elizabeth M. Ruggiero, 54 Alpine Street	405
Others.	10
Blanks.	140

PRECINCT TWENTY-ONE — THREE YEARS

*Owen R. Carrigan, 85 Sunset Road	380
*James J. Hegarty, 22 Crescent Hill Avenue.	361
*Henry V. McNulty, 106 Alpine Street	361
*Joanne M. Morel, 5 Lennon Road	33
Others.	82
Blanks.	1003

RECORD OF RECOUNT — MARCH 20, 1979

Pursuant to the petitions filed with the Town Clerk in accordance with the provisions of law, a recount of the ballots cast in Precincts 1 through 21 for the office of Selectman for three years and for the office of School Committee for two years was held by the Registrars of Voters, assisted by duly appointed clerks, in the Auditorium of the Town Hall on Tuesday, March 20, 1979 at 7:00 o'clock P.M.

The results of the recount, which becomes the official record, were as follows:

SELECTMEN FOR THREE YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Recount	Original
William J. Grannan	157	361	199	206	247	292	316	241	468	242	331	328	173	185	270	197	154	221	284	176	285	5333	5341
Charles Lyons	127	124	128	138	165	131	156	150	332	163	267	258	203	186	259	271	110	278	317	212	342	4317	4311
*Robert H. Murray	134	196	217	128	241	176	268	327	271	286	279	239	195	143	201	185	134	259	178	130	164	4351	4347
Margaret H. Spengler	83	208	177	130	121	170	152	436	177	333	266	368	207	187	188	225	131	270	168	160	191	4348	4360
Others									2												2	4	4
Blanks	63	129	85	76	90	131	138	152	136	124	143	143	114	97	144	94	77	150	111	74	126	2397	2387

SCHOOL COMMITTEE FOR TWO YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Recount	Original
*Patricia B. Worden	144	281	189	163	223	212	252	292	377	267	288	236	177	160	215	202	125	301	209	165	270	4748	4751
Janice E. Bakey	112	190	167	146	162	197	203	331	252	271	303	391	234	200	266	238	150	228	277	174	222	4714	4704
Others			1		1						1	3					1		2			9	9
Blanks	26	38	46	30	46	41	60	30	64	36	51	38	35	39	50	46	27	60	41	37	63	904	911

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	320	467	419	344	439	419	496	629	658	599	653	665	440	476	512	468	293	578	507	358	514

SPECIAL TOWN ELECTION SEPTEMBER 11, 1979

The inhabitants of the Town of Arlington, qualified to vote in elections, met in the polling places designated by the Board of Selectmen for several precincts in said Town on Tuesday, September 11, 1979, at eight o'clock in the forenoon.

Upon receipt of the returns as made by the election officers of the several precincts, they were canvassed by Mrs. Christine M. Callahan, Town Clerk, Messrs. Harlan P. Smith, William P. Forristall and Mrs. Drita T. Eaton, Registrars of Voters, assisted by Mrs. Florence R. McGee, Assistant Town Clerk, and the results were announced at 10:30 P.M., as follows:

Total of Ballots Cast — 10,254
(36% of total number of registered voters — 28, 179)

ONE SELECTMAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Charles Lyons	73	86	57	86	84	93	109	86	226	104	198	145	150	176	222	162	82	128	244	146	278	2935
Margaret H. Spengler	19	166	83	59	43	118	64	395	95	303	210	273	160	128	99	165	73	166	94	64	87	2864
*Robert H. Murray	226	214	275	194	311	205	319	144	329	189	241	247	130	168	190	140	138	280	167	148	140	4395
Other						1						1									1	3
Blanks	2	1	4	5	1	2	4	4	8	3	3	0	0	4	1	1	0	4	2	0	8	57

CREDITS / ACKNOWLEDGMENTS

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Arlington, Mass.

Annual report 1979

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Town Day fireworks over Spy Pond.

Front cover: Jason Russell House

Back cover: Top — Robbins Memorial Garden, Cyrus Dallin Indian statue and reflecting pool. Left — Details of Cyrus Dallin flagpole at Town Hall. Right — New Robbins Farm playground equipment in use.



WELLS DINDERY

JAN 1993

WALTHAM, MA 02154

